

**ARLINGTON CENTRAL SCHOOL DISTRICT  
MINUTES OF THE BUSINESS MEETING  
VAIL FARM ELEMENTARY SCHOOL  
FEBRUARY 9, 2016**

President Kelly Lappan called the meeting to order at 7:00 pm at Vail Farm Elementary School, 1659 E. Noxon Road, LaGrangeville, NY 12540

**1) Call to Order**

*Open Meeting*        7:00 pm

**2) Pledge of Allegiance**

**3) Roll Call**

Board Members present were Mrs. Baxter, Mrs. Fasulo, Mrs. Herr, Mrs. Lappan, Mr. McCormick, Mr. McLeod, and Mr. Rossi. Board Members absent were Mr. Bodnar and Mrs. Eraca. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, Mrs. Muenkel and Mr. Sheldon.

**4) Reading of the District Mission**

By Mrs. Lappan

**5) Approval of the Agenda**

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the agenda as written. The motion was carried unanimously.

**6) Correspondence**

Mrs. Lappan has received correspondence regarding the snow day.

**7) Public Comment**

There was an audience of approximately 55. Several residents shared their thoughts regarding the veterans' tax exemption.

**8) Board President's Remarks**

Mrs. Lappan stated that board members' focus is on education and children, and all parties participating in any of our discussions should be treated with respect. She also stated that the New York State School Board Association surveyed the school districts throughout New York State. As of April 2015, 535 school districts had responded to the survey, which is 67% of the districts in the state. At that point, 360 of those districts had not passed the Veterans' Tax Exemption. NYSSBA is in the process of conducting an updated survey and she will report on the results as soon as she receives them from NYSSBA. She also asked residents to go the District's website where the Board's rationale is explained.

- 9) **Superintendent's Remarks** Dr. Lyons recognized Marcia Brant, Margaret Fallon, and Julie Jee for achieving National Board Certification. Arlington now has 68 certified teachers, second only to New York City. He thanked them for their leadership and hard work.

10) **Reports and Board Discussion Items**

**Vail Farm Elementary School Professional Learning Communities Report – Claudine Khare**

Mrs. Khare reviewed the “4 Pillars” of the PLC – mission, vision, values and goals. She also reviewed the formative assessment and group process. The plan is to analyze students’ needs, discuss findings and provide feedback. She shared a video of the Kindergarten students displaying methods of learning through play.

**Budget Workshop #2 – Brendan Lyons and Kevin Sheldon**

Dr. Lyons gave an overview of supporting the District’s mission through sustainability and the Three R’s – reviewing, right sizing, and reallocating. He reviewed the key numbers and stated that the District is in pretty good shape for the time being. Kevin Sheldon explained what makes up the state aid. Dr. Lyons also reviewed the proposed budget summary as well as the proposed reduction and addition of staff.

**Curriculum, Instruction, and Assessment/Technology Budget – Phil Benante and Jo Ann Kraus**

Mr. Benante reviewed the Pre-Kindergarten program analysis, the process for eligibility, space availability, and the components and cost. He explained that the aid is not available through the current funding structure. The administration is presenting this topic as an item for the Board’s advocacy efforts. At this time, the administration does not recommend that this program be included in the 2016-2017 educational plan and budget. It was suggested to continue discussion for a possible Pre-K program in two years.

Mrs. Kraus provided an overview of the Technology and Library program. She reviewed the teaching and learning infrastructure. Mrs. Kraus also spoke about the technical infrastructure. She reviewed the costs for the 2015-2016 school year and the projected costs for the 2016-2017 school year for both Technology and Library. Mrs. Kraus also reviewed the five year equipment purchase plan.

Motion by Mr. McLeod, seconded by Mr. McCormick, to extend the meeting time to 9:15 pm. The motion was carried unanimously.

**11) New Business**

**a) Board Policies: 1<sup>st</sup> Reading**

**BE IT RESOLVED**, that the Board of Education has reviewed the below Policies as a First Reading.

Policy	Policy Number
Providing Information to the Community	3111
School Volunteers	3150
Code of Ethics for Board Members and all District Personnel	6110
Admission of Non-resident Students	7132

**b) Increase to Budget for the Purpose of Replacing School Bus #672 Damaged in an Accident**

Motion by Mr. Rossi, seconded by Mr. McLeod, to approve the following resolution. The motion was carried 6-1, Mr. McCormick opposed.

**BE IT RESOLVED**, that the Board of Education approves the following resolution in accordance with Chapter 818 of the Laws of 1982 which amended paragraph (a) of subdivision (25) of section 1709 of the Education Law.

**WHEREAS**, the Arlington Central School District (ACSD) already owned bus #672 for use by the Transportation Department to transport pupils residing within the District; and

**WHEREAS**, this bus was damaged beyond repair in an accident that occurred on December 2, 2015;

**NOW THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

1. ACSD will increase the 2015-16 budget code A5510-210-00-0000 in the amount of \$120,000 for the replacement of said bus with a new 2015 Type C Blue Bird to be purchased in accordance with District policy.
2. The increase in budget will be funded by unanticipated revenues as follows:  
Insurance Recovery/General Auto A2680.05 in the amount of \$102,000, and  
Prior Year Summer School A3289.S in the amount of \$18,000.

**c) Supplemental Memorandum of Agreement**

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education ratifies the Supplemental Memorandum of Agreement between the District and Employee No. 1746, dated January 27, 2016.

**d) Settlement Agreement**

Motion by Mr. McLeod, seconded by Mr. Rossi, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to execute the Settlement Agreement with Employee No. 18826 dated January 2016, as presented to the Board at this meeting. A copy of this Settlement Agreement shall be incorporated by reference within the minutes of this meeting.

**e) Arlington Administrators' Association Supplemental Memorandum of Agreement**

Motion by Mrs. Baxter, seconded by Mrs. Herr, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board hereby ratifies the provisions of a Supplemental Memorandum of Agreement executed by the negotiators for the Arlington Administrators' Association and the District.

**f) Tetra Tech Architects & Engineers Agreement**

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education hereby approves and ratifies the agreement with Tetra Tech Architects & Engineers dated February 4, 2016. This agreement is effective August 4, 2015 and will be incorporated into the minutes of this meeting.

**12) Business Consent Agenda**

**a) Approval of Minutes**

The Board of Education approves the Minutes of the January 26<sup>th</sup> Business Meeting as written.

**b) Approving Personnel Agenda**

**i) Certified Retirements**

The Board of Education accepts the following resignations for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Lorraine Almond	Art, Vail Farm Elementary	6/30/16
Kathleen Cicala	Foreign Language, LaGrange Middle	6/30/16

Tina Collins-McKinney	N-6 Elementary, Arthur S. May	6/30/16
Kathen Cowan	Music, Joseph D'Aquanni/West Road Intermediate/Overlook Primary	6/30/16
Christine DeVries	Special Education, Vail Farm Elementary	6/30/16
Barbara Gibson	Music, Vail Farm Elementary	6/30/16
William Hains	Science, Arlington High School	6/30/16
Paul Hartmann	Technical Education, Arlington High School	6/30/16
Nancy Kelly	Physical Education, Arlington High School	6/30/16
Karin Komisky	N-6 Elementary, Titusville Intermediate	6/30/16
Edward Meyer	Art, Arlington High School	6/30/16
Valerie Patterson	N-6 Elementary, Titusville Intermediate	6/30/16
Johanna Pungello	N-6 Elementary, Arthur S. May	6/30/16
Corinne Riley	Mathematics, Arlington High School	6/30/16
Anne Schillinger	N-6 Elementary, Beekman Elementary	6/30/16
Virginia Seaman	Science, LaGrange Middle	6/30/16
Laura Taravella	Music, LaGrange Middle	6/30/16
Thomas Voelker	School Psychologist, Arthur S. May/Beekman Elementary	10/31/16
LeeAnn Vrablik	N-6 Elementary, Titusville Intermediate	6/30/16
Sally Wohlbach	Art, Arlington High School	6/30/16

**ii) Certified Resignation**

The Board of Education approves the following resignation:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Anthony Santa Teresa	0.2 FTE Foreign Language, Union Vale Middle	2/5/16

**iii) Certified Appointments**

The Board of Education approves the following appointments:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Ashley Beach	Temp. N-6 Elementary, Arthur S. May	M 01	\$56,553 (prorated)	12/11/15-2/29/16
Patrick Tierney	1.0 FTE Temp. Physical Education and Health, Arlington High School	B 01	\$52,653 (prorated)	12/14/15-TBD
Michelle Keeshan	Part-Time Contractual TA, Vail Farm Elementary	H 01	\$14,215 (prorated)	2/24/16

**iv) Certified Leaves**

The Board of Education approves the following unpaid leaves of absences:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Dawn Jawrower	0.5 FTE Social Studies, Arlington High School	1/26/16-3/31/16
Matthew Backus	Technical Education, Arlington High School	2/1/16-6/30/16

v) **Tenure**

The Board of Education accepts the Superintendent's recommendation to grant tenure to the following individual in their respective tenure area:

<b><u>Name</u></b>	<b><u>Tenure Area</u></b>	<b><u>Tenure Date</u></b>
Claudine Khare	Elementary Principal	4/23/16

vi) **Increased Class Load**

The Board of Education approves the following FTEs due to an increased class load:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>FTE</u></b>	<b><u>Effective</u></b>
Scott Cookinham	Technical Education, Arlington High School	1.2	2/1/16-6/30/16
Daniel Flanagan	Technical Education, Arlington High School	1.2	2/1/16-6/30/16
Jeanne Gittere	Home Economics, Union Vale Middle	1.1	2/1/16-6/30/16
Paul Hartmann	Technical Education, Arlington High School	1.2	2/1/16-6/30/16
Marcia Hunter-Innis	Business Education, Arlington High School	1.0	2/1/16-6/30/16
Mary Mathews	Home Economics, Union Vale Middle	1.1	2/1/16-6/30/16
Nicole Benedetto	Health, Arlington High School	1.2	2/4/16-TBD
Katherine Falcone	Foreign Language, Union Vale Middle	1.2	2/9/16-6/30/16

vii) **Payment of Overlap Day**

The Board of Education approves the payment of one overlap day prior to return from leave of absence:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Catherine Sutton	N-6 Elementary, Noxon Road Elementary	M 12	\$78,700 (prorated)	1/28/16-1/28/16

viii) **Change of Retirement Date**

The Board of Education approves the following change of retirement date:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Margaret Maraia	Elementary Principal, Overlook Primary	7/29/16*
*previously Board approved 1/26/16		

ix) **Change of Appointment End Dates**

The Board of Education approves the following change of appointment end dates:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Nicole Maiorano	Temp. Special Education, Arthur S. May	B 01	\$52,652	9/8/15-2/26/16 *
Ashley Romm	Temp. N-6 Elementary, Noxon Road Elementary	M 01	\$56,553 (prorated)	9/10/15-1/29/16*

Susan Francese	Temp. Math Teacher, Union Vale Middle	M 03	\$58,229 (prorated)	12/14/15- 2/12/16*
* previously Board approved				

x) **Correction of Step and Salary**

The Board of Education approves the following correction of step and salary:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Regina Raffaele	Temp. N-6 Elementary, LaGrange Middle	B 01*	\$52,652* (prorated)	11/30/15-6/30/16
*previously Board approved on 1/26/16				

xi) **National Board Certification**

The Board of Education approves a \$3,000 stipend per the ATA contract for the following teachers:

<b><u>Name</u></b>	<b><u>School</u></b>	<b><u>Certificate</u></b>	<b><u>School Year Achieved</u></b>
Marcia Brant	Arlington High School	Exceptional Needs Specialist/Early Childhood through Young Adulthood	15/16
Margaret Fallon	Arlington High School	Social Studies-History/Adolescence and Young Adulthood	15/16
Julie Jee	Arlington High School	English Language Arts/Adolescence and Young Adulthood	15/16

xii) **Certified Co-Curricular Appointments**

The Board of Education approves the following co-curricular appointments:

**Arlington High School**

**Co-curricular:**

Club Advisor - Video Game, Volunteer - Hung Su

**Union Vale Middle School**

**Co-curricular:**

Club Advisor - Advanced Jazz Band, Spring - William Stevens III  
Club Advisor - Novice Jazz Band, Spring - Gina Gasparly  
Drama - Pit Band Director - Kristina Rizzo  
Musical Assistant Director - Michael Tucci  
Musical Director, Spring Musical - William Internicola

**Interscholastic:**

Baseball - Head Coach - David Iorlano  
Soccer - Girls Head Coach - Ryan Sonne  
Softball - Girls Head Coach - Stephen Bronzi

Track - Boys Spring, Assistant Coach -	William Internicola
Track - Boys Spring, Head Coach -	Matthew Reilly
Track - Girls Spring, Assistant Coach -	Peter Ziemins
Track - Girls Spring, Head Coach -	Lisa Gizzarelli

**Intramurals:**

Basketball, Spring -	Jana Pineiro
Flag Football, Spring -	Matthew Fiedler
Flag Rugby, Spring -	Daniel Braun
Floor Hockey, Spring -	Jami DeLorenzo
Kick Ball, Spring -	Jana Pineiro
Spike Ball, Spring -	Gail Lynch
Tennis, Spring -	Jamieson Tall
Volleyball, Spring -	Vanessa Sugg
Wiffleball, Spring -	Matthew Fiedler

**Other:**

Lunchroom Supervision -	Jamieson Tall, Lucy Relyea, Jana Pineiro, Christine Miroff, Christopher Malet, Cassandra Leonard, David Iorlano, Matthew Fiedler, Jami DeLorenzo
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***xiii) AIS Before & After School Program***

The Board of Education approves the following appointment:

**Union Vale Middle School:**

Substitute Teacher	Chelsea McAvoy	\$48/hour
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***xiv) Certified Substitutes***

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2015-2016 school year:

**Certified Teachers**

Alexa Oscarlece  
Christie Sepe  
Eliza Tyack  
Dinah Weiss

**Non-Certified Teacher**

Suzanne Beaudoin

***xv) Classified Retirements***

The Board of Education accepts the following resignations for the purpose of retirement:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Floyd Bolde	Bus Driver	2/19/16
Dennis Enright	Bus Driver/Custodial Worker	1/27/17



Andrew Yurista	Bus Driver	2/3/17
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**xvi) Classified Appointments**

The Board of Education approves the following appointments:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Tomilyn Gamache	Sr. Custodial Worker, Arlington High School	\$49,972 (prorated)	2/10/16
Leanna Truncali	Typist, Maintenance, Arlington High School	\$32,475 (prorated)	2/10/16
Mandy DeGeorge	Custodial Worker, Floater	\$32,268 (prorated)	2/10/16
Daniel Whiteley	Head Groundskeeper	\$40,377 (prorated)	On or about 3/1/16

**xvii) Classified Leave**

The Board of Education approves the following unpaid leave of absence:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Kim Conte	Bus Driver	11/2/15 - 1/28/16

**xviii) Classified Substitutes**

The Board of Education approves the appointment of the following individuals to the substitute list in the below categories in the 2015-2016 school year:

**Food Service**

Amy Leary  
Laura Nicholson  
Lynne Wilantewicz

**Transportation**

Stephen Taylor  
Simone Chinnici  
John Bisson  
Matthew Rice  
Jacquelyn Mann

**Nurse**

Kathleen Kane-Pennell

**c) Approving Special Services**

**i) CSE & CPSE Designations and Placements**

The Board of Education approves the CSE & CPSE designations and placements.

**ii) Handle With Care Agreement**

The Board of Education approves the following resolution:

**BE IT RESOLVED**, that the Board of Education approves an Agreement with Handle With Care Behavior Management System, Inc., to provide verbal and physical intervention training during the 2015-16 school year. The costs for these services are as follows: \$5300 for twenty participants.

**d) Approving Business and Finance Items**

**i) Extra Classroom Activity Purpose Statement**

The Board of Education approves the following resolution:

**BE IT RESOLVED** that the Board of Education approves the following Extra Classroom Activity for the 2015-2016 school year:

AHS
Video Games Club

**ii) Internal Claims Audit Report for the Month of December 2015**

The Board of Education approves the following resolution:

**BE IT RESOLVED** that the Board of Education accepts the Internal Claims Audit Report for the month of December 2015, as submitted by the Internal Claims Auditor.

**iii) Extra Classroom Second Quarter Financial Report – October 1 – December 31, 2015**

The Board of Education approves the following resolution:

**BE IT RESOLVED** that the Board of Education accepts the Extra Classroom Second Quarter Financial Report as presented by the District Extra Classroom Auditor to conform to the Regulations of the Commissioner of Education.

**Approving Consent Agenda**

Motion by Mr. Rossi, seconded by Mrs. Herr, to approve the following resolution.  
The motion was carried unanimously.

**BE IT RESOLVED**, the Board of Education approves the consent items 12a. through 12d.

**13) Public Comment**

A resident spoke about recent high school activities.

**14) Committee Reports**

**Policy** – Mr. McLeod stated the next meeting is scheduled for February 19<sup>th</sup>, at 4:00 pm at the Central Administration Office.

**Audit** – Mr. Rossi stated there is no report at this time.

**Advocacy** – Mrs. Lappan stated the next meeting is scheduled for February 16<sup>th</sup>, at 7:00 pm at the Central Administration Office.

**15) Organization Reports**

**Dutchess County School Boards Association/New York State School Boards Association**

Mrs. Baxter reported the next meeting is scheduled for March 3<sup>rd</sup>. She also stated the DCSBA has scheduled a county-wide meeting for April 7<sup>th</sup> at Arlington High School. Our local Regent, Judith Johnson, will be presenting at this meeting.

**16) Superintendent Closing Remarks**

Dr. Lyons congratulated Mrs. Khare for receiving tenure. He also congratulated all the retirees for their years of service to the District.

**17) Future Discussion Items**

None at this time.

**18) Board Reflections**

Mrs. Baxter congratulated all the retirees. Mrs. Lappan attended the presentation of Birds of Prey during a high school tour, and stated it was quite a memorable day.

**19) Adjournment**

Motion by Mr. McLeod, seconded by Mrs. Baxter, to adjourn the meeting at 9:15 pm. The motion was carried unanimously.

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Margie Flynn, District Clerk