

**ARLINGTON CENTRAL SCHOOL DISTRICT**  
**Board of Education**  
**Minutes of the Regular Meeting**  
**February 13, 2018**

*District mission: Our mission is to empower all students to be self-directed, lifelong learners, who willingly contribute to their community, and lead passionate, purposeful lives.*

A Regular Meeting of the Board of Education of the Arlington Central School District was held on February 13, 2018, at Titusville Intermediate School.

**Call to Order:** President Pauline Herr called the meeting to order at 7:00 pm.

**Pledge of Allegiance**

**Roll Call:**

**Board Members Present:** Christine Baxter, Jennifer Eraca, Pauline Herr, Edward McCormick, Charles McLeod, Mary Anne Meaden

**Board Members Absent:** Peter Bodnar, Kerri Fasulo, Mark Tornatore

**Administration/Staff Present:** Brendan Lyons, Superintendent; Phillip Benante, Deputy Superintendent; Tina DeSa, Assistant Superintendent, Pupil Personnel Services, Margaret Muenkel, Assistant Superintendent, Human Resources; Kevin Sheldon, Assistant Superintendent, Business

**Reading of the District Mission:** By Pauline Herr

**Approval of District Clerk Pro Tem:** Motion by Charles McLeod, seconded by Jennifer Eraca, to approve the following resolution:

BE IT RESOLVED, that the Board of Education appoints Margaret Muenkel to serve as District Clerk Pro Tem in the absence of the District Clerk.

**Approval of the Agenda:** Motion by Charles McLeod, seconded by Jennifer Eraca, to approve the agenda as revised to include the approval of District Clerk Pro Tem. The motion was carried unanimously.

**Correspondence:**

Mrs. Herr passed on information she received regarding veterans and coaches. Mr. McLeod stated he received a letter from a resident expressing her opinion on elementary scheduling.

**Public Comment:**

There were approximately 125 people in attendance. Residents spoke in support of the soccer coach, Mr. McIlvenny.

**Board President's Remarks:**

Mrs. Herr thanked the student government students for attending the Board Meeting. She also stated that she is very happy being in Titusville, her old stomping grounds, like coming home to fond memories.

**Superintendent's Remarks:**

Dr. Lyons thanked Mr. Shornstein and his staff for hosting the meeting. He thanked the students for the wonderful musical performance. He also thanked Margaret Muenkel for stepping in to be the District Clerk Pro Tem.

**Reports and Discussion Items:**

**National Board Certification Recognition – Allison Lauchaire and Kathleen Spinelli**

Mr. Benante recognized Ms. Lauchaire and Ms. Spinelli. Both teachers earned the distinction of National Board Certification. Mr. Benante stated that this program is very vigorous and exhausting, but very rewarding. Dr. Lyons congratulated both teachers and stated, “a job well done.”

**Titusville Intermediate School Professional Learning Communities Report – Mr. Daniel Shornstein**

Mr. Shornstein introduced his last Professional Learning Communities Report. He was happy to share the exciting work that has been happening in his building through academic support and the importance of culture. The focus of his report was to talk about how intervention has enriched the students that are on the cusp. He also spoke about how building time in the schedule for intervention has helped students that are struggling with Math and ENL. He spoke to high school students to see if the work they are doing has an impact. He shared many positive comments. He also spoke about promoting sense of community through community services and projects, and how this has promoted a sense of caring.

**Elementary Scheduling – Mr. Phil Benante**

Mr. Benante provided an overview on the status of work regarding Elementary Master Scheduling. He reviewed background information and stated that the District enlisted the help of Dr. Rettig, a national expert on school scheduling.

Mr. Benante discussed the anticipated changes including a six-day rotation for special areas, a designated enrichment block for each grade level, and consistent time allocations across each grade level for ELA, Math, Science and Social Studies.

#### **Budget Workshop – Dr. DeSa**

Dr. DeSa reviewed the proposed Pupil Personnel Services Budget for the 2018-2019 school year. She reviewed the list of all the services provided and the Pupil Personnel Staff, including staff counts from 2016 through the upcoming school year. She went over the overall Special Education Budget including the BOCES placements and services. She also reviewed the professional and technical services, other expenses, health services, home and hospital tutoring and school safety.

#### **Extend Meeting**

Motion by Charles McLeod, seconded by Christine Baxter, to extend the meeting to 9:30 pm. The motion was carried unanimously.

#### **Budget Workshop – Dr. Lyons**

Dr. Lyons reported on the Educational Plan and Budget for the 2018-2019 school year, supporting our mission through sustainability – the three R's – Reviewing, Right sizing, and Reallocation. He reviewed the proposed state aid and other numbers that are influencing the budget, the tax cap and the levy.

#### **New Business:**

##### **Board Policies: 1<sup>st</sup> Reading**

The Board of Education acknowledged that it has reviewed the below policies as a 1<sup>st</sup> Reading:

1312 School Board Member Use of Electronic Mail

5681 School Safety Plan

5682 Cardiac Automated External Defibrillators (AEDs) in Public School Facilities

5740 Qualifications of Bus Drivers

##### **Board Policies: 2<sup>nd</sup> Reading**

Motion by Charles McLeod, seconded by Christine Baxter, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education has reviewed the below policies as a second reading and adoption:

5660 - School Food Service Program (Lunch and Breakfast)

7551 - Title IX

*BM 021318*

*MF minutes*

7670 - Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers  
7132 - Admission of Non-resident Students

### **Dutchess BOCES Nomination**

Motion by Christine Baxter, seconded by Jennifer Eraca, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education acceptst the nominations to fill three open seats on the Board of Education of the Dutchess County Board of Cooperative Educational Services:

Dale Culver (Webutuck)

Edward McCormick (Arlington)

Rob Rubin (Wappingers)

### **Approval of District STEM Plan**

Motion by Charles McLeod, seconded by Jennifer Eraca, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the Arlington Central School District Science, Technology, Engineering, and Mathematics (STEM) Plan as presented at the December 12, 2017 meeting.

### **Business Consent Agenda**

#### **Consent Vote**

Motion by Charles McLeod, seconded by Jennifer Eraca, to approve the following resolutions. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the consent items.

#### **Minutes**

Motion to approve the minutes of the January 23, 2018, Board Meeting.

### **Personnel: Certified Recommendations**

BE IT RESOLVED, that the Board of Education approves the following recommendations:

#### **Certified Retirements**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Anna Tihin	House Principal, Arlington High School	9/17/18
Daniel Shornstein	Elementary Principal, Titusville Intermediate	7/31/18
Michele Berner	School Library Media Specialist, Arlington High School	6/30/18
Susan Jordhamo	Science, Union Vale Middle	6/30/18

Lucy Relyea	Social Studies, Union Vale Middle	6/30/18
Brian Battistoni	Mathematics, Arlington High School	6/30/18
Ernest Verdis	Social Studies, Union Vale Middle	6/30/18
Nancy Diehl	Mathematics, LaGrange Middle	6/30/18
Dawn Martell	Mathematics, Union Vale Middle	6/30/18
Eileen Finnerty	N-6 Elementary, Titusville Intermediate	6/30/18
Patricia Haverkamp	Remedial Reading, Overlook Primary	6/30/18
Carol McCord	Health, Arlington High School	6/30/18
Candis Merrill	Part-Time Contractual TA, Titusville Intermediate	6/21/18

### **Certified Resignations**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Carrie Bryant	Special Education, Overlook Primary	8/31/18
Alice Estevez	English as a Second Language, Arthur S. May	7/1/18

### **Certified Unpaid Leaves**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Christine Halling	N-6 Elementary, Arthur S. May	3/12/18-4/6/18
Sheri Altieri	Art, Arlington High School/Union Vale Middle	3/5/18-6/30/18
Sahar Elsamra	Part-Time Contractual TA, Titusville Intermediate	3/19/18-3/23/18
Sharon Shuluk	Part-Time Contractual TA, Vail Farm Elementary	2/2/18-2/9/18

### **Certified Unpaid Leaves - Change**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Kimberly Wright	N-6 Elementary, Beekman Elementary	2/16/18-3/16/18*

\*previously Board approved on 1/9/18

### **Certified Appointments**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Eva Letizia	Temp. Special Education, Noxon Road Elementary	M 01	\$59,381 (prorated)	11/28/17-2/23/18
Doreen Amakye	Temp. Special Education, Arthur S. May	M 01	\$59,381 (prorated)	12/4/17-6/30/18

### **Increased FTE**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>FTE</u></b>	<b><u>Effective</u></b>
Ashleigh Thomas	Art, Arlington High School	1.0	1/20/18-6/30/18

### **Change of Appointment End Date**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Kayla Palmatier	Temp. N-6 Elementary, Beekman Elementary	M 01	\$59,381 (prorated)	1/2/18-3/19/18*

\*previously Board approved on 12/12/17

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**2018 Arlington Summer School Program**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Schedule</u></b>
David Gatta	Summer School Principal	\$9,868.50

**2018 Arlington Summer School Program - Salary Schedule**

<b><u>BA</u></b>	<b><u>MA</u></b>
Step 1 \$166	Step 1 \$179
Step 2 \$169	Step 2 \$182
Step 3 \$174	Step 3 \$185
Step 4 \$177	Step 4 \$188
Step 5 \$183	Step 5 \$194

**Self-Funded Continuing Education - 2017 Fall/Winter Program**

<b><u>Name</u></b>	<b><u>Rate</u></b>
Mary Dwyer	\$768/course
Elaine Lacy	Volunteer

**Certified Substitutes**

<b><u>Certified Teachers</u></b>	<b><u>Non-Certified Teacher</u></b>	<b><u>Teaching Assistants</u></b>
Tarah Denardo Cheryl Hicks Robert Muller Carol Syvertsen	Alayne Melanophy	Alayne Melanophy Jeysalin Williams

**Personnel: Classified Recommendations**

BE IT RESOLVED, that the Board of Education approves the following recommendations:

**Classified Retirement**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Julianne Serino	LPN, Arlington High School	6/22/18

**Classified Resignation**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Louis Guglielmetti	Bus Driver	2/8/18
Lauren Anderson	Bus Driver	2/23/18
Jennifer Hughes	Bus Driver	2/23/18

**Classified Termination**

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<u>Name</u>	<u>Position</u>	<u>Effective</u>
William Kangas	Bus Driver	1/31/18

#### Classified Unpaid Leaves

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Regina Dugan	Bus Monitor	10/24/17-1/19/18*
Joseph Tippa	Bus Monitor	1/24/18-2/7/18
Tammy Stoll	Bus Driver	12/14/17-1/30/18**
Crystal Drummond	Custodial Worker, Vail Farm Elementary	1/25/18-2/4/18
Elizabeth Gannon	Occupational Therapist, Arlington High School	12/22/17-TBD

\*Previously approved on 11/28/17 agenda with no end date.

\*\*Previously approved on 1/9/18 agenda with no end date.

#### Classified Appointments

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Francis Biasini	Microcomputer Network Support Specialist	\$52,000(prorated)
Elenita Campos	Custodial Worker, Titusville Intermediate	\$15.22/hr
Mariel Cespedes-Lopez	Custodial Worker, Traver Road Primary	\$15.22/hr
Cynthia Pitkat	Bus Driver	\$17,864 (prorated)
Ernesto Dawkins, Jr.	Bus Driver	\$17,864 (prorated)
Shirrell Bennermon	Custodial Worker, Traver Road Primary	\$15.22/hr

#### Classified Substitutes

<u>Nurses</u>	<u>Transportation</u>	<u>Clerical</u>
Mary Jane Cline Mary Luvera*	Patrick J. O'Connor, Jr. Barbara Contini John Rolfe Thomas Brill Charles Lentz Steven Hutcher Kyle DiCambio Todd King Kenneth Trainor Carolyn Roberts	Michelle Pells

\*Pending fingerprint clearance

#### Personnel: Co-curricular Appointments

BE IT RESOLVED, that the Board of Education approves the following recommendations:

#### Arlington High School

#### Co-Curricular:

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<b><u>Arlington High School</u></b>	
<b>Co-Curricular:</b>	
SYSOP 2 -	Dawn Orlik (temporarily covering for Marissa Berryann who was Board approved on 6/27/17)
<b>Interscholastic:</b>	
Fencing - Assistant Coach, Volunteer -	Michael Ryan
Unified High School Basketball Coach -	Richard Dima
<b><u>LaGrange Middle School</u></b>	
<b>Co-curricular:</b>	
Drama Pit Band Director, Spring -	Alison Schwartz
Lunchroom Supervision -	Cara Ann Braun, Jovonna Fallon, Gregory Fredricks, Kelley Hand, Noreen Horodyski, Sara Jernigan, Steven Lutz, Fredrick Meluson, Vincent Minutolo, Michael O'Halloran, Katelynn Polhill, Eloise Samson, Kevin Walsh, Felecia White, Khalie Wood-Aker, Meghan Woolf,
<b><u>Beekman Elementary School</u></b>	
<b>Co-curricular:</b>	
Club Advisor - Chess -	William Mueller
Club Advisor - Lego -	James Amodio (previously Board approved on 10/24/17 as volunteer)

### **Pupil Personnel Services: CSE, CPSE, 504 Designations and Placements**

BE IT RESOLVED, that the Board of Education approves the CSE, CPSE and 504 recommendations and placements.

### **Extra Classroom Activity Purpose Statement**

BE IT RESOLVED, that the Board of Education approves the following Extra Classroom Activities for the 2017-2018 school year:

<b><u>AHS:</u></b>
Class of 2020
Link Crew
Marching Band
Model United Nations
National Honor Society
Student Government
Tri-M Music Honor Society
U. S. Political Forum
Yearbook (Anchors)
<b><u>LMS:</u></b>
Honor Key
Student Council



**Donation**

BE IT RESOLVED, that the Board of Education accepts the following donation:

For	Donated By	Donation
Vail Farm Elementary School	Vail Farm Elementary School PTA 1659 East Noxon Road LaGrangeville, NY 12540	Digital Camera (\$495)

**2017-2018 Health & Welfare Services Fee Calculation**

BE IT RESOLVED, that the Board of Education establishes the 2017-2018 Health & Welfare Services Fee at the amount of \$750.46 per pupil.

**Health & Welfare Services Billing**

BE IT RESOLVED, that the Board of Education approves Health and Welfare Service Contracts, as listed below:

<u>School District</u>	<u># of Students</u>	<u>Cost per Student</u>	<u>Amount</u>
Hyde Park School District	22.30	\$889.87	\$19,843.11
Total			\$19,843.11

**IPA: Multi-Functional Network Printers/Copiers**

BE IT RESOLVED, that the Board of Education approves a contract with Dutchess County BOCES for the acquisition of Multi-Functional Network Printers/ Copiers through a four year installment purchase agreement commencing in the 2017-2018 school year with a maximum total cost not to exceed \$510,000, and further that, the Arlington Central School District will pay the Dutchess County BOCES through its regular monthly billing cycle over the four year period commencing in the 2017-2018 school year.

**Extend Meeting**

Motion by Charles McLeod, seconded by Christine Baxter, to extend the meeting to 9:50 pm. The motion was carried unanimously.

**Public Comment:**

None at this time.

**Committee Reports:**

Policy – Mr. McLeod stated that the next meeting is scheduled for February 23<sup>rd</sup> at 4:00 pm.

Audit – Mrs. Christine Baxter stated that the next meeting is scheduled for February 27<sup>th</sup> at 6:00 pm.

Advocacy – In Mrs. Fasulo’s absence Mr. McLeod stated that the committee met on February 9<sup>th</sup> at Arthur S. May School. They met with Susan Serino and took a tour of the school building.

**Organization Reports:**

Dutchess County School Board Association

Mrs. Baxter stated that the next DCSBA meeting is scheduled for March 1st at 7:00 pm at BOCES. The topic will be Review of District Budgets, Issues, and Numbers. Mrs. Baxter also stated that she and Mrs. Meaden attended the Capital Conference. They received interesting information. Commissioner Elia spoke about the ESSA Plan which included 4, 5, and 6 year graduates. It was submitted and approved. Some changes will be made including 3<sup>rd</sup>-8<sup>th</sup> grade testing going from three days to two days, also teachers will be writing the questions. They spoke about the proposed opt-out plan and proposed future government budgets to be reviewed by SED. They met with Senator Lawlor and Senator Murphy. They were able to discuss Arlington’s positions. They felt it was a good experience and a pleasure to represent the Arlington School District.

**Superintendent Closing Remarks:**

Dr. Lyons congratulated all the retirees, specifically Mr. Dan Shornstein. He thanked Mr. Shornstein for all his years of service and the culture he created at Titusville.

**Future Discussion Items:**

Mrs. Herr stated that the Veteran’s Cold War tax exemption topic needs to be placed on a future agenda for discussion. Dr. Lyons stated that it will be on the March 13<sup>th</sup> agenda.

**Board Reflections:**

None at this time.

**Adjournment:**

Motion by Dr. Eraca, seconded by Mr. McLeod, to adjourn the regular meeting at 9:51 pm. The motion was carried unanimously.

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Margie Flynn, District Clerk