

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
OVERLOOK PRIMARY SCHOOL
MARCH 29, 2016**

6:00 pm – 6:30 pm Community Budget Forum

President Kelly Lappan called the meeting to order at 6:30 pm at Overlook Primary School, 11 Mapleview Road, Poughkeepsie, NY 12603

1) Call to Order

Open Meeting 6:30 pm

Motion by Mrs. Baxter, seconded by Dr. Eraca, to enter into Executive Session to discuss matters regarding pending or current litigation, M.T. et. al. v. Board of Education of the Arlington Central School District, C.K. et. al v. Board of Education of the Arlington Central School District. The motion was carried unanimously.

Motion by Mr. Rossi, seconded by Mrs. Herr, to return to the regular meeting at 7:00 pm. The motion was carried unanimously.

2) Pledge of Allegiance

3) Roll Call

Board Members present were Mrs. Baxter, Mr. Bodnar, Dr. Eraca, Mrs. Fasulo, Mrs. Herr, Mrs. Lappan, Mr. McCormick, Mr. McLeod, and Mr. Rossi. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, Mrs. Muenkel and Mr. Sheldon.

4) Reading of the District Mission

By Mrs. Lappan

5) Approval of the Agenda

Motion by Mr. Bodnar, seconded by Mrs. Baxter, to approve the agenda as modified, adding 11.f. Appeal and an addition to the CSE placements. The motion was carried unanimously.

6) Correspondence

Mrs. Lappan has received correspondence regarding the Veterans' Tax Exemption.

7) Public Comment

There was an audience of approximately 40. Several residents shared their

thoughts regarding the Veterans' Tax Exemption. One resident spoke about parents encouraging their children to make education their priority.

- 8) **Board President's Remarks** Mrs. Lappan congratulated Board Member, Peter Bodnar, on the birth of his son. She also congratulated Dr. Eraca for her recent accomplishment of receiving her doctoral degree.
- 9) **Superintendent's Remarks** Dr. Lyons congratulated Mrs. Pregnell's science class for being the winners of the Lexus Ecco Challenge. The grand prize is \$30,000.00. This is the second time that her class has won the grand prize. Dr. Lyons also acknowledged that the District was recognized as being the best community for music education. And lastly, he announced that the high school production, 42nd Street, will be performed on April 17, April 18, and April 19. Tickets are available for purchase.

10) **Reports and Board Discussion Items**

Arlington High School Student Government Report

The students gave a brief overview of the past and future events at the high school. Some of these included the Prisms event on February 18 and 19 which highlighted the musical students and the Senior Folies on February 26 which was very well attended. The Pasta and Dessert Challenge was held on February 12 and the Student Government trip took place on March 11. The Hockey and Track teams did very well this season and the spring sports are underway. The Teacher Untalented Show is scheduled for April 28 at 6:00 pm. The Junior Prom is scheduled for May 20. Graduation is scheduled for June 25 at 2:00 pm.

Overlook Primary School Professional Learning Communities Report – Margaret Maraia

Mrs. Maraia reviewed the PLC work in the literacy area. She stated that the aspirational goals are that 100% of students reach grade level by June 16, 2016. The reality is as follows: Kindergarten – 69%, 1st Grade – 67%, 2nd Grade – 65%. Mrs. Maraia spoke of ways that the teams are improving those scores. Reading instruction, conferencing and school connection are a few ways that they plan to achieve their goals. Mrs. Maraia stated that PLC not only stands for Professional Learning Communities, it also stands for Positive Literacy Celebrations. She also talked about how music affects all areas of learning and how music inspires everyone. She shared a video of the students engaged in learning and how music is playing a very important role in their education. Mrs. Maraia thanked the Board for their support throughout the years and that it has been an honor to work for the Arlington School District. Mrs. Lappan stated that she will be missed and Dr. Lyons thanked her for all her years of dedication.

Smart Schools Bond Act Overview - Jo Ann Kraus

Mrs. Kraus gave a presentation on the Smart Schools Bond Act. She stated that Arlington Central School District is eligible to receive \$5.2 million dollars. In order to receive this bond the school district has to apply. There is no deadline to apply. The focus will be on “school connectivity” and “high tech security features.” She reviewed the vision and the scope of the proposal as well as the process.

School Start Time Report – Dr. Brendan Lyons

Dr. Lyons reviewed the actions to date. In March, 2015, Mr. Brown presented to the Board the findings of the committee and the research base for making such a change. At that time the Board asked for further exploration of changing start times. Dr. Lyons reviewed the following areas: total hours of sleep, biological phase delay and altered sleep drive in adolescence, and the effects of adolescent sleep loss. He reviewed the potential positives and negatives as well as the financial implications. Dr. Lyons stated that at this time the recommendation is to make no changes to the District’s start time.

11) New Business

a) Board Policies: 1st Reading

The Board of Education acknowledges that it has reviewed the below policies as a 1st Reading:

| Policy | Policy Number |
|--|---------------|
| Students With Life Threatening Health Conditions | 7521 |
| Private Practice and Tutorial Work | 8440 |
| Child Abuse and Maltreatment | 7530 |
| Student Gender Identity | 7552 |
| Special Education: District Plan | 7610 |
| Children With Disabilities | 7611 |
| Preschool Special Education Program | 7614 |
| Declassification of Students With Disabilities | 7617 |
| Use of Time Out Rooms | 7618 |
| Section 504 of the Rehabilitation Act of 1973 | 7621 |

| | |
|--|------|
| Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members | 7631 |
| Appointment and Training of Committee on Preschool Special Education (CPSE) Members | 7632 |
| Students With Disabilities Participating in School District Programs | 7620 |
| Student Individualized Education Program (IEP): Development and Provision | 7640 |
| Due Process Complaints; Selection and Board Appointment of Impartial Hearing Officers | 7670 |
| Independent Educational Evaluations | 7680 |
| Home Tutoring (Homebound Instruction) | 8450 |

b) Board Policies: 2nd Reading

Motion by Mr. McLeod, seconded by Mr. Bodnar to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education has reviewed the below Policies as a Second Reading and Adoption:

| Policy | Policy Number |
|-----------------------------------|---------------|
| School Health Services | 7510 |
| Immunization of Students | 7511 |
| Student Physicals | 7512 |
| Administration of Medication | 7513 |
| Student Health Records | 7514 |
| Accidents and Medical Emergencies | 7520 |
| Suicide Prevention and Response | 7540 |

c) Delete Policies

Motion by Mr. McLeod, seconded by Mrs. Herr, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education deletes the following policies:

| Policy | Policy Number |
|-------------------------|---------------|
| Suicide Prevention | 5431 |
| Student Health Services | 5420 |
| First Aid | 8121 |
| Accident Reports | 8122 |

d) Sale of Raymond Avenue Property

Motion by Mr. Rossi, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, WHEREAS, the Arlington Central School District (ACSD) has closed and vacated the former Arthur S. May Elementary School Building at 25 Raymond Avenue, Poughkeepsie, New York, and there is no foreseeable future use for this property for school district purposes; and

WHEREAS, the Board of Education, as fiduciaries of the ACSD with the obligation to obtain the highest price for the property in the best interest of the School District, has conducted a sealed bid process for the sale/lease of this property, and has received several offers for the purchase of the property with improvements; and

WHEREAS, the highest bidder was awarded the sale, but has terminated its offer; and

WHEREAS, upon review of all of the offers, the Board of Education has determined that it is in the best interest of the School District to sell such building and property to Paz Management, Inc., the party presenting the second highest offer to purchase;

THEREFORE, BE IT RESOLVED, that the Board of Education of the ACSD declares the property located at 25 Raymond Avenue, Poughkeepsie, New York as surplus and of no further use to the School District, authorizes its sale, and accepts the offer of \$2,100,000.00 from the purchaser Paz Management, Inc.; and

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business is authorized to send Paz Management, Inc. notification of the acceptance of its offer under terms and conditions established through the sealed bid process and expressed in the document "Paz Management, Inc. Request to Consider Offer," and that the Superintendent is authorized to

execute a Contract of Sale with Paz Management, Inc., upon approval of same by the School Attorney.

e) **Contract for Architectural and Engineering Consulting Services, Pre-Referendum and Design & Construction Administration, Bus Maintenance Facilities Capital Improvement Project**

Motion by Mr. Bodnar, seconded by Mr. Rossi, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education hereby approves and ratifies the agreement with Tetra Tech Architects and Engineers dated March 18, 2016 for Professional Architectural and Engineering Consulting Services, Pre-Referendum and Design & Construction Administration, Bus Maintenance Facilities Capital Improvement Project. The fee for these services is \$25,000 plus:

| Total Project Costs | Additions and New Construction | Renovations and Alterations |
|-----------------------|--------------------------------------|--------------------------------|
| \$Up to -9.99 Million | 7.00% | 7.50% |
| \$10-14.99 Million | 6.50% | 7.00% |
| \$15 Million or above | 6.00% | 6.50% |

f) **Appeal**

Motion by Mr. Rossi, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

RESOLVED, that the Board of Education authorizes an appeal of the Impartial Hearing Officer's Decision in IHRS Case Number 88938.

12) **Business Consent Agenda**

a) **Approval of Minutes**

The Board of Education approves the Minutes of the March 8th Business Meeting and the March 15th Special Meeting as written.

b) **Approving Personnel Agenda**

i) **Certified Retirement**

The Board of Education accepts the following resignation for the purpose of retirement:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> |
|--------------------|---|-------------------------|
| Nancy Tompkins | Teaching Assistant, Arlington High School | 3/15/16 |

ii) **Certified Appointments**

The Board of Education approves the following appointments:

| <u>Name</u> | <u>Position</u> | <u>Step</u> | <u>Schedule</u> | <u>Effective</u> |
|--------------------|---|--------------------|------------------------|-------------------------|
| Christie Sepe | Temp. N-6 Elementary, Joseph D'Aquanni/West Road Intermediate | M 01 | \$56,928 (prorated) | 2/1/16-3/18/16 |
| Krista Muttee | Temp. Hourly TA, Arlington High School | H 10 | \$15.47/hr | 3/7/16-6/1/16 |
| Kristen Sumski | Part-Time Contractual TA, Joseph D'Aquanni/West Road Intermediate | H 03 | \$15,615 (prorated) | 3/30/16 |

iii) **Certified Leaves**

The Board of Education approves the following unpaid leaves of absences:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> |
|--------------------|--|-------------------------|
| Heather Riley | N-6 Elementary, LaGrange Middle | 9/1/16-6/30/17 |
| Paula Steenbergen | Teaching Assistant, Vail Farm Elementary | 4/6/16-4/6/16 |

iv) **Change of Leave End Date**

The Board of Education approves the following change of leave end date:

| <u>Name</u> | <u>Position</u> | <u>Step</u> | <u>Schedule</u> | <u>Effective</u> |
|--------------------|---|--------------------|------------------------|-------------------------|
| Dawn Jawrower | 0.5 FTE Social Studies, Arlington High School | M 01 | \$28,646 (prorated) | 1/26/16-3/2/16* |

*previously Board approved on 2/9/16

v) **Certified Co-Curricular Appointments**

The Board of Education approves the following co-curricular appointments:

| | |
|--|--|
| <u>Arlington High School</u> | |
| <u>Co-curricular:</u> | |
| Crew - Girls Varsity Assistant Coach - | Melissa Gagliardi |
| <u>LaGrange Middle School</u> | |
| <u>Interscholastic:</u> | |
| Softball - Head Coach - | Jared D'Aleo (replacing Joe Sullivan who was previously Board approved on 3/8/16 as co-coach) |
| Track - Girls Spring Assistant Coach | Joseph Sullivan (replacing Shannon Malan who was previously Board approved on 9/8/15) |
| <u>Intramurals:</u> | |
| Running, Spring – | Marisa Ouranitsas |
| <u>Co-curricular:</u> | |

Club Advisor – Jazz Band 2 –
Club Advisor – String Ensemble 2 –

Brian Fallis
Laura Taravella

Union Vale Middle School

Interscholastic:

Soccer - Girls Assistant Coach, Volunteer -

Michael Tucci (previously Board approved on
2/9/16 as paid)

Softball - Assistant Coach, Volunteer -

Megan Bender

Track - Girls Spring, Assistant Coach -

Maureen VanAckooy

Track - Boys Spring, Assistant Coach -

Mia Chong

Vail Farm Elementary School

Co-curricular:

Club Advisor - Girls on the Run, Volunteer -

Alyson Homko-Schank

vi) ENL Homework Center Program: (funded through Federal Title III LEP Aid funds)

The Board of Education approves the following appointment:

Arthur S. May School:

Substitute Teaching Assistant

Jennifer Nathanson

Contractual Rate

vii) Certified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2015-2016 school year:

Certified Teachers

Jacqueline Del Bene
Lauren Feliciano
Lisa McGee
Jonathan Pol
Amanda Simon
Alyssa Turcotte

Non-Certified Teachers

Mi Chau
Melissa Cordoni
Sonia Limaye
Claudia Rizzo

Teaching Assistants

Gina Ayala
Melissa LaBare
Sonia Limaye
Lynne Wilantewicz

Home Tutors

Victoria Dammann
Susan Linich

Interpreters

Mi Chau
Lucila Ramirez

viii) Classified Retirements

The Board of Education accepts the following resignations for the purpose of retirement:

Name

Position

Effective

Josephine Aubel

Custodial Worker/Matron

3/30/16

JoAnn Prisco

School Monitor

6/30/16

ix) Classified Leaves

The Board of Education approves the following unpaid leaves of absence:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> |
|--------------------|---------------------------------------|------------------|
| Kathryn Wood-Plass | Bus Monitor | 3/1/16-TBD |
| Cheryl Gallina | School Monitor, Arlington High School | 3/10/16-4/22/16 |

x) Classified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute list in the below categories in the 2015-2016 school year:

Food Service

Heather Rancourt

Transportation

Eric Walker

Robert Berry

Debora Peet

xi) Extension of Probationary Period

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Superintendent and Board President are authorized to sign an Agreement extending the probationary term of the following employee number 1108056, an N-6 elementary education tenure area probationary employee, through March 8, 2017 as recommended by the Superintendent.

c) Approving Special Services

i) CSE & CPSE Designations and Placements

The Board of Education approves the CSE & CPSE designations and placements as modified.

d) Approving Business and Finance Items

i) Treasurer's Report for the Month of January 2016

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of January 2016.

ii) Budget Appropriation Transfers for January 2016

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education, as required by the Regulations of the Commissioner of Education, hereby approves the General Fund Budget Appropriations Transfers, as follows:

Budget Appropriation Transfers
2015/2016

| Month | Fund/Schedule# | Amount |
|---------|-------------------|--------------|
| January | General Fund - #9 | \$246,856.00 |
| January | Capital fund #9 | \$1,200.00 |

*iii) **Internal Claims Audit Report for the Months of January and February 2016***

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education accepts the Internal Claims Audit Report for the months of January and February 2016, as submitted by the Internal Claims Auditor.

*iv) **Proposed Tax Certiorari Settlement***

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute an Consent Judgment in a tax certiorari proceeding captioned Jeffrey B. Senft v. Town of Pleasant Valley and the Arlington CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment and Final Order.

| Year | Original AV | Eq Rate | Equalized MV (EMV rounded) | Proposed AV | Proposed (EMV Rounded) | Reduction | Tax Rate | Refund |
|-------|-------------|---------|----------------------------|-------------|------------------------|-----------|--------------|----------|
| 2015 | \$905,000 | 100.00 | \$905,000 | \$885,000 | \$885,000 | \$20,000 | 30.717396428 | \$614.37 |
| Total | | | | | | | | \$614.37 |

*v) **Donations***

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education accepts the following donations:

| For | Donated by | Items Donated/Use |
|-----------------------|--|---|
| Arlington High School | Donald L. McIntosh 237 Begonia Court Griffin, GA 30223 | Cameras, Enlarger for Black & White, Enlarger for bigger frame Black & White, Dark Room Equipment |

*vi) **2015-2016 Health & Welfare Services Fee Calculation***

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education hereby establish the 2015-2016 Health & Welfare Services Fee at the amount of \$671.62 per pupil.

Approving Consent Agenda

Motion by Mr. Bodnar, seconded by Mr. McLeod, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, the Board of Education approves the consent items 12a. through 12d.

13) Public Comment

None at this time.

14) Committee Reports

Policy – Mr. McLeod stated the next meeting is scheduled for April 22nd, at 4:00 pm at the Central Administration Office.

Audit – No report at this time.

Advocacy – No report at this time.

15) Organization Reports

Dutchess County School Boards Association/New York State School Boards Association

Mrs. Baxter stated the DCSBA has scheduled a county-wide meeting for April 7th at Arlington High School. Our local Regent, Judith Johnson, will be presenting at this meeting. Mrs. Lappan encouraged everyone to attend.

Lower Hudson Education Coalition

Dr. Lyons recently attended a meeting where there was quite a bit of discussion relating to state aid.

Statewide School Finance Consortium

Mrs. Lappan stated that they have received information regarding the budget.

16) Superintendent Closing Remarks

Dr. Lyons spoke about the three give-back days.

17) Future Discussion Items

Mr. McCormick would like to discuss scheduling the retreat days for the upcoming summer.

18) Board Reflections

None at this time.

19) Adjournment

Motion by Mr. Rossi, seconded by Dr. Eraca, to adjourn the meeting at 8:50 pm. The motion was carried unanimously.

Margie Flynn, District Clerk