

**ARLINGTON CENTRAL SCHOOL DISTRICT  
MINUTES OF THE BUSINESS MEETING  
OF THE BOARD OF EDUCATION  
CENTRAL ADMINISTRATION OFFICE  
JANUARY 13, 2015**

President Kelly Lappan called the meeting to order at 7:00 pm at the Central Administrative Office, 144 Todd Hill Road, LaGrangeville, NY 12540.

1) ***Call to Order***

***Open Meeting***        7:00 pm

2) ***Pledge of Allegiance***

3) ***Roll Call***

Board Members present were Mrs. Baxter, Mr. Bodnar, Mrs. Eraca, Mrs. Herr, Mrs. Lappan, Mr. McCormick, Mr. McLeod, Mr. Rossi, and Mr. Shuttleworth. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, Mr. Sheldon and Mrs. Muenkel.

President, Kelly Lappan, asked for a Moment of Silence for Mr. Luke Reed, community member, who attended many meetings and was very interested in the education of our students. He will be missed.

4) ***Reading of the  
District Mission***

By Mrs. Lappan

5) ***Approval of the  
Agenda***

Motion by Mrs. Baxter, seconded by Mr. Shuttleworth, to approve the agenda as written. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education approves the agenda as written.

6) ***Correspondence***

Mrs. Lappan has received several e-mails from local veterans regarding the Veterans Tax Exemption. She welcomed local veterans and community members to reach out to the Governor to change the funding. She also received a letter from a student requesting a change in the start time for high school students. Mrs. Lappan stated that a study is currently being conducted and the Board should receive the results soon. Mrs. Lappan also received a letter requesting information for bids regarding printing services.

- 7) ***Public Comment*** None at this time. There was an audience of approximately 85.
- 8) ***Board President's Remarks*** Mrs. Lappan encouraged everyone to attend the Martin Luther King Tribute being held at the high school at 7:00 pm on Wednesday, January 14<sup>th</sup>. She stated it's a wonderful event. She wished everyone a happy new year.
- 9) ***Superintendent's Remarks*** Dr. Lyons welcomed everyone to the meeting and wished everyone a happy new year. He stated that Margaret Muenkel, Director of Human Resources, has implemented a project to liven up Central Office. Lifetouch Photography has taken candid shots of students and staff throughout the District, and has donated the pictures and frames to the District. The pictures will be displayed throughout the Central Administration Office. Dr. Lyons thanked Mrs. Muenkel for all her efforts.
- 10) ***Reports and Board Discussion Items***

**Final Transition Report**

Mr. Phil Benante, Deputy Superintendent, reported on the results of the survey used for analysis regarding the transition process. It was given to the areas that were affected due to the closing of Arlington Middle School. Mr. Benante reviewed the results for each school: Arthur S. May, LaGrange Middle School, and Union Vale Middle School. This included the number of responses for each building and the specific groups. The survey was administered on-line. Also, students were given the opportunity to complete the survey during school hours. Parents were notified through PTA and staff through e-mail.

**Budget Workshop #3**

Dr. Lyons and Mr. Sheldon reported on the educational and budget plan for 2015-2016. He reviewed ways that the school mission will be supported through sustainability, reviewing all areas for efficiencies, right sizing, reallocating and distributing of resources. He reviewed the current reality and shortfall prior to receiving numbers from New York State. He stated that he should have the state aid numbers by the next meeting. He discussed ways and options to make up for the shortfall and close the gap.

11) **New Business**

a) **Board Policy: 1st Reading**

**BE IT RESOLVED**, that the Board of Education has reviewed the below Policy as a First Reading. This policy is replacing the current Policy #2000. Language has been changed.

Policy	Policy Number
Board of Education Mission and Goals	2000

***b) Delete Policies***

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the following resolution.  
The motion was carried unanimously.

**BE IT RESOLVED**, at the recommendation of the Policy Committee, the Board of Education approves the deletion of the following policies:

Delete	Policy Number
Educational Philosophy	0000
Evaluation of Superintendent	3160

***c) District Designees***

Motion by Mr. Rossi, seconded by Mrs. Eraca, to approve the following resolution.  
The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education approves the following annual appointment in accordance to the Laws, Rules and Regulations of the State of New York:

Medicaid Compliance Officer: Brendan Lyons

***d) Renewal of Contract with Altaris Consulting Group***

Motion by Mr. McLeod, seconded by Mrs. Eraca, to approve the following resolution.  
The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education approves the contract with Altaris Consulting Group, in the amount of \$17,640, for emergency management services for the period January 1, 2015 – June 30, 2015.

***e) Appointment of Officer***

Motion by Mrs. Baxter, seconded by Mrs. Herr, to approve the following resolution.  
The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education appoints the following individual to the below annual position in accordance to Laws, Rules and Regulations of the State of New York.

Deputy Treasurer:

Laurie Margosian

(Replacing Kevin Sheldon, who was appointed to the Deputy Treasurer position on the Re-organization agenda meeting held 7/1/14.)

***f) Creation of New Positions***

Motion by Mr. Rossi, seconded by Mr. McLeod, to approve the following resolutions.  
The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education creates the stipended position of K-12 District Lead Nurse, in the amount of \$3,840 pro-rated, effective January 14, 2015.

**BE IT RESOLVED**, that the Board of Education creates the stipended position of K-12 District ESL Coordinator, in the amount of \$4,832 pro-rated, effective January 14, 2015.

***12) Business Consent Agenda***

***a) Approval of Minutes***

The Board of Education approves the Minutes of the November 25<sup>th</sup> Executive Session Meeting, December 9<sup>th</sup> Business Meeting and the January 5<sup>th</sup> Executive Session Meeting.

***b) Approving Personnel Agenda***

***i) Certified Appointments***

The Board of Education approves the following appointments: An asterisk (\*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Office of School Personnel Review and Accountability.

**Name:** Meredith Geerlings  
**Position:** Kindergarten Teacher  
**Location:** Traver Road Primary School  
**Tenure Area:** N-6 Elementary  
**Certification & Status:** Childhood Education (Grades 1-6), Initial  
Students with Disabilities (Grades 1-6), Initial  
**Beginning date of Probation:** January 5, 2015  
**End date of Probation:** September 1, 2017  
**Salary:** \$55,353 **Step:** M 01

**Name:** Christine Alley  
**Position:** Remedial Speech Teacher  
**Location:** Arlington High School/Union Vale Middle School  
**Tenure Area:** Remedial Speech  
**Certification & Status:** Speech and Language Disabilities, Initial  
**Beginning date of Probation:** January 29, 2015  
**End date of Probation:** January 28, 2018  
**Salary:** \$55,353 (prorated) **Step:** M 01

ii) **Certified Appointments**

The Board of Education approves the following appointments: An asterisk (\*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Office of School Personnel Review and Accountability.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Kathleen Wilson	Temp. N-6 Elementary, LaGrange Middle	M 01	\$55,353 (prorated)	10/27/14-TBD
Annette Soares	Temp. Foreign Language, Union Vale Middle	M 01	\$55,353 (prorated)	10/20/14-12/19/14
Risa Petrone	Temp. N-6 Elementary, Traver Road Primary	B 01	\$51,452 (prorated)	10/22/14-2/13/15
Lubna Yasmin	PT Contractual TA, Union Vale Middle	H 01	\$11,141 (prorated)	1/14/15

iii) **Certified Leaves**

The Board of Education approves the following unpaid leaves of absence:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Nancy Fitch	English, Arlington High	1/20/15-6/30/15
Jennifer McMorris	Special Education, Traver Road Primary	1/26/15-6/30/15

iv) **Change of Appointment End Date**

The Board of Education approves the following change of appointment end date:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Dawn Jawrower	Temp. Special Ed., Arlington High	M 01	\$55,353 (prorated)	9/2/14-11/25/14*

\*previously Board approved for 9/2/14-12/1/14 on 11/4/14 agenda

v) **Certified Co-Curricular Appointments**

The Board of Education approves the following co-curricular appointments:

<b><u>Arlington High School:</u></b>	
<b><u>Interscholastic:</u></b>	
Track - Boys Winter Head Coach	Steve Arnett (replacing Brian Powers who was previously Board approved on 11/25/14)
Track - Girls Winter Head Coach	Brian Powers (replacing Steve Arnett who was previously Board approved on 11/25/14)
<b><u>Co-curricular:</u></b>	
Step Team Advisor -	Kim Ale (previously Board approved on 10/28/14 as Step Team Co-advisor)
Step Team Advisor, Volunteer -	Michelle Nicolas (previously Board approved on 10/28/14 as Step Team Co-advisor)

Broadway Cares Advisor, Volunteer -	Thomas Swetz
<b><u>LaGrange Middle School:</u></b>	
<b><u>Academic Coordinators:</u></b>	
Coordinator, English -	Kimberly Conn (replacing Laura Bryant who was previously Board approved on 7/22/14)
Coordinator, Mathematics -	Barbara Breslow (replacing Dan Erceg who was previously Board approved on 7/22/14)
<b><u>Co-curricular:</u></b>	
Club Advisor - Select Chorus 2 -	Cassandra Leonard
Drama - Pit Band Director -	Kimberly Handman
<b><u>Titusville Intermediate School:</u></b>	
<b><u>Co-curricular:</u></b>	
AV Co-specialist -	Christopher Shave (replacing Jessica Krajewski who was previously Board approved on 11/25/14)
SYSOP -	Christopher Shave (replacing Jessica Krajewski who was previously Board approved on 11/25/14)

***vi) AIS Before School Program***

The Board of Education approves the following appointments:

<b><u>Noxon Road Elementary School:</u></b>			
Teaching Assistants	Joanne Badger, Elena Snyder, Theresa Wechsler	Contractual Rate	

***vii) ESL Homework Center Program (funded through Federal Title III LEP Aid funds)***

The Board of Education approves the following appointments:

<b><u>Overlook Primary School:</u></b>			
Substitute Teacher	Angelique Schneider	\$48/hour	
<b><u>Arthur S. May School:</u></b>			
Substitute Teachers	Debra Muenzler-Romeo, Kimberlee Vallo	\$48/hour	
Teaching Assistant	Kathleen Drohan	Contractual Rate	

***viii) Student Activity Fund Stipend (Reimbursement funds raised through Student Activity Fund)***

The Board of Education approves the following appointments:

<b><u>Names</u></b>	<b><u>Stipend</u></b>	<b><u>Amount</u></b>	<b><u>School</u></b>
John Biasotti, Tory Biasotti, Cindy Binnie, Julia Bucklin, Michael Collyer, Dennis Devlin, Tara DiCorcia, Kimberly Dugard, Julie Jee, Joseph Poole-DiSalvo, Maribel Pregnall, Jeanette Sotland, Christine Tamweber, Eileen Tice, Mark Tornatore	Chaperones for Ski Club	\$74 each per trip	Arlington High

**ix) Change of Student Activity Fund Stipend (Reimbursement funds raised through Student Activity Fund)**

The Board of Education approves the following appointments:

<b><u>Name</u></b>	<b><u>Stipend</u></b>	<b><u>Amount</u></b>	<b><u>School</u></b>
Brian Fitzgerald	Assistant Varsity Boys Soccer	\$1,500*	Arlington High
Christine Polotaye	Assistant Varsity Field Hockey	\$1,800*	Arlington High

\*previously Board approved on 7/22/14 agenda for \$2,000 and \$1,500 respectively

**x) Tenure**

The Board of Education accepts the Superintendent's recommendation to grant tenure to the following individual in her respective tenure area:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Tenure Date</u></b>
Sheri Primeaux	Elementary Principal	1/2/2015

**xi) Certified Substitutes**

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2014-2015 school year:

<b><u>Certified Teachers</u></b>	<b><u>Teaching Assistants</u></b>	<b><u>Home Tutors</u></b>	<b><u>Accompanist</u></b>
Marianita Faviano	Marianita Faviano	Lisa Kellman	Jodie McCaffrey
	Jeanette Florie	Monica Mackin	
	Phyllis Gustafson		

**xii) Classified Change of Retirement Date**

The Board of Education approves the following change of retirement date:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
John Light	Custodian, Arlington High	01/02/15*

\*Previously Board approved on 12/9/14 as 1/5/15.

**xiii) Classified Retirement**

The Board of Education approves the following resignation for the purpose of retirement:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Robert Dahl	Automotive Mechanic Helper	12/10/14

**xiv) Classified Leave**

The Board of Education approves the following paid leave of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Employee #141285	Head Custodian	1/5/15-7/25/15

*xv) **Classified Resignations***

The Board of Education approves the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Kathryn Greif-Rich	Bus Monitor	1/7/15
Sam Ettinger	Head Custodian	7/25/15
John Shafer	Bus Driver	1/9/15

*xvi) **Classified Change of Salary***

The Board of Education approves the following change of salary:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Laura Millus	Custodian, Arlington High	\$36,125* (prorated)	01/05/15
*Previously Board approved on 12/9/14 as \$35,554 (prorated).			

*xvii) **Classified Appointments***

The Board of Education approves the following appointments: An asterisk (\*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Office of School Personnel Review and Accountability.

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Elaine Light	Senior Typist, Central Registration, CAO	\$34,631 (prorated)	1/14/15
Luc Rancourt	School Security Monitor, Arlington High	\$23.23/hr	1/14/15
*Kyle R. Nelson	Bus Driver/Automotive Mechanic	\$36,125 (prorated)	1/20/15
Diana Ossipo	Typist, LaGrange Middle	\$16.27/hr.	1/14/15
Thomas Haug	Bus Driver	\$17,264 (prorated)	2/1/15
Sandra Oakley	Bus Driver	\$17,264 (prorated)	2/1/15
Stephen Piehler	Bus Driver	\$17,264 (prorated)	2/1/15
Ruth Cea	Bus Driver	\$17,264 (prorated)	2/1/15

*xviii) **Classified Substitutes***

The Board of Education approve the appointment of the following individuals to the substitute list in the below categories in the 2014-2015 school year: An asterisk (\*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Bus Driver Certification Unit.

<u>Clerical</u>	<u>Nurses</u>	<u>School Monitors</u>	<u>School Security Monitor</u>
Michele Servellon	Bryan Barysh	Keith Tombrello	Ronald DiGuisto
Carol Bianco	Katherine Lockhart	Sebastian Duguid	
Elaine Light	Tara Eng		



c) Approving Special Services

i) CSE & CPSE Designations and Placements

The Board of Education approves the CSE & CPSE designations and placements.

d) Approving Business and Finance Items

i) Obsolete Items

**BE IT RESOLVED**, that the Board of Education approves the following items as surplus/obsolete equipment. These items will be offered in such a way so as to maximize the net proceeds of sale which may include a bona fide public sale preceded by adequate public notice.

BUS or ACSD #	VIN #	YEAR	MAKE	TYPE/MODEL	2WD/4WD	LOCATION
205	1MEFM5043YG626920	2000	MERCURY	SABLE	2	LAG
408	3GNGK16F9XG155590	1999	CHEVY	SUBURBAN	4	LAG
420	3GKFC16F1XG532077	1999	GMC	SUBURBAN	4	LAG
458	1GNEL19X3213136902	2002	CHEVY	ASTRO	4	LAG
480	1GDHG31F011200256	2001	CHEVY	3500	2	LAG
481	1GDHG31F811197350	2001	CHEVY	3500	2	LAG
499	1FDXE45F91HB11522	2001	FORD	E450	2	LAG
500	1FDWE45F82HB61633	2002	FORD	E450	2	LAG
507	1FDXE45F01HB18343	2001	FORD	E450	2	LAG
522	1GNEL19X04B103326	2004	CHEVY	ASTRO	4	LAG
528	1FDXE45F33HA17462	2003	FORD	E450	2	LAG
M 22	1FDAF57P23ED50008	2003	FORD		4	LAG
M 283	1GCGK24R8WE167778	1998	CHEVY	2500	4	LAG
M 285	3B7KF2624XM590154	1999	DODGE	2500	4	LAG
M 387	1FDJE37F6THA20305	1996	FORD	E350	2	LAG
M 422	1FDSE37FXWHA36242	1998	FORD	E350	2	LAG
M 440	1GDHG31F8X1077704	1999	GMC	3500	2	LAG

ii) Amended Declaration of Surplus Equipment

**BE IT RESOLVED**, that the Board of Education hereby approves the following amended list (originally approved August 20, 2014) of buses as surplus equipment and allows each to be used as a trade-in on the purchase of new buses in accordance with the 2014-2015 bus proposition approved by voters on May 20, 2014.

BUS #	VIN #	YEAR	TYPE	MILEAGE	TRADE-IN VALUE	LOC
510	4DRBRAAN23B955417	2003	72	125,486	\$3,000	LAG
512	4DRBRAAN63B955419	2003	72	112,670	\$3,000	LAG

515	4DRBJAAR03A955447	2003	78	130,745	\$3,000	ARL
516	4DRBJAAR93A955429	2003	78	128,918	\$3,000	LAG
517	4DRBJAAR73A955445	2003	78	129,672	\$3,000	ARL
518	4DRBJAAR93A955446	2003	78	100,709	\$3,000	LAG
519	4DRBJAAR73A955428	2003	78	134,460	\$3,000	ARL
523	1GBHG31F421237630	2002	20	216,463	\$ 800	ARL
524	1GBHG31F621238052	2002	20	188,924	\$ 800	ARL
525	1GBJG31F321240195	2002	28	169,240	\$ 800	ARL
526	1GBJG31F021240692	2002	28	145,236	\$ 800	ARL
527**	1GBJG31F621240692	2002	28	158,645	\$2,200	ARL
537	4DRBJAAR34A973541	2004	78	110,058	\$3,200	ARL
538	4DRBJAAR54A973542	2004	78	93,263	\$3,200	LAG
539	1FDWE45F93HB35091	2004	W/C	175,141	\$1,000	LAG
542	1FDSE35P34HA78177	2004	18	190,085	\$2,200	ARL
543*	1FDSE35P54HA78178	2004	18	189,206	\$2,200	ARL
*	Remove from list. Keep in service.					
**	Add to list as trade-in.					

iii) **Extraclassroom Activity Purpose Statements**

The Board of Education approves the following Extra-classroom Activities:

**AHS**

FBLA  
Bridges to Community  
Everness  
Blue Sky Acting Group  
Class of 2018  
National Honor Society  
Ping Pong Club (new)

**LMS**

National Junior Honor Society  
Theatre / Musical

iv) **Donations**

The Board of Education accepts the following donation:

For	Donated by	Items Donated/Use	Amount
LaGrange Middle School	Lori Beer 510 Maloney Rd. Apt Q2 Poughkeepsie, NY 12603	Viola Outfit consisting of: viola, viola case and bow	\$250

**Approving Consent Agenda**

Motion by Mr. Rossi, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, the Board of Education approves the consent items 12a. through 12d.

13) **Public Comment**     None at this time.

14) **Committee Reports**

Policy	Mr. McLeod, Chairperson, reported that the next meeting will be held on January 23 at 1:30 pm.
Audit/Finance	Mr. Rossi, Chairperson, - no report at this time.
Advocacy	Mr. Shuttleworth, Chairperson, reported that the next meeting will be held on January 20 at 7:00 pm.

15) **Superintendent Closing Remarks**

Dr. Lyons congratulated Mrs. Primeaux for receiving tenure. He thanked Mrs. Primeaux for her hard work and services to the Arlington Central School District. He also congratulated Ms. Alley and Ms. Geerlings for their appointments. Dr. Lyons announced the Martin Luther King Tribute will be held on Wednesday, January 14, at 7:00 pm at the high school.

16) **Board Reflections**

Mrs. Lappan talked about the consideration of placing an explanation on the website regarding the Veteran's Tax Exemption. This would clear up any confusion of how the Board of Education voted and why.

Mr. McCormick asked about the titles given to the minutes of the past Board Meetings. The District Clerk will clarify with counsel.

17) **Adjourn to Executive Session**

Motion by Mr. McLeod, seconded by Mr. Rossi, to adjourn to Executive Session at 8:30 pm. to discuss collective bargaining negotiations under the Taylor Law (ATA). The motion was carried unanimously.

Motion by Mr. Bodnar, seconded by Mr. Rossi, to return to the regular meeting at 10:10 pm. The motion was carried unanimously.

18) **Adjournment**

Motion by Mr. McLeod, seconded by Mr. Bodnar, to adjourn the regular meeting at 10:11 pm. The motion was carried unanimously.

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Margie Flynn, District Clerk