

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
NOXON ROAD ELEMENTARY SCHOOL
MAY 24, 2016**

Vice President Steven Rossi called the meeting to order at 7:00 pm at Noxon Road Elementary School, 4 Old Noxon Road, Poughkeepsie, NY 12603.

1) Call to Order

2) Pledge of Allegiance

Mr. Rossi asked for a moment of silence in honor of past Board Member, John Basso, who recently passed away. He shared that Mr. Basso was highly involved in the Arlington community for many years and affected many lives.

- 3) Roll Call** Board Members present were Mrs. Baxter, Mr. Bodnar, Dr. Eraca, Mrs. Herr, Mr. McCormick, Mr. McLeod and Mr. Rossi. Board Member absent was Mrs. Lappan. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, Mrs. Muenkel and Mr. Sheldon.

Mr. Rossi stated that Mrs. Lappan was not able to attend the evening's meeting as her daughter was graduating from Hunter College with her Master's Degree. He stated that Mrs. Lappan sends her regrets for not being present at the meeting.

- 4) Reading of the District Mission** By Mr. Rossi

- 5) Approval of the Agenda** Motion by Mr. McLeod, seconded by Mrs. Herr, to approve the agenda as written. The motion was carried unanimously.

- 6) Correspondence** None at this time.

- 7) Public Comment** There was an audience of approximately 80. Three members of the audience commented on various topics including the Veterans' Tax Exemption, safety in our schools, newspaper articles and Board Member appointments.

- 8) Board President's Remarks** Mr. Rossi thanked the community for its support and for voting to pass the budget and propositions. He congratulated the elected Board Members and stated that he looks forward to working together.

- 9) Superintendent's Remarks** Dr. Lyons also thanked the community for its support of the budget and propositions. He congratulated the elected Board Members. He shared information about the upcoming Memorial Day Service and event scheduled for Tuesday, May 31st, at 6:00 pm at Arlington High School.

Dr. Lyons stated that the evening will include the presentation of the Charles Johnson Memorial Awards and student performances, and will be held in remembrance of those we lost.

Dr. Lyons congratulated Ms. Heather McCaffrey who was chosen as School Bus Driver of the Year. Mr. Dan McNamara, Director of Transportation, spoke about the award and about Ms. McCaffrey who has been a driver for 29 years; 25 of the years being the same route. The Dutchess County School Bus Driver of the Year is chosen by the Mid-Hudson Transportation Supervisors Association in conjunction with the Dutchess County Traffic Safety Board.

10) Reports and Board Discussion Items

Arlington High School Student Government Report

Arlington High School Student Body President Skylar Christensen and Vice President Jenna Palladino reported on ongoing initiatives and past and upcoming events at the high school, including prom and graduation. They introduced next year's Student Body President and Vice President, Colman Feighan and Zach Tamweber. Skylar and Jenna thanked Mrs. Bellino and Ms. Weber for all their support and hard work.

Noxon Elementary School Professional Learning Communities Report – Kelly Murray

Ms. Murray welcomed all and thanked Dr. Lyons, President Lappan and all of the Board Members for allowing her to share Noxon's PLC journey. She also thanked staff members who were present. Ms. Murray presented the Noxon Elementary School Professional Learning Communities & Year 1 Report. She spoke of 3 Big Ideas of PLC: Focus on Learning, Building a Collaborative Culture, and Focus on Results. Ms. Murray presented information on change of the student dismissal process, data meetings, teaching assistant PLC and RtI meetings that include parents.

Smart Schools Investment Plan – Jo Ann Kraus

Ms. Kraus identified the three main goals of the Smart Schools Investment Plan: a single security and communication system District-wide; integrating security cameras, phones and public address systems; and full wireless access at the elementary level. She presented the preliminary budget overview, project scope and school connectivity goals. Ms. Kraus shared the security and safety bond status, the implementation timeline and sustainability of the District Technology Plan.

Discussion of Administrative Communication Protocols – Dr. Lyons/Board

Dr. Lyons and the Board Members discussed the need for more timely communication stemming from a recent incident at West Road School. The protocols continue to be reviewed with building principals, district level administration, Board Members and law

enforcement agencies. The use of social media to disseminate information accurately was discussed. Dr. Lyons stated that much has been learned and that timely, accurate communication is a top priority.

11) New Business

a) Appointment of Board Member

Motion by Mr. McCormick, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried with six votes yes and one abstention.

WHEREAS, Dr. Jennifer Eraca has resigned from her current Board seat in order to be sworn in to the unexpired term seat to which she was elected on May 17, 2016, and;

WHEREAS, she has taken the Oath for her newly elected Board seat of 1+ year effective May 18, 2016, through June 30, 2017;

BE IT RESOLVED, that the Board of Education appoints Kerri Fasulo to the vacant Board seat as a result of the resignation of Jennifer Eraca, effective May 24, 2016, and terminating on June 30, 2016.

Oath of Office

Mrs. Karen Herman, Acting District Clerk, administered the Oath of Office to Mrs. Kerri Fasulo.

b) Board Policy: 2nd Reading

Motion by Mr. McLeod, seconded by Mrs. Herr, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education has reviewed the below Policies as a Second Reading and Adoption:

Policy	Policy Number
Student Safety	5450
Video Cameras on School Grounds and School Vehicles	5684
Age of Entrance	7120
Entitlement to Attend – Age and Residency	7130

c) Delete Policies

Motion by Mr. McLeod, seconded by Mrs. Herr, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education deletes the following policies:

Policy	Policy Number
Entrance Age	5140
School Admissions	5150
Enrollment Projections	7120
Compulsory Attendance Ages	5130
Pregnant Students	5620
Programs for Pregnant Students	4324

d) Computer Hardware, Software and Related Equipment IPA

Motion by Dr. Eraca, seconded by Mr. Bodnar, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves an Installment Purchase Agreement (IPA) with Dutchess County BOCES for the acquisition of computer technology hardware, software and related equipment through a four year installment purchase agreement commencing in the 2016-17 school year with a maximum total principal cost of \$600,000 and further that the Arlington Central School District will pay the Dutchess County BOCES through its regular monthly billing cycle over the four year period to commence during the 2016-17 school year.

e) Smart Schools Investment Plan

Motion by Mr. McLeod, seconded by Mr. McCormick, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the preliminary Smart Schools Investment Plan ACSD SSIP#1.

BE IT FURTHER RESOLVED, that this plan, as presented on the May 24, 2016, Board of Education meeting, will be appended to the minutes of this meeting.

f) Settlement Agreement

Motion by Dr. Eraca, seconded by Mrs. Fasulo, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board hereby authorizes the Superintendent of Schools to execute the Settlement Agreement with Employee No. 129776 dated May 19, 2016, as presented to the Board at this meeting. A copy of this Settlement Agreement shall be incorporated by reference within the minutes of this meeting.

12) Business Consent Agenda

a) Approval of Minutes

The Board of Education approves the Minutes of the May 10th Business Meeting.

b) Approving Personnel Agenda

i) Certified Appointments

The Board of Education approves the following appointments:

Name: Cara Conrad Position: Elementary Principal Location: Traver Road Primary School Tenure Area: Elementary Principal Certification & Status: School Building Leader, Professional School District Leader, Professional Pre-Kindergarten, Kindergarten and Grades 1-6, Permanent Special Education, Permanent Beginning date of Probation: August 1, 2016 End date of Probation: July 31, 2020 Salary: \$127,768 (prorated) Step: EP 6				
<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Lisa McGee	Temp. Special Education, Union Vale Middle	M 01	\$56,928 (prorated)	3/28/16-5/20/16
Regina Davis	Temp. Business Education, Arlington High School	M 01	\$56,928 (prorated)	3/28/16-6/3/16
Nicole Maiorano	Temp. N-6 Elementary, Arthur S. May	B 01	\$53,027 (prorated)	4/5/16-5/24/16

ii) Certified Leaves

The Board of Education approves the following unpaid leaves of absences:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Cheryl Hadzic	0.4 FTE Special Education, Hawk Meadow Montessori	5/20/16-6/30/16
Kelliann Hogan	Business Education, Arlington High School	5/16/16-6/3/16

iii) Increased Class Load

The Board of Education approves the following salary increases due to increased class load:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>Effective</u>
Anne Cordella	Foreign Language, Arlington High School	1.2	5/12/16-6/30/16
Aimee Licari	Foreign Language, Arlington High School	1.2	5/19/16-6/30/16
Elizabeth Polityka-Wilson	Foreign Language, Arlington High School	1.2	5/12/16-6/30/16
Christine Polotaye	Foreign Language, Arlington High School	1.2	5/12/16-6/30/16
Peter Klensch	Foreign Language, Union Vale Middle	0.4	5/9/16-6/30/16

iv) Arlington High School - Summer School Program

The Board of Education approves the appointments of the following individuals to staff the 2016 Arlington Summer School Program at Arlington High School:

<u>Name</u>	<u>Position</u>	<u>Schedule</u>
Jacqueline Gamboli	Mathematics	MA 1
<u>Review Courses:</u>		
Nicole Muschio	Science	MA 1
<u>Substitutes/Proctors:</u>		
James Feicht	Social Studies	MA 1
Lawrence Leung	Science	MA 1
Melissa Tesh	Mathematics	MA 2
Bradley Veeder	Remedial Reading	MA 2
<u>Safety:</u>		
Anthony Antenucci	School Security Monitor	\$26/hr
Ronald DeGuisto	School Security Monitor	\$26/hr
Chrys Fazio	School Security Monitor	\$26/hr
Alphonso Higgs, Jr.	School Security Monitor	\$26/hr
Thomas Hurley	School Security Monitor	\$26/hr
Linda Latempa	School Security Monitor	\$26/hr
Luc Rancourt	School Security Monitor	\$26/hr
William Sleight	School Security Monitor	\$26/hr

v) Continuing Education Summer Program Staff

The Board of Education approves the following individuals to teach in the 2016 self-funded Summer Continuing Education Program:

<u>Name</u>	<u>Rate</u>
Dalisa Bracero	\$48/hr
Jared D'Aleo	\$48/hr
Stephanie Deickler	\$48/hr
Elena Fallon	\$48/hr
Ester Fallon	\$48/hr
Maureen Frischknecht	\$48/hr
Meredith Geerlings	\$48/hr
Nancy Kelly	\$48/hr
Christine LaGuardia	\$48/hr
Cassandra Leonard	\$48/hr
Judith McGuire	\$48/hr
Mary Beth Neils	\$48/hr
Kim Paesano	\$48/hr
Christopher Shave	\$48/hr
Ryan Sonne	\$48/hr
Andrew Stock	\$48/hr
Joseph Sullivan	\$48/hr
Katherine Thyberg	\$48/hr
Janine Turcio	\$48/hr

vi) Student Activity Fund Stipends (Reimbursement funds raised through Student Activity Fund)

The Board of Education approves the following appointments:

<u>Name</u>	<u>Stipend</u>	<u>Amount</u>	<u>School</u>
Kimberly Handman	Drama Club Spring Production - Assistant Pit Orchestra Director	\$500	LaGrange Middle
Karen Turcio	Admiral Players 2016 Fall Production - Artwork	\$700	Arlington High School
Amy Kilroy	Admiral Players 2016 Fall Production - Vocal Musical Director	\$2,185	Arlington High School
David Neil Regner	Admiral Players 2016 Fall Production - Orchestra Musical Director	\$2,185	Arlington High School

vii) Certified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2015-2016 school year:

Certified Teachers

Andrea Domkowski
Nicole Golder
Giulia Janso
Janine Turcio

Non-Certified Teachers

Jessica Benvenuto
Kathrin Johnson
Jennifer Whittaker

viii) Classified Retirements

The Board of Education accepts the following resignations for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Dina Treadwell	Bus Driver	6/30/17
Deborah Cassidy	Typist, Titusville Intermediate	6/30/16
Kathryn Nocket	Bus Driver	5/20/16

ix) Classified Resignation

The Board of Education accepts the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Gail Beck	Bus Driver	5/18/16

x) Classified Appointment

The Board of Education approves the following appointment:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Gail Beck	Bus Monitor	5/19/16

xi) Classified Retirement Date Changes

The Board of Education approves the following changes of resignation dates for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Joann Prisco	School Monitor, Arlington High School	6/28/16*
*Retirement previously approved on 3/29/16 Board agenda		
Andrew Morse	Custodial Worker, Noxon Road Elementary	8/19/16*
*Retirement previously approved on 8/18/15 Board agenda		

xii) Athletic Clearance

The Board of Education approves the following additional individual to assist with the athletic clearance process at Arlington High School:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Kim Carlin	Registered Nurse, Per Diem	\$32/hr	8/1/16-8/23/16

xiii) Student Computer Summer Helpers

The Board of Education approves the following temporary summer helpers:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Devon Ashley	Student Computer Helper	\$9/hr	7/5/16-8/26/16
Thomas Sherwood	Student Computer Helper	\$9/hr	7/5/16-8/26/16
Ryan VanCoughnett	Student Computer Helper	\$9/hr	7/5/16-8/26/16

xiv) Extended School Year (ESY) Summer Program for Special Education

The Board of Education approves the appointment of the following individuals to staff the 2016/2017 Extended School Year (ESY) Summer Program for Special Education:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Mary Zeoli	Registered Nurse, Per Diem	\$32/hr
Joan Gorba	Registered Nurse, Per Diem	\$32/hr
Mary Jane Begley	Registered Nurse, Per Diem	\$32/hr

xv) Classified Leaves

The Board of Education approves the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Cheryl Gallina	School Monitor	4/23/16-4/29/16
John Bergin	Head Maintenance Worker, Arlington High School	4/29/16-7/1/16

xvi) **Classified Substitute**

The Board of Education approves the appointment of the following individual to the substitute list in the below category in the 2015-2016 school year:

Clerical

Margaret Thompson

c) **Approving Special Services**

i) **CSE & CPSE Designations and Placements**

The Board of Education approves the CSE & CPSE designations and placements.

d) **Approving Business and Finance Items**

i) **Treasurer's Report for the month of March 2016**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of March 2016.

ii) **Budget Appropriations Transfers for the month of March 2016**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education, as required by the Regulations of the Commissioner of Education, hereby approves the General Fund Budget Appropriations Transfers, as follows:

Month	Fund/Schedule#	Amount
March	General Fund - #11	\$279,336.00

iii) **Bid Awards**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education hereby awards the following bids to the low bidders meeting specifications for the 2016-2017 school year, as listed below:

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Audio Visual Supplies	Camcor, Inc.	\$497.76
	Paper Clips, Inc.	\$434.60
	Scott Electric Company	\$1,278.60
	Troxell Communications	\$72.72
	Valiant IMC	\$5,778.61
	Total	\$8,062.29

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
General Supplies	Cascade School Supplies	\$75,007.02
	Total	\$75,007.02

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
P.E. Supplies	Levy's	\$149.19
	Passon's Sports & US Games, BSN Sports	\$6,209.55
	School Specialty	\$4,864.06
	NASCO	\$5,409.74
	Winning Teams by Nissel LLC	\$152.76
	Total	\$16,785.30

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Health & Trainer Supplies	Henry Schein, Inc.	\$7,394.30
	School Health Corp.	\$8,204.49
	Total	\$15,598.79

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Fine Art Supplies	Cascade School Supplies	\$5,195.65
	Dick Blick Company	\$4,752.67
	NASCO	\$6,226.87
	School Specialty	\$16,608.85
	National Art & School Supplies	\$3,096.73
	Sheffield Pottery, Inc.	\$468.40
	Triarco Arts & Crafts, LLC	\$4,657.58
	Total	\$41,006.75

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Copy Duplicator Supplies	W.B. Mason Company, Inc.	\$287.60
	Total	\$287.60

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Technology Supplies	Electronix Express (R.S.R Electronics Inc.)	\$49.32
	Broadhead Garrett Co/School Specialty	\$155.29
	Paxton/Patterson LLC	\$4, 006.77

	Pitsco Education	\$1,886.82
	Midwest Technology Products	\$7,539.33
	Total	\$13,637.53

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Family/Consumer Science Supplies	NASCO	\$552.32
	S.A.N.E.	\$362.96
	Total	\$915.28

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Library Supplies	Demco, Inc.	\$239.85
	Cascade School Supplies	\$421.81
	The Library Store, Inc.	\$27.12
	Total	\$688.78

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Office/Computer Supplies	Staples Contract & Commercial, Inc.	\$8,322.62
	Total	\$8,322.62

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Science Supplies	NASCO	\$1,690.56
	Carolina Biological Supply Company	\$2,356.91
	Fisher Scientific Company LLC	\$ 1,701.12
	Frey Scientific Company	\$1,061.85
	Sargent-Welch/VWR	\$423.70
	Flinn Scientific Inc.	\$557.57
	Pitsco Education	\$ 32.20
	Eric Armin Inc./EAI Education	\$40.50
	Ward's Science	\$1,915.61
	Parco Scientific Company	\$214.70
	Total	\$ 9,994.72

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Special Needs	School Specialty	\$107.11
	NASCO	\$ 73.85
	Total	\$ 180.96

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
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Math Supplies	NASCO	\$291.59
	ETA Hand2Mind/A Daigger & Company Inc.	\$47.29
	EAI Education/ Eric Armin Inc.	\$572.11
	Early Childhood LLC	\$120.71
	Total	\$1,031.70

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Teaching Aids	Cascade School Supplies	\$2,673.37
	Kurtz Bros.	\$527.96
	NASCO	\$533.64
	Lakeshore Learning Materials	\$5,547.11
	School Specialty	\$680.06
	EAI Education/Eric Armin Inc.	\$154.53
	Discount School Supply	\$283.37
	Kaplan Early Learning Company	\$14.86
	Really Good Stuff	\$4,251.57
	Island School & Art Supply	\$184.80
	United Supply Corporation	\$3.75
	Total	\$14,855.02

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Music	Music in Motion	\$190.62
	Total	\$190.62

iv) EPC Contract Amendment

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education approves “Performance Contract Amendment #1” to the Energy Performance Contract between Johnson Controls, Inc. and the Arlington Central School District dated August 29, 2014.

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business is empowered to execute “Performance Contract Amendment #1.”

v) Bid Award: Curb and Sidewalk Repair and Maintenance

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education hereby awards the bid for Curb and Sidewalk Repair and Maintenance (district wide) to Maple Leaf Associates, Inc., as the lowest bidder meeting specifications, in the amount of \$134,625.00.

Approving Consent Agenda

Motion by Mr. McLeod, seconded by Mr. Bodnar, to approve the following resolution.
The resolution was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the consent items 12a. through 12d.

13) Public Comment

One community member congratulated the elected Board Members and the District for passing the budget and propositions. Another resident commented on the positive Student Government report and the hope that the election results are respected. Comments were made on the future of the Veterans' tax exemption and school safety.

14) Committee Reports

Policy	Charles McLeod, Chairperson, reported that the next meeting will be held on Friday, June 24, at the Central Administrative Office.
Audit/Finance	Steven Rossi, Chairperson-no report at this time.
Advocacy	Kelly Lappan, Chairperson, is finalizing the date for the next meeting with the Committee of the Whole.

15) Organization Reports

Dutchess County School Boards Association/New York State School Boards Association
Mrs. Baxter stated that the Dutchess County School Boards Association will have their end of the year meeting on June 2nd in Poughkeepsie.

16) Superintendent Closing Remarks

Dr. Lyons spoke of this exciting time of the year as our seniors prepare for graduation, college, careers and the military. He shared that the proud tradition of signing each diploma by Dr. Fanuele, Mrs. Lappan and himself continues.

17) Future Discussion Items

None at this time.

18) Board Reflections

Mrs. Baxter addressed the community regarding her position on the Board and her intention to serve her three year seat. Dr. Eraca spoke about the Rachel's Challenge Chain Reaction program at Union Vale Middle School. She said that it was a phenomenal event. Mr. McLeod also participated in the program and agreed that it was a powerful experience. Mr. Bodnar talked about the field day events at Traver Road and West Road Schools, as well as the excellent concerts. Mr. Rossi announced that on June 14th, prior to the Board Meeting, there will be a reception in honor of the recent tenure recipients and this year's retirees.

19) Adjournment

Motion by Mrs. Baxter, seconded by Mr. McLeod, to adjourn the meeting at 9:00 pm. The motion was carried unanimously.