

ARLINGTON CENTRAL SCHOOL DISTRICT

Michael Kealy, Ed.D., Executive Director of Technology
144 Todd Hill Road, LaGrangeville, NY 12540

Dear Arlington Families,

To ensure a smooth start to the school year and equip your child for success, we kindly ask you to review the following important documents with your child:

- **[Board of Education Student Acceptable Use Policy](#)**: This outlines the expectations for responsible technology use within the school environment.
- **[1:1 Technology Device Handbook](#)**: This provides specific guidelines for the care and use of school-issued devices. Students are permitted one instance of accidental breakage. Subsequent breaks will result in charges to the family.
- **[Google Consent Form](#)**: This grants permission for your child to access Google's educational suite of tools including G-Suite for Education and Google Classroom.

Please carefully read and review each document with your child. Once completed, please electronically acknowledge that you have read these documents and agree to their terms and expectations of use.

Before the school year starts:

- Please ensure your child's Chromebook is fully charged and turned on before the first day of school. Chromebooks are set to update automatically, and if they fall behind, the device will prompt students to initiate an update. An outdated Chromebook may prevent students from using it until the update is complete.
- If your child's Chromebook experiences any issues, please email techhelp@acsdny.org to submit a technology help desk ticket. When submitting a request, please include the student's ID number and the building they are assigned to. This information will help our technology team expedite a response.
- Students are encouraged to use their @ACSDNY.ORG email account when submitting a request to our help desk.
- Students in grades 2-12 receive a Chromebook to take back and forth to school. If you are new to the District, your child will receive a Chromebook from the school.

Best Regards,
Dr. Michael Kealy
Executive Director of Technology

Our mission is to empower all students to be self-directed, lifelong learners, who willingly contribute to their community and lead passionate, purposeful lives.

In Arlington, learning is: inclusive, dynamic and engaging.