

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF EDUCATION
CENTRAL ADMINISTRATION OFFICE
FEBRUARY 10, 2015**

President Kelly Lappan called the meeting to order at 7:00 pm at the Central Administrative Office, 144 Todd Hill Road, LaGrangeville, NY 12540.

1) ***Call to Order***

Open Meeting 7:00 pm

2) ***Pledge of Allegiance***

Moment of Silence for Brett Devorsetz. Mr. Devorsetz worked at LaGrange Middle School as a Teacher Assistant and has been with the District for 15 years. His mother was a long time Board Member. Thoughts and prayers are with the family.

3) ***Roll Call***

Board Members present were Mrs. Baxter, Mr. Bodnar, Mrs. Eraca, Mrs. Herr, Mrs. Lappan, Mr. Rossi, and Mr. Shuttleworth. Board Members absent were Mr. McLeod and Mr. McCormick. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, and Mr. Sheldon.

4) ***Reading of the
District Mission***

By Mrs. Lappan

5) ***Approval of the
Agenda***

Motion by Mrs. Baxter, seconded by Mrs. Herr, to approve the agenda as written. The motion was carried unanimously.

6) ***Correspondence***

None at this time.

7) ***Public Comment***

None at this time. There was an audience of approximately 125.

8) ***Board President's
Remarks***

Mrs. Lappan congratulated Board Member, Mrs. Pauline Herr, for receiving Level I Board Achievement through the New York State School Board Association.

Mrs. Lappan suggested adding a section to the agenda for reports from organizations, i.e. NYSSBA. She stated that this could be a way to evaluate whether the Board would like to continue as members of these organizations.

Mrs. Lappan attended the National School Board Association Advocacy Conference on February 1st through February 4th. The purpose of this conference is to learn about the current issues and advocate on behalf of the District. Mr. Shuttleworth stated that the Advocacy Committee will be meeting with local legislators in the next few weeks.

- 9) ***Superintendent's Remarks*** Dr. Brendan Lyons recognized four teachers that have achieved National Board Certification. The teachers recognized were Ms. Mary Beth Mathews, Ms. Marisa Ouranitas, Ms. Eileen Snook, and Ms. Cynthia Volk. As stated in the District's Mission Statement, their achievement meets the definition of "lifelong learners."

10) ***Reports and Board Discussion Items***

Union Vale Middle School Professional Learning Community Report – Mr. Scott Wood

Mr. Scott Wood, Principal of UVMS, presented his school's Professional Learning Community Report (PLC). He spoke about where they are in their PLC journey. His presentation shared thoughts on what, how, and why they are doing what they're doing. He spoke about the survey and reported the results. He also discussed SMART goals and building a collaborative culture. Several teachers spoke about the various departments and courses.

District Technology Plan – Mrs. Jo Ann Kraus

Mrs. Jo Ann Kraus gave an update of the District Technology Plan. The purpose of this presentation was to provide the Board with highlights of the plan. She discussed why the plan has been revised and thanked the people that were involved in the design and revisions. She reviewed the eight initiatives and shared a video of how students are learning with technology. She stated that the Technology Plan is an on-going project that fosters student learning through digital and collaborative learning environments.

Pupil Personnel Services Budget Report – Ms. Donna Flynn-Brown

Ms. Donna Flynn-Brown presented the budget plan for the Pupil Personnel Services Department for the 2015-2016 school year. She reviewed the services that are provided for all students and students that are parentally placed in private schools. She also reviewed the professional and technical services provided through Special Education as well as Health Services, Guidance Services, Psychological Services, Social Work Services, and Speech Therapy Services. She also reviewed the costs and needs involved, and the unfunded mandates. She reviewed the budget for School Safety – SRO's. And lastly, she reviewed Personnel positions comparing 2014-2015 school year to the needs for 2015-2016 school year.

Budget Workshop #4 – Dr. Brendan Lyons and Mr. Kevin Sheldon

Dr. Lyons presented on the continuation of the budget process giving more specific information for the 2015-2016 school year. He reviewed how the District will support the Mission through sustainability. He spoke about the current reality and shortfall prior to having definitive information from New York State. Dr. Lyons reviewed the Reduction Plan line by line and spoke about the rationale in terms of the reduction recommendation.

Meeting Time Extension

Motion by Christine Baxter, seconded by Jim Shuttleworth, to extend the meeting to 9:30 p.m. The motion was carried unanimously.

Budget Workshop #4 - Continued

Dr. Lyons also reviewed his recommendations if the District were to receive additional revenue.

Meeting Time Second Extension

Motion by Jennifer Eraca, seconded by Christine Baxter, to extend the meeting to 9:40 pm. The motion was carried unanimously.

11) **New Business**

a) **Board Policies: 1st Reading**

BE IT RESOLVED, that the Board of Education has reviewed the below Policies as a First Reading.

Policy	Policy Number
School District and Board of Education Legal Status and Authority	1110
Board of Education: Qualifications, Numbers and Terms of Office	1120
Board of Education Members: Nomination and Election	1210
Reporting of Expenditures and Contributions	1220
Resignation and Dismissal	1230
Evaluation of the Superintendent and Other Administrative Staff	3130

b) Board Policy: 2nd Reading

Motion by Mr. Rossi, seconded by Mr. Bodnar, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education has reviewed the below Policy as a Second Reading and Adoption:

Policy	Policy Number
Board of Education Mission and Goals	2000

c) Delete Policies

Motion by Mr. Bodnar, seconded by Mrs. Baxter, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, at the recommendation of the Policy Committee, the Board of Education approves the deletion of the following policies:

Delete	Policy Number
School District Goals and Objectives	0200
Goals for Instructional Program	0210

d) Real Estate Recommendation

Motion by Mrs. Herr, seconded by Mrs. Eraca, to approve the following resolution.
The motion was carried 6 to 1 (Mr. Rossi opposed).

BE IT RESOLVED, that the Board of Education hereby appoints Berkshire Hathaway, Hudson Valley Properties as the realtor for the District and to perform work as described in the Request for Proposal Real Estate Broker Services opened on December 18, 2014 and authorizes the District's attorneys to negotiate the contract between the District and Berkshire Hathaway, Hudson Valley Properties; and

BE IT FURTHER RESOLVED, that the Superintendent is hereby authorized to execute a contract with Berkshire Hathaway, Hudson Valley Properties, upon approval of the contract by the District's attorneys. A copy of said executed contract shall be incorporated by reference within the minutes of this meeting.

e) International Field Trips

Motion by Mrs. Baxter, seconded by Mrs. Eraca, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the following Arlington High School international field trips for the 2015-2016 school year:

France- March 17-25, 2016

Italy- March 17-25, 2016

f) Instructional Employees

Motion by Mr. Rossi, seconded by Mrs. Eraca, to approve the following resolution.
The motion was carried unanimously.

WHEREAS, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish certain pedagogical positions in the District;

BE IT RESOLVED, that the Board hereby abolishes the following positions, effective close of business on June 30, 2015:

1.0 FTE Assistant Superintendent for Elementary Education

1.0 FTE Supervisor of Special Projects

g) Creation of New Position

Motion by Mr. Rossi, seconded by Mr. Shuttleworth, to approve the following resolution.
The motion was carried unanimously.

BE IT FURTHER RESOLVED, that the Board of Education creates the position of Supervisor of Human Resources effective February 10, 2015.

12) Business Consent Agenda

a) Approval of Minutes

The Board of Education approves the Minutes of the January 13th Business Meeting.

b) Approving Personnel Agenda

i) Certified Retirements

The Board of Education approves the following resignations for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Anne Marie Beesmer	N-6 Elementary, Overlook Primary	6/30/15
Mary Deady	Business Education, Arlington High	6/30/15
Susan Francese	Mathematics, Union Vale Middle	6/30/15
Christine LaVelle	Special Education, LaGrange Middle	6/30/15
Kathleen Nerf	N-6 Elementary, Overlook Primary	6/30/15
Kenneth Sautter	Technical Education, Arlington High	6/30/15
Rose Wilson	N-6 Elementary, Traver Road Primary	6/30/15

ii) **Certified Resignation**

The Board of Education approves the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Erika Fuller	Supervisor of Special Education	3/29/15

iii) **Certified Appointments**

The Board of Education approves the following appointments:

Name: Erika Fuller Position: Supervisor of Human Resources Location: Central Administration Tenure Area: Supervisor of Human Resources Certification & Status: School District Administrator, Permanent Beginning date of Probation: March 30, 2015 End date of probation: March 29, 2018 Salary: \$111,724				
<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Joseph Roche	Temp. Physical Education, Arlington High	B 01	\$51,452 (prorated)	11/17/14-2/2/15
Andrea DeMeo	0.3 FTE Special Education, Our Lady of Lourdes High	M 01	\$16,606 (prorated)	2/11/15
Anthony DiUglio	Temp. Mathematics, Arlington High	B 01	\$51,452 (prorated)	12/1/14-2/17/15

iv) **Certified Leave**

The Board of Education approves the following unpaid leave of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jovonna Otrrosinka	Science, LaGrange Middle	9/1/15-6/30/16

v) **National Board Certification**

The Board of Education approves a \$3,000 stipend per the ATA contract to the following district teachers:

<u>Name</u>	<u>School</u>	<u>Certificate</u>	<u>School Year Achieved</u>
Mary Beth Mathews	Union Vale Middle	Career and Technical Education/Early Adolescence through Young Adulthood	14/15
Marisa Ouranitsas	LaGrange Middle	Mathematics/Early Adolescence	14/15
Eileen Snook	Vail Farm Elementary	Generalist/Middle Childhood	14/15
Cynthia Volk	Traver Road Primary	Early Childhood/Generalist	14/15

vi) **AIS Before/After School Program**

The Board of Education approves the following appointments:

<u>Arthur S. May School:</u>		
Teacher	Kathleen Tuckruskye (replacing Joleigh Paterson)	\$48/hour
<u>Titusville Intermediate School:</u>		
Teachers	Mary Sclafani, Lina Wirszyła	\$48/hour
<u>Union Vale Middle School:</u>		
Clerical	Maureen Zaccardi	\$250 stipend

vii) **Student Activity Fund Stipend (Reimbursement funds raised through Student Activity Fund)**

The Board of Education approves the following appointments:

<u>Name</u>	<u>Stipend</u>	<u>Amount</u>	<u>School</u>
Brooke Delia	Mardi Gras Cheerleading, Athletic Trainer	\$40/hour	Arlington High
John Biasotti	Young Admirals Baseball Community Based Clinic	\$500	Arlington High

viii) **Continuing Education Spring Semester Program Staff**

The Board of Education approves the following individuals to teach in the 2014/15 self-funded Spring Continuing Education Program:

<u>Name</u>	<u>Rate</u>
Sharon Adler	\$75/program
John Bautochka	\$400/program
Tanya Bracero	\$65/hour
Joseph Bracero	\$65/hour
Sam F. S. Chin	\$75/student
Shari Ciorciari	\$748/program
Joseph Coogan	\$150/program
Peter Dama	\$480/program
Geraldo DePorres	\$180/program
Keith Doughty	\$900/program
Thomas Farnsworth	\$375/program
Padmavati Garvey	\$240/program
Maria Greenwood	\$35/hour
Joseph Hines	\$35/hour
Susan Hughes	\$480/program
Howard Ignal	\$150/program
Samantha Jones	\$160/student
Sharlon Kinnear	\$576/program

Richard Krause	\$768/program
Elaine Lacy	No Charge
Amy Levitan	\$22/hour
Jeremy Losee	\$48/hour
Gina Anne Luna-Maserjian	\$600/program
M. Brie Matthews	\$150/program
Stephanie Mauro	No Charge
Vita Mesnick	\$480/program
Edward Mullaney	\$30/hour
Bohdanna Murynech	\$18-\$28.80/student
Esther Odescachi	\$50.40/student
Christopher Olsen	\$48/hour
Elizabeth Palmer-Buchtman	\$500/program
Daniel Pitt	\$768/program
Lisa Quattrochi	\$768/program
Michael Reiter	\$768/program
Christiaan Sabatelli	\$36/hour
Rebecca Smith	\$440/program
Kathleen Sprague-Hicks	\$88/program
Patrick Sullivan	\$50-\$75/hour
Janine Turcio	\$44.80/student
Denise VanDongen	\$450/program
Elia Willms	\$353/program
Sally Wohlbach	\$432/program
Atlantic Coast Driver Training, Inc.	\$20/student
Health Quest Community Education	\$30-\$50/student
Mid-Hudson Trout Unlimited (Sigmund Holtz)	\$62/student
Mid-Hudson Trout Unlimited (Mark Searle)	\$62/student
National Traffic Safety Institute	\$15/student
Silver Starlites (Allison Stuart)	\$54/student
TST Enterprises (William Sleight)	\$40-\$110/student

ix) Certified Substitutes

The Board of Education approves the appointments of the following individuals to the substitute lists in the below categories in the 2014-2015 school year:

Certified Teachers

Deanna DePalma
Jennifer Miller

Teaching Assistant

Angela DiDonato

Home Tutor

Mary Dwyer
Heather Milano

x) Internship

The Board of Education approves the following internship:

Deanna DePalma	Administrative Intern, Noxon Road Elementary	1/28/15-5/6/15
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xi) Certified Co-Curricular Appointments

The Board of Education approves the following co-curricular appointments:

Arlington High School:

Co-curricular:

Crew - Girls Varsity Head Coach -

Paul Stasaitis

Crew - Boys Varsity Head Coach -

Marice Love

xii) Classified Retirement

The Board of Education approves the following resignation for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Joanne Strutt	Typist, Arlington High	7/10/15

xiii) Classified Resignation

The Board of Education approves the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Deborah Traditi	School Monitor, Arlington High	1/23/15

xiv) Classified Termination

The Board of Education approves the following termination:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Melissa Hudak	Food Service Helper, Arlington High	Civil Service Law §71	1/12/15

xv) Classified Appointments

The Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Kris Rubiano	Custodial Worker, Arlington High	\$31,868 (prorated)	2/2/15
Bruce Thurston	Custodial Worker, Arlington High	\$31,868 (prorated)	2/2/15
Delina Dushaj	Bus Monitor	\$11,907 (prorated)	2/5/15

xvi) Classified Changes of Appointment Dates

The Board of Education approves the following changes of appointment dates:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Thomas Haug	Bus Driver	2/3/15*
Sandra Oakley	Bus Driver	2/3/15*
Stephen Piehler	Bus Driver	2/3/15*
Ruth Cea	Bus Driver	2/3/15*
John Wilson	Director of Facilities III	1/30/15**
*Previously Board approved on 1/13/15 as 2/1/15		

xvii) Classified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute list in the below category in the 2014-2015 school year:

Nurse

Mary Jane Begley

School Monitor

Robert Brickner

Transportation

Robert Montesana

c) Approving Special Services

i) CSE & CPSE Designations and Placements

The Board of Education approves the CSE & CPSE designations and placements.

d) Approving Business and Finance Items

i) Treasurer's Report for the months of October and November 2014

The Board of Education accepts the Treasurer's Report for the months of October and November 2014.

ii) Budget Appropriation Transfers for the months of October and November 2014

The Board of Education, as required by the Regulations of the Commissioner of Education, hereby approves General Fund Budget Appropriation Transfers, as follows:

**Budget Appropriation Transfers
2014/2015**

Month	Fund/Schedule #	Amount
October	General Fund- #5	\$480,155.49
November	General Fund - #6	\$161,037.60

iii) Internal Claims Audit for the month of December 2014

The Board of Education accepts the Internal Claims Audit Report for the month of December 2014, as submitted by the Internal Claims Auditor.

iv) Extra-classroom Activity Purpose Statements

The Board of Education approves the following Extra-classroom Activities:

AHS

Spanish Honor Society

Equestrian Club

LMS

Theatre / Musical

v)

Extra-classroom Quarterly Financial Report for October 1 – December 31, 2014

The Board of Education accepts the Extra-classroom Second Quarter Financial Report as presented by the District Extra-classroom Auditor, to conform with the Regulations of the Commissioner of Education.

vi) Donations

The Board of Education accepts the following donations:

For	Donated by	Items Donated/Use
Arlington High School	Wendy and Alexander VanLoon 28 Meddaugh Road Pleasant Valley, NY 12569	220 Gallon Aquarium Wooden stand
Noxon Road Elementary School	Noxon Road Elementary School PTA	Document Cameras (total of 8)

Approving Consent Agenda

Motion by Mr. Rossi, seconded by Mrs. Eraca, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, the Board of Education approves the consent items 12a. through 12d.

13) **Public Comment** None at this time.

14) **Committee Reports**

Policy	In Mr. McLeod's absence, Kelly Lappan reported that the Committee is doing a lot of work to tighten up the Policy Manual.
Audit/Finance	Mr. Rossi, Chairperson, stated that the State Comptroller's office will be conducting an IT audit on the District's student information database and protocol procedures.
Advocacy	Mr. Shuttleworth, Chairperson, reported that there are meetings scheduled for the Committee to meet with local legislators in the next few weeks.

15) **Superintendent Closing Remarks**

Dr. Lyons congratulated the retirees and Erika Fuller, who has accepted the position of Supervisor of Human Resources. He also congratulated the boys' and girls' basketball teams for their great season. Sectionals will begin Thursday, February 12th. Dr. Lyons stated that the District has now used 6 snow days and announced that Friday, May 22nd, will be a day that school will be in session. Dr. Lyons also stated that the students' pictures are now displayed in the main hallway of Central Office, and thanked Margaret Muenkel and Lifetouch for a great job.

16) **Board Reflections**

Mrs. Baxter commented that when Dr. Lyons called a snow day on Monday, February 9th, his Twitter account “blew up.”

17) **Adjourn to Executive Session**

Motion by Mr. Bodnar, seconded by Mrs. Baxter, to adjourn to Executive Session at 9:40 pm. to discuss the Superintendent’s mid-year evaluation. The motion was carried unanimously.

Motion by Mrs. Eraca, seconded by Mr. Rossi, to return to the regular meeting at 10:00 pm. The motion was carried unanimously.

18) **Adjournment**

Motion by Mrs. Baxter, seconded by Mr. Shuttleworth, to adjourn the regular meeting at 10:01 pm. The motion was carried unanimously.

Margie Flynn, District Clerk