

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
VAIL FARM ELEMENTARY SCHOOL
FEBRUARY 14, 2017**

President Steven Rossi called the meeting to order at 7:00 pm at Vail Farm Elementary School, 1659 E. Noxon Road, LaGrangeville, NY 12540

1) Call to Order

Open Meeting 7:00 pm

2) Pledge of Allegiance

3) Roll Call

Board Members present were Mrs. Baxter, Mr. Bodnar, Dr. Eraca, Mrs. Fasulo, Mrs. Herr, Mr. McCormick, Mr. McLeod, Mr. Rossi and Mr. Tornatore. Also present were Dr. Lyons, Mr. Benante, Dr. DeSa, and Mr. Sheldon. Assistant Superintendent, Mrs. Muenkel, was absent.

4) Reading of the District Mission

By Mr. Rossi

5) Approval of the Agenda

Motion by Mr. Tornatore, seconded by Mr. Bodnar, to approve the agenda as amended. Executive Session was cancelled. The motion was carried unanimously.

6) Correspondence

None at this time.

7) Public Comment

None at this time.

8) Board President's Remarks

Mr. Rossi wished everyone a Happy Valentine's Day. He encouraged residents to attend the Board Meetings to be informed about the budget for the upcoming vote in May.

9) Superintendent's Remarks

Dr. Lyons thanked the Vail Farm PTA for the refreshments. He also thanked Mrs. Claudine Khare and staff for hosting. He announced two upcoming events: Orchestra Night on February 15th at 7:00 pm and the "Chris Herren Story" at 7:00 pm on February 16th. Both events will be held at Arlington High School. He also stated that the Jazz Machine took

3rd place at the Jazz Festival, a very prestigious music festival. This was a tremendous accomplishment. Dr. Lyons also congratulated everyone who appears on the agenda for retirement.

**10) Reports and Board
Discussion Items**

**Vail Farm Elementary School Professional Learning Communities Report –
Mrs. Claudine Khare**

Mrs. Khare welcomed everyone to the meeting. She presented her Professional Learning Communities Report. She reviewed what guides their work including the District goal, building goal, and team goals. She spoke about the “All School Reading Program,” and the steps that were taken to achieve literacy. She discussed the continuous cycle of improvement through the “Plan, Do, Study, and Act” process.

Revised District Budget – Dr. Lyons and Mr. Sheldon

Dr. Lyons stated that they are well into the budget cycle and planning for the 2017-2018 school year. He spoke about supporting the District’s mission through sustainability – the three “R’s” – Reviewing, Rightsizing, and Reallocation. He reviewed the fund balance usage and the state aid. He spoke about the other numbers that are influencing the budget, tax cap, and levy. He reviewed the proposed budget summary for the 2017-2018 school year. He also reviewed the reductions and additions to staff.

Special Education Budget – Dr. DeSa

Dr. DeSa presented the Pupil Personnel Services budget for the 2017-2018 school year. She reviewed the services that the District offers the students. She also reviewed the Pupil Personnel staff and an overview of what the students look like, i.e. 14% with disabilities, 25% economically disadvantaged. She gave an overview of the Special Education budget and reviewed the BOCES placements and services. She also reviewed health services as well as guidance, social worker, psychologist and speech language pathologist services. Dr. DeSa also spoke about home and hospital tutoring and school safety.

11) New Business

a) Board Policies: 1st Reading

The Board of Education acknowledged that it has reviewed the below policies as a 1st Reading:

Policy	Policy Number
Alcohol and Drug Testing for Bus Drivers	8414.5
Smoking/Tobacco Use	5640
Diploma and/or Credential Options for Students with Disabilities	7222
Public Access to Records	3310
Graduation Options/Early Graduation/Accelerated Programs	7220
Instruction for English Language Learners	8280

b) Acting Committee on Special Education Chair

Motion by Mrs. Baxter, seconded by Dr. Eraca, to approved the following resolution:

BE IT RESOLVED, that the Board of Education approves the appointment of Veronica Lytle as Acting Committee on Special Education Chair commencing February 15, 2017 and ending on or about June 30, 2017. Ms. Lytle will serve in the position with a personal services contract executed by the Superintendent on behalf of the Board of Education. Ms. Lytle's per diem rate of pay will be \$450.

12) Business Consent Agenda

a) Approving Personnel Agenda

i) Certified Retirements

BE IT RESOLVED, that the Board of Education accepts the following resignations for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Dixie Anderson	N-6 Elementary, Vail Farm Elementary	6/30/17
Eric Buergers	English, Arlington High School	6/30/17
Michelle Cartmill	N-6 Elementary, Beekman Elementary	6/30/17
Sherry Conklin	Special Education, LaGrange Middle	6/30/17
Elizabeth Denis	Special Education, Union Vale Middle	6/30/17
Donna Doerrier	Special Education, Arlington High School	6/30/17
Karen Gell	N-6 Elementary, Beekman Elementary	6/30/17
Bonnie Glick	Remedial Speech, Vail Farm Elementary	6/30/17
Pamela Goetz	N-6 Elementary, Vail Farm Elementary	6/30/17
Nadine Hanley	N-6 Elementary, Arthur S. May	6/30/17

Siouxzanne Harris	Special Education, Traver Road Primary	6/30/17
Susan Kilcrease	Special Education, Beekman Elementary	6/30/17
Kathleen Peifer	Special Education, Arlington High School	6/30/17
Fred Perry	Physical Education, Arlington High School	6/30/17
Caryn Presti	N-6 Elementary, Traver Road Primary	6/30/17
Colleen Quartuccio	N-6 Elementary, Beekman Elementary	6/30/17
Deborah Mangeri	Part-Time Contractual TA, LaGrange Middle	6/30/17

ii) **Certified Appointments**

BE IT RESOLVED, that the Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Samantha Holsborg	Hourly TA, Union Vale Middle	H 01	\$11.82/hr	2/15/17
Samantha DiMetro	Part-Time Contractual TA, Arthur S. May	H 01	\$15,308 (prorated)	2/21/17

iii) **Certified Appointment for After-School Activity**

BE IT RESOLVED, that the Board of Education approves the following appointment for a temporary after-school activity:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Krista Muttee	Hourly TA, Arlington High School	H 11	\$16.11/hr	3/13/17-6/1/17

iv) **Change of Appointment End Date**

BE IT RESOLVED, that the Board of Education approves the following change of appointment end date:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Andrea Domkowski	Temp. English, LaGrange Middle	M 01	\$58,503	9/6/16-1/30/17*
*previously Board approved on 8/16/16				

v) **Extension of Probationary Period**

BE IT RESOLVED, that the Superintendent and Board President are authorized to sign an Agreement extending the probationary term of the following employee number 129487, a Special Education tenure area probationary employee, through September 1, 2018, as recommended by the Superintendent.

vi) **Certified Leaves**

BE IT RESOLVED, that the Board of Education approves the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Meghan Guzzo	Music, Vail Farm Elementary	3/8/17-3/24/17
Michelle Nicolas	Special Education, Arlington High School	3/6/17-6/30/17

vii) Change of Start Date for Certified Leave

BE IT RESOLVED, that the Board of Education approves the following change of start date for previously Board approved unpaid leave of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Patricia O'Brien	Part-Time Contractual TA, Joseph D'Aquanni/West Road Intermediate	1/25/17*-4/7/17
*previously Board approved on 1/10/17		

viii) Arlington Blended Learning Educational (ABLE) Lab

BE IT RESOLVED, that the Board of Education approves the following District teachers for the Arlington Blended Learning Education Lab to be funded through District funds:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
David Gatta	Teacher	\$48/hr
John Biasotti	Teacher	\$48/hr

ix) 2017 Arlington Summer School Principal

BE IT RESOLVED, that the Board of Education approves the appointment of David Gatta as Principal of the 2017 Arlington Summer School Program at a salary of \$9,868.50.

x) 2017 Arlington Summer School Program - Salary Schedule

BE IT RESOLVED, that the Board of Education approves the following 2017 Arlington Summer School Salary Schedule (daily rates):

<u>BA</u>		<u>MA</u>	
Step 1	\$163	Step 1	\$175
Step 2	\$166	Step 2	\$178
Step 3	\$171	Step 3	\$181
Step 4	\$174	Step 4	\$184
Step 5	\$179	Step 5	\$190

xi) Certified Co-Curricular Appointments

BE IT RESOLVED, that the Board of Education approves the following co-curricular appointments:

Arlington High School:**Interscholastic:**

Lacrosse - Boys JV Assistant Coach -

Siobhan Reid

Lacrosse - Girls JV Head Coach -

Jaclyn Murphy

Co-curricular:

Club Advisor - Hispanic Culture, Volunteer -

Yamir DeJesus-Decena

Crew - Girls Varsity Assistant Coach -

Emily Luciano

Ski Club Advisor -

Karen-Anne Turcio

LaGrange Middle School:**Co-curricular:**

Drama - Costume Design, Spring -

Stacy Olyha

Drama - Choreographer, Spring -

Alison Schwartz (replacing A. Vazquez who was
Board approved 8/16/16)

Drama - Pit Band Director, Spring -

Elizabeth Harper

Drama - Scenic Design, Spring -

Krista Muttee

Musical Co-directors, Spring -

Daniel Sims, Angelina Vazquez (replacing E. Harper
who was Board approved 8-16-16)***xii) Continuing Education Winter/Spring Semester Program Staff*****BE IT RESOLVED**, that the Board of Education approves the following individuals to teach in the 2016/17 self-funded Winter/Spring Continuing Education Program:

Name	Rate
John Bautochka	\$400/course
Dutchess Community College ENL Program	No Cost

xiii) Certified Substitutes**BE IT RESOLVED**, that the Board of Education approves the following appointments to the substitute lists in the below categories for the 2016-2017 school year:**Certified Teachers**

Andrea Bauman

Harriett Meyer

Claudine Nardone

Janine Turcio

Teaching Assistant

Myrna Sofokles

Home Tutor

Claudine Nardone

xiv) Classified Retirement**BE IT RESOLVED**, that the Board of Education accepts the following resignation for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Terri Cillis	Typist, Union Vale Middle	8/4/17

xv) Classified Change of Retirement Date

BE IT RESOLVED, that the Board of Education accepts the following change of resignation date for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Gail Rugar	Relief Driver	3/29/17*
*previously Board approved on 11/22/16		

xvi) Classified Resignations

BE IT RESOLVED, that the Board of Education accepts the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Lisa Hajkowski	Food Service Helper, Arlington High School	1/26/17
Jennifer Lent	Bus Driver	2/17/17

xvii) Classified Appointments

BE IT RESOLVED, that the Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Derek Frederick	Bus Driver/Auto Mechanic	\$36,925 (prorated)	2/15/17
Robert Roma	Auto Mechanic	\$48,314 (prorated)	2/15/17
Arielle Nichols	Bus Monitor	\$12,307 (prorated)	2/15/17

xviii) Classified Leave

BE IT RESOLVED, that the Board of Education approves the following unpaid leave of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Colleen Gault	Bus Monitor	1/9/17-TBD

xix) Classified Substitute

BE IT RESOLVED, that the Board of Education approves the following appointment to the substitute list in the below category in the 2016-2017 school year:

Food Service

Destiny Mignano

Transportation

Evita Estremera

b) Approving Special Services

i) CSE & CPSE Designations and Placements

BE IT RESOLVED, that the Board of Education approves the CSE & CPSE designations and placements.

ii) Handle With Care Agreement

BE IT RESOLVED, that the Board of Education approves an agreement between the District and Handle With Care Behavior Management System Inc., to provide recertification training to twenty participants at the rate of \$2400 plus expenses for the 2016/17 school year.

c) Approving Business and Finance Items

i) Internal Claims Audit Report for the Month of January 2017

BE IT RESOLVED, that the Board of Education accepts the Internal Claims Audit Report for the month of January 2017, as submitted by the Internal Claims Auditor.

ii) Extra Classroom Activity Purpose Statement

BE IT RESOLVED, that the Board of Education approves the following Extra Classroom Activity for the 2016-17 school year:

<u>AHS</u>
Hispanic Culture Club
Math Honor Society

iii) Extra Classroom Quarterly Financial Report – October 1 – December 31, 2016

BE IT RESOLVED, that the Board of Education accepts the Extra Classroom Second Quarter Financial Report as presented by the District Extra Classroom Auditor to conform to the Regulations of the Commissioner of Education.

Approving Consent Agenda

Motion by Mr. Tornatore, seconded by Dr. Eraca, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that The Board of Education approves the consent items 12a. through 12c.

Mr. McCormick congratulated all the retirees on this agenda.

13) Public Comment

A parent shared her concerns regarding her son's 504 program. She was asked to give her contact information to the District Clerk. The District Clerk will give the information to Dr. DeSa to follow up.

14) Committee Reports

Policy – Mr. McLeod stated that the next Policy Meeting is scheduled for February 24 at 4:00 pm at the Central Administration Office.

Audit/Finance – No report at this time.

Advocacy – Mr. Bodnar stated that the next Advocacy Meeting is scheduled for March 7 at 7:00 pm at the Central Administration Office.

15) Organization Reports

Dutchess County School Board Associations - Mrs. Baxter was scheduled to attend the Capital Conference, but it was cancelled due to inclement weather. She plans on attending the next scheduled meeting.

16) Superintendent Closing Remarks

None at this time.

17) Future Discussion Items

None at this time.

18) Board Reflections

None at this time

19) Adjournment

Motion by Mr. Bodnar, seconded by Mr. McLeod, to adjourn the meeting at 9:05 pm. The motion was carried unanimously.

Margie Flynn, District Clerk