## ARLINGTON CENTRAL SCHOOL DISTRICT APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO:

Margie Flynn, Records Access Officer Arlington Central School District

144 Todd Hill Road LaGrangeville, New York 12540 mflynn@acsdny.org I hereby apply to: inspect and request reproduction @ 25 cents per page, or request reproduction @ 25 cents per page, or request an electronic version be sent to (email address) The following record(s): Name of Application (please print): \_\_\_\_\_\_ Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_ Mailing Address: Representing (if applicable): If you are requesting a list of names and addresses, you must complete the following: In accordance with the Public Officers Law, I certify that the information requested will not be used for solicitation or fundraising purposes. Signature: **For School District Use Only** Total Received \$ \_\_\_\_ □ Approved Inspection □ Approved for Copies \_\_\_\_\_Pages at \$ .25 per page ☐ Approved for Email records-no charge Records will be provided on or about □ Denied, in whole or in part (for the reason(s) checked below) □ Confidential disclosure ☐ Intra-agency or Inter-agency material ☐ Unwarranted invasion of personal privacy □ Record of which this agency is legal custodian cannot be found □ Record is not maintained by this agency ☐ Record sought cannot be found after diligent search □ Exempted by statute other than the Freedom of Information Law (specify) □ Other (specify) \_\_\_ Signature, Records Access Officer Date

NOTICE: You have a right to appeal a denial of this application to the Superintendent of Schools within 30 days of the date of this denial. Please submit an appeal in writing to the Superintendent at the above address, who will explain his reason(s) for such denial in writing within 10 business days of receipt of an appeal.