

**ARLINGTON CENTRAL SCHOOL DISTRICT  
MINUTES OF THE BUSINESS MEETING  
LAGRANGE MIDDLE SCHOOL  
JANUARY 10, 2017**

President Steve Rossi called the meeting to order at 7:00 pm at LaGrange Middle School, 110 Stringham Road, LaGrangeville, NY 12540

**1) Call to Order**

*Open Meeting*        7:00 pm

**2) Pledge of Allegiance**

**3) Roll Call**

Board Members present were Mrs. Baxter, Mr. Bodnar, Mrs. Herr, Mr. McCormick, Mr. McLeod (arrived at 7:15 pm), Mr. Rossi, and Mr. Tornatore. Board Members absent were Dr. Eraca and Mrs. Fasulo. Also present were Dr. Lyons, Mr. Benante, Dr. DeSa, Mrs. Muenkel and Mr. Sheldon.

**4) Reading of the District Mission**

By Mr. Rossi

**5) Approval of the Agenda**

Motion by Mr. Bodnar, seconded by Mrs. Baxter, to approve the agenda as written. The motion was carried unanimously.

**6) Correspondence**

None at this time.

**7) Public Comment**

None at this time.

**8) Board President's Remarks**

Mr. Rossi welcomed everyone back from the holiday break. He stated that the District is starting the budget sessions, and encouraged everyone to attend the meetings.

**9) Superintendent's Remarks**

Dr. Lyons announced that the Martin Luther King event is scheduled for January 18<sup>th</sup>, 7:00 pm at Arlington High School. He thanked the LaGrange Middle School PTA for the refreshments and he also thanked Mr. Eric Schetter and staff for hosting the Board Meeting.

**10) Reports and Board  
Discussion Items**

**LaGrange Middle School Professional Learning Communities Report – Mr. Eric Schetter**

Mr. Schetter stated that there are a lot of exciting things happening at LaGrange Middle School. The Spelling Bee, school musical practices, and modified spring sports are all underway. The Professional Learning Communities (PLC) Report focused on 6<sup>th</sup> graders transitioning from elementary school and Math 7. Mr. Setaro spoke about the many teachers who have gone above and beyond working on their own time to create initiatives to accomplish great student achievement. They are pleased with the results of the collaboration. The PLC report for the 6<sup>th</sup> grade centered around how to reduce stress and make the transition from elementary school to middle school smoother. The teachers met in early spring to identify skills and develop activities that directly address those skills. They also reexamined the approach to “Open House,” and made changes to the process. Rather than going from classroom to classroom, the first hour was spent delivering the information to parents as a department and the second hour was an informal meet-and-greet. The teachers received positive feedback from parents. The PLC Report for the 7<sup>th</sup> graders focused on the Math content. Curriculum alignment, identification of target skills, and implementation of interventions were reviewed. Various projects were created for students that did not master the necessary skills. The teachers created a “Second Chance” option for students to improve their skills and their test scores.

**Budget Workshop #1 – Dr. Brendan Lyons and Mr. Kevin Sheldon**

Mr. Sheldon stated the District is supporting the Mission through sustainability – the three R’s, Reviewing, Right sizing, and Reallocation. He reviewed the current reality and closing the gap. He also reviewed the levy, spending, and state aid history, as well as the fund balance and reserve history. Dr. Lyons reviewed the enrollment, the actual numbers from 2013-2016, and the projected numbers from 2017-2025. He also reviewed the average class size and the class size targets. He announced that the next budget presentation is scheduled for January 24<sup>th</sup> at Arthur S. May School.

**11) New Business**

**a) Board Policies: 1<sup>st</sup> Reading**

The Board of Education acknowledged that it has reviewed the below policies as a 1<sup>st</sup> Reading:

Policy	Policy Number
Administrative Authority	4220
School Building Administration (as reviewed)	3250

District Committee	4230
Superintendent of Schools	4310

**b) Board Policies: 2<sup>nd</sup> Reading**

Motion by Mr. McLeod, seconded by Mr. Bodnar, that the Board of Education has reviewed the below Policies as a Second Reading and Adoption. The motion was carried unanimously.

Policy	Policy Number
District Code of Conduct	5300
Education of Homeless Children and Youth	7131
Board of Education Members: Nomination and Election	1210
Reporting of Expenditures and Contributions	1220

**c) Resolution to Adopt the District's APPR Plan Document for Classroom Teachers and Building Principals Covered Under Education Law Section 3012-d**

Motion by Mrs. Baxter, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education hereby adopts its Annual Professional Performance Review ("APPR") Plan for classroom teachers and building principals covered under Education Law Section 3012-d for the 2016-17 school year and thereafter, as approved by the State Education Department, which shall remain in full force and effect until such time as the negotiable provisions of a subsequent APPR Plan are agreed upon and approved by the Commissioner of Education.

**d) Authorization for Execution of the APPR Independent Evaluator Hardship Waiver Application for the 2016-17 School Year**

Motion by Mrs. Baxter, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education President is hereby authorized to sign the Signature Page for the submission of the Independent Evaluator Hardship Waiver Application for its Section 3012-d APPR Plan to the State Education Department for the 2016-17 school year. A copy of said application shall be incorporated by reference within the minutes of this meeting.

e) **RFP Construction Management Services for Bus Garage Project**

Motion by Mr. Tornatore, seconded by Mr. Bodnar, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education authorizes the solicitation of proposals for the professional services of a construction management firm to manage the District's anticipated construction project on the Arlington Bus Garage and the LaGrange Bus Garage; and

**BE IT FURTHER RESOLVED**, that the Assistant Superintendent for Business is authorized to prepare a Request for Proposals for these construction management services and to circulate it widely among prospective construction management firms.

**BE IT FURTHER RESOLVED**, that the RFP does not commit the District to awarding a contract, paying any cost incurred in the preparation of a proposal in response to this RFP, or to procuring or contracting for services.

f) **Acting Supervisor of Special Education**

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education approves the appointment of Alysha Hershey as Acting Supervisor of Special Education commencing on January 11, 2017, and ending on or about March 31, 2017. Ms. Hershey will serve in the position with a personal services contract executed by the Superintendent on behalf of the Board of Education. Ms. Hershey's per diem rate of pay will be \$450.

g) **Settlement Agreements**

Motion by Mr. McLeod, seconded by Mr. Bodnar, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education approves the following resolutions:

**BE IT RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to execute the Settlement Agreement with Employee No. 12116 dated December 5, 2016, as presented to the Board at this meeting. A copy of this Settlement Agreement shall be incorporated by reference within the minutes of this meeting.

**BE IT RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to execute the Settlement Agreement with Employee No. 1114436 dated December 7, 2016, as presented to the Board at this meeting. A copy of this Settlement Agreement shall be incorporated by reference within the minutes of this meeting.

## **12) Business Consent Agenda**

### **a) Approval of Minutes**

**BE IT RESOLVED**, that the Board of Education approves the Minutes of the December 13<sup>th</sup> Business Meeting.

### **b) Approving Personnel Agenda**

#### **i) Certified Retirements**

**BE IT RESOLVED**, that the Board of Education accepts the following resignations for the purpose of retirement:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Michael R. Morano	N-6 Elementary, Noxon Road Elementary	6/30/17
Maureen Fisch	Part-Time Contractual TA, Noxon Road Elementary	6/30/17

#### **ii) Certified Resignations**

**BE IT RESOLVED**, that the Board of Education approves the following resignations:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Alisha Williams-McCorvey	Supervisor of Special Education, Central Administration Office	1/16/17
Gabriella Norat	Hourly TA, Union Vale Middle	1/13/17

#### **iii) Certified Appointments**

**BE IT RESOLVED**, that the Board of Education approves the following appointments:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Lisa Chietro	Part-Time Contractual TA, Arlington High School	H 01	\$15,308 (prorated)	1/11/17
Jennifer Alexander	Hourly TA, Union Vale Middle	H 01	\$11.82/hr	1/11/17

#### **iv) Certified Leaves**

**BE IT RESOLVED**, that the Board of Education approves the following unpaid leaves of absences:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Stephanie Cobb	Part-Time N-6 Elementary Teacher, Titusville	1/23/17-3/2/17
Patricia O'Brien	Intermediate/Joseph D'Aquanni/West Road Intermediate Part-Time Contractual TA, Joseph D'Aquanni/West Road Intermediate	1/24/17-4/7/17

v) **Increased Class Load**

**BE IT RESOLVED**, that the Board of Education approves the following salary increase due to increased class load:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>FTE</u></b>	<b><u>Effective</u></b>
Steven Hertzog	Science, Arlington High School	1.2	1/30/17-TBD

vi) **Change of Appointment End Date**

**BE IT RESOLVED**, that the Board of Education approves the following change of appointment end date:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Dinah Weiss	Temp. Mathematics, Arlington High School	M 01	\$58,503 (prorated)	9/15/16-12/8/16*
*previously Board approved on 11/8/16				

vii) **Tenure**

**BE IT RESOLVED**, that the Board of Education accepts the Superintendent's recommendation to grant tenure to the following individual in their respective tenure area:

<b><u>Name</u></b>	<b><u>Tenure Area</u></b>	<b><u>Tenure Date</u></b>
Carly Simco	Remedial Speech	2/19/17

viii) **Certified Co-Curricular Appointments**

**BE IT RESOLVED**, that the Board of Education approves the following co-curricular appointments:

**Arlington High School:**

**Co-curricular:**

Choreographer: Spring Musical -	Grace Mihalchik
Costume Designer: Spring Musical -	Tracey Olmoz
Director of Spring Musical -	Sarah Combs
Orchestra Director: Spring Musical -	William Stevens III
Scenic Designer: Spring Musical -	Thomas Swetz
Vocal Music Director: Spring Musical -	Amy Kilroy

**Union Vale Middle School:**

**Interscholastic:**

Wrestling - Assistant Coach, Volunteer -	Christopher Dammann
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**Noxon Road Elementary School:**

**Co-curricular:**

Club Advisor, Yoga -

Angela DiDonato

**Vail Farm Elementary School:**

Co-curricular:

Club Co-advisors - School of Rock, Volunteers -

Pina Bruno, Jonathan Nix

**ix) AIS Before & After School Programs**

**BE IT RESOLVED**, that the Board of Education approves the following additional appointments:

**Joseph D'Aquanni/West Road Intermediate School:**

Program Facilitator	Ann Marie Tracey	\$1,000/year
Clerical	Joanne McCullen	\$500/year
Teachers	Stephanie Deickler, Ellen Marshall, Barbara Roberts-Kurziel, Jennifer Rock, Ann Marie Tracey	\$48/hour

**Titusville Intermediate School:**

Teaching Assistant	Candis Merrill	Contractual Rate
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**LaGrange Middle School:**

Teachers	Cara Ann Braun, Noreen Horodyski, Eloise Samson	\$48/hour
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**x) Accompanist**

**BE IT RESOLVED**, that the Board of Education approves the following appointment:

<b><u>Name</u></b>	<b><u>Rate</u></b>
Elaine Miller	\$76 per event

**xi) Student Activity Fund Stipend (Reimbursement funds raised through Student Activity Fund)**

**BE IT RESOLVED**, that the Board of Education approves the following appointment:

<b><u>Name</u></b>	<b><u>Stipend</u></b>	<b><u>Amount</u></b>	<b><u>School</u></b>
Karen Turcio	2017 Spring Production Artwork	\$700	Arlington High School

**xii) Winter Guard**

**BE IT RESOLVED**, that the Board of Education approves the appointment of the following staff paid through the Arlington Band Boosters, Inc.:

Daniel Barman  
Nathan Eby  
Cedric James  
Darrell Keech

David Kroner  
Branden Lane  
Vishesh Nandedkar  
David Neil Regner

Seema Soni-Flores

***xiii) Certified Substitutes***

**BE IT RESOLVED**, that the Board of Education approves the following appointments to the substitute lists in the below categories for the 2016-2017 school year:

**Certified Teachers**

Kristy Ambrosi  
Michelle Rios

**Non-Certified Teachers**

Jennifer Alexander  
Bijan Daneshvar  
Jenifer Harris\*  
Gloria Martinez  
Jamie Whittam

**Teaching Assistants**

Jennifer Alexander  
Lisa Chietro  
Jenifer Harris\*  
Gloria Martinez  
Kristen Popolizio  
Jamie Whittam

**Interpreter**

Gloria Martinez

\*Pending fingerprint clearance

***xiv) Classified Resignation***

**BE IT RESOLVED**, that the Board of Education accepts the following resignation:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Brian Vail	Automotive Mechanic, Arlington Garage	1/13/17

***xv) Classified Retirements***

**BE IT RESOLVED**, that the Board of Education accepts the following resignations for the purpose of retirement:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Lena Popovic	Bus Driver	2/13/17
Douglas Lyons	Bus Driver/Custodial Worker, Titusville Intermediate	1/19/17
Frank Zehnacker	Relief Driver, LaGrange Garage	3/30/17
Diane VanLeuvan	Typist, Central Administration Office	7/7/17
Marilyn Cruz	Custodial Worker	3/30/17



*xvi) Classified Appointments*

**BE IT RESOLVED**, that the Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Ralph Fragola	Maintenance Mechanic	\$39,463 (prorated)	TBD*
Daniel Blodgett	Maintenance Mechanic	\$39,463 (prorated)	TBD*
Todd Gasparini	Maintenance Mechanic	\$39,463 (prorated)	TBD*
Debra Lynch	Typist, Central Administration Office	\$33,375 (prorated)	1/11/17

\*Pending fingerprint clearance

*xvii) Classified Change of Retirement Date*

**BE IT RESOLVED**, that the Board of Education accepts the following change of resignation date for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Dennis Enright	Bus Driver/Custodial Worker, Noxon Road Elementary	1/26/17*

\*Previously Board approved on 2/9/16

*xviii) Extension of Student Technology Intern Helper*

**BE IT RESOLVED**, that the Board of Education approves the following extension of position:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Devon Ashley	Student Technology Intern Helper	\$9.70/hr	1/3/17-6/30/17*

\*Previously Board approved on 10/11/16

*xix) Classified Substitutes*

**BE IT RESOLVED**, that the Board of Education approves the following appointments to the substitute list in the below categories in the 2016-2017 school year:

**Clerical**

Kimberly Mooers

**Transportation**

Ernesto Dawkins

Cynthia Pitkat

*c) Approving Special Services*

*i) CSE & CPSE Designations and Placements*

**BE IT RESOLVED**, that the Board of Education approves the CSE & CPSE designations and placements.

ii) **Committee on Special Education Members**

**BE IT RESOLVED**, that the Board of Education appoints the following Committee on Special Education Members:

**Psychologists:** *Tammy Leary*  
*Sara McCarthy*

iii) **Committee on Pre-School Special Education Members**

**BE IT RESOLVED**, that the Board of Education appoints the following Committee on Pre-School Special Education Members:

**Chairpersons:** *Alysha Hershey, Tammy Leary*

d) **Approving Business and Finance Items**

i) **Treasurer's Report for the Month of October 2016**

**BE IT RESOLVED**, that the Board of Education accepts the Treasurer's Report for the month of October 2016.

ii) **Budget Appropriation Transfers for October 2016**

**BE IT RESOLVED**, that the Board of Education, as required by the Regulations of the Commissioner of Education, hereby approves the General Fund Budget Appropriations Transfers, as follows:

Budget Appropriation Transfers  
2016-2017

Month	Fund/Schedule#	Amount
October	General Fund - #4	\$61,725.45

iii) **Donation**

**BE IT RESOLVED**, that the Board of Education accepts the following donations:

For	Donated by	Donation
Arlington Central School District	Arlington Education Foundation 144 Todd Hill Road LaGrangeville, NY 12540	\$13,344 to support the STEAM Initiative

iv) **Extra classroom Activity Purpose Statements**

**BE IT RESOLVED**, that the Board of Education approves the following Extra Classroom Activities for the 2016-17 school year:

<u>AHS</u>	<u>LMS</u>
Debate	Student Council
Equestrian	Yearbook
S.A.D.D.	
Spanish	
Student Government	
Video Games	
Yearbook	

**Approving Consent Agenda**

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that The Board of Education approves the consent items 12a. through 12d.

**13) Public Comment**

None at this time.

**14) Committee Reports**

**Policy** – Mr. McLeod stated that the next Policy Meeting is scheduled for January 20<sup>th</sup> at 4:00 pm at the Central Administration Office.

**Audit/Finance** – No report at this time.

**Advocacy** – Mr. Rossi stated that the next meeting is scheduled for January 17<sup>th</sup> at 7:00 pm at the Central Administration Office.

**15) Organization Reports**

Dutchess County School Board Associations - Mrs. Baxter met with Mr. David Shaw. He spoke about the trends in negotiations.

Mrs. Baxter reminded everyone that the Capital Conference will be held on February 12 and 13 in Albany. If anyone is interested in attending, they should contact the District Clerk, Mrs. Margie Flynn.

**16) Superintendent Closing Remarks**

Dr. Lyons stated that Mr. Morano has been with the District for many, many years. He has been the ETAP for the last 20 years at Noxon Elementary School. He congratulated him on his retirement

and stated that he is a gentle soul that will be missed. He also wished Mr. Frank Zehnacker well in his retirement. He has been with the District for many years as a bus driver. He has been totally dedicated to Arlington and will also be missed. He congratulated Carly Simco for earning tenure in the Remedial Speech tenure area.

**17) Future Discussion Items**

None at this time.

**18) Board Reflections**

Mr. McLeod stated it was a pleasure attending the NYS Theatrical Conference. It was a weekend packed with workshops. The students had a fantastic time and did a remarkable job.

**19) Adjournment**

Motion by Mrs. Baxter, seconded by Mr. Bodnar, to adjourn the meeting at 8:25 pm. The motion was carried unanimously.

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Margie Flynn, District Clerk