

**ARLINGTON CENTRAL SCHOOL DISTRICT  
MINUTES OF THE BUSINESS MEETING  
TITUSVILLE INTERMEDIATE SCHOOL  
APRIL 18, 2017**

President Steven Rossi called the meeting to order at 7:00 pm at Titusville Intermediate School, 128 Meadow Lane, Poughkeepsie, NY 12603

**1) Call to Order**

***Open Meeting***      7:00 pm

**2) Pledge of Allegiance**

**3) Roll Call**

Board Members present were Mrs. Baxter, Mr. Bodnar, Dr. Eraca, Mrs. Fasulo, Mrs. Herr, Mr. McCormick, Mr. McLeod, Mr. Rossi and Mr. Tornatore. Also present were Dr. Lyons, Mr. Benante, Dr. DeSa, Mrs. Muenkel, and Mr. Sheldon.

**4) Reading of the District Mission**

By Mr. Rossi

**5) Approval of the Agenda**

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the agenda as written. The motion was carried unanimously.

**6) Correspondence**

None at this time.

**7) Public Comment**

There were 40 people in attendance. A couple of residents shared their concerns regarding the loss of the security greeter at Noxon.

**8) Board President's Remarks**

Mr. Rossi urged the community members to attend the PTA Budget Presentations.

**9) Superintendent's Remarks**

Dr. Lyons thanked the Titusville PTA for the refreshments. He also thanked Mr. Shornstein for hosting the meeting. Dr. Lyons stated that after a long battle with cancer George DeMasi, 10<sup>th</sup> grader at the high school, passed away this past March. His family has created a scholarship in his name. The scholarship will go through the Arlington Education Foundation. Dr. Lyons directed anyone who is interested in donating to this scholarship to go to the Arlington

website and click on the AEF tab. Dr. Lyons asked for a “moment of silence.” Dr. Lyons asked Mr. Sheldon to give a brief update in regards to the sale of the Raymond Avenue property. Mr. Sheldon stated that the District is under contract and in the middle of the “due diligence” period. Dr. Lyons, with the Board’s permission, asked if he could add the topic of Board Docs on to the next agenda. The Board agreed to this. He also stated that the school musical, Oklahoma, will be performed on April 28, 29, and 30. On April 29<sup>th</sup> the District will hold its first 5K through the Arlington Education Foundation. The money that the AEF is raising will help to support the STEAM initiative in the District. Dr. Lyons also stated that he is working on the family engagement survey. The survey will weigh in on communication, satisfaction with parent program, trust and parent awareness. He also stated that in regards to the comments made by residents, he cannot speak about personnel matters.

#### **10) Reports and Board Discussion Items**

##### **Professional Learning Communities Report – Mr. Shornstein, Principal**

Mr. Shornstein welcomed the Board to the meeting. He stated that he wanted to share a schoolwide initiative involving STEAM (Science, Technology, Engineering, Arts, and Math) and how it is being integrated with the students. STEAM is an educational approach to learning that uses Science, Technology, Engineering, the Arts and Mathematics as access points for guiding student inquiry, dialogue and critical thinking. He reviewed their vision to create an opportunity for every student to participate in STEAM throughout the year and to provide support and professional development so that every classroom teacher can teach STEAM activities throughout the year. He introduced the STEAM team. He shared the process and what students are doing through building, designing and creating. He shared pictures of the different challenges the students were given. Mr. Shornstein shared the students’ feedback. He also shared the teachers’ and parents’ thoughts on STEAM. He reviewed the plans for the 2017-2018 school year.

##### **Final Board Discussion of Budget**

Mr. Sheldon gave a brief overview of the budget process. He stated that the budget-to-budget increase is 1.78% and the levy-to-levy increase is 1.52%. He reviewed the proposed modifications to the current budget, proposed budget updates, and cumulative taxpayer savings. He also reviewed options to consider.

#### **11) New Business**

##### **a) Board Policies: 1<sup>st</sup> Reading**

The Board of Education acknowledged that it has reviewed the below policies as a 1<sup>st</sup> Reading:

Policy	Policy Number
Duties of the External (Independent) Auditor - Reviewed	1334
Budget Planning and Development	5110

**b) 2017-2018 Budget Adoption**

Motion by Mrs. Fasulo, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education adopt the 2017-2018 budget in the amount of \$205,055,000, which is a 1.9% increase over 2016-2017.

**c) Property Tax Report Card**

Motion by Mr. McLeod, seconded by Dr. Eraca, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education adopts the Property Tax Report Card for the 2017-2018 school year.

**12) Business Consent Agenda**

**a) Approval of Minutes**

**BE IT RESOLVED**, that the Board of Education approves the Minutes of the March 21<sup>st</sup> and March 28<sup>th</sup> Business Meetings and the March 21<sup>st</sup> Executive Session Minutes.

**b) Approving Personnel Agenda**

**i) Certified Resignations**

**BE IT RESOLVED**, that the Board of Education approves the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
David Regner	Music, Arlington High School	8/31/17
Robyn Davis	Remedial Reading, Noxon Road Elementary/Beekman Elementary	6/30/17

**ii) Certified Appointments**

**BE IT RESOLVED**, that the Board of Education approves the following appointments:

<b>Name:</b> Paula Richardson
<b>Position:</b> English Language Learner Teacher
<b>Location:</b> Traver Road Primary School and Joseph D'Aquanni/West Road Intermediate School
<b>Tenure Area:</b> English as a Second Language
<b>Certification &amp; Status:</b> English to Speakers of Other Languages, Initial
<b>Beginning date of Probation:</b> April 19, 2017
<b>End date of Probation:</b> April 18, 2021*
<b>Salary:</b> \$58,503 (prorated) <b>Step:</b> M 01

\* In order to be granted tenure, a classroom teacher must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or § 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. Further, if the classroom teacher receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time, in which case the Board of Education, in its discretion, may extend the teacher's probationary term for an additional year.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Melissa Cordoni	Temp. Special Education, Vail Farm Elementary	B 01	\$54,602 (prorated)	2/6/17-6/30/17
Yolanda Schembri	Health Aide, Arthur S. May	H 01	\$13,946 (prorated)	4/19/17

**iii) Certified Leaves**

**BE IT RESOLVED**, that the Board of Education approves the following unpaid leaves of absences:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Melissa Pastor	Special Education, Beekman Elementary	5/15/17-6/30/17
Michelle Nicolas	Special Education, Arlington High School	9/5/17-1/26/18
Meghan Guzzo	Music, Vail Farm Elementary	3/27/17-3/28/17
Deborah Easton	Teaching Assistant, Arthur S. May	5/1/17-6/14/17 (intermittent)

**iv) Certified Correction of Salary**

**BE IT RESOLVED**, that the Board of Education approves the following salary correction:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Dawn Portanova	Part-Time Contractual TA, Beekman Elementary	\$13,121* (prorated)	3/29/17

\*Previously Board approved on 3/28/17 agenda

- v) **ENL Homework Center Program (funded through Federal Title III LEP Aid funds)**  
**BE IT RESOLVED**, that the Board of Education approves the following appointment:

**Joseph D'Aquanni/West Road Intermediate School:**

Teacher	Paula Richardson	\$48/hour
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- vi) **AIS Before & After School Programs**

**BE IT RESOLVED**, that the Board of Education approves the following appointments:

**Joseph D'Aquanni/West Road Intermediate School:**

Teaching Assistants	Ann Marie Motlow, Deborah Potter, Raghda Rabadi-Cahill, Gail Rau	Contractual Rate
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**Titusville Intermediate School:**

Teaching Assistants	Terri Rzodkiewicz, Wendy Wolfe	Contractual Rate
Substitute Teaching Assistants	Caroline Borum, Sahar Elsamra, Candis Merrill, Donna Wright	Contractual Rate

- vii) **Certified Co-Curricular Appointments**

**BE IT RESOLVED**, that the Board of Education approves the following co-curricular appointments:

**Arlington High School:**

**Interscholastic:**

Assistant Freshman Baseball Coach, Volunteer -	William Jackson
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**Union Vale Middle School:**

**Interscholastic:**

Softball - Assistant Coach, Volunteer -	Christian Jones
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- viii) **Student Activity Fund Stipend (Reimbursement funds raised through Student Activity Fund)**

**BE IT RESOLVED**, that the Board of Education approves the following appointments:

<b><u>Name</u></b>	<b><u>Stipend</u></b>	<b><u>Amount</u></b>	<b><u>School</u></b>
Brett Fleury	Drama Club Spring Production - Professional Musician	\$405	LaGrange Middle
John Harper	Drama Club Spring Production - Professional Musician	\$405	LaGrange Middle
Michael Murray	Drama Club Spring Production - Professional Musician	\$405	LaGrange Middle

**ix) Certified Substitutes**

**BE IT RESOLVED**, that the Board of Education approves the following appointments to the substitute lists in the below categories for the 2016-2017 school year:

**Certified Teacher**

Alison Kramer

**Non-Certified Teacher**

Taylor Volpe

**Teaching Assistants**

Christi Lanberg-Palomba

Yolanda Schembri

**x) Classified Retirement**

**BE IT RESOLVED**, that the Board of Education accepts the following resignation for the purpose of retirement:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Christopher Fattibene	Bus Driver/Custodian	2/7/18

**xi) Classified Change of Retirement Date**

**BE IT RESOLVED**, that the Board of Education accepts the following change of resignation date for the purpose of retirement:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Cynthia Landman	Senior Typist	8/26/17*
*Previously Board approved on 3/21/17 for retirement on 8/28/17		

**xii) Classified Leave**

**BE IT RESOLVED**, that the Board of Education approves the following unpaid leave of absence:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Julianne Serino	Licensed Practical Nurse, Arlington High School	3/13/17-4/9/17*
*Previously Board approved on 3/28/17 with no end date		

**xiii) Classified Appointments**

**BE IT RESOLVED**, that the Board of Education approves the following appointments:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Nancy Wrona	Relief Driver	\$35,389 (prorated)	4/19/17
Shawn Morse	Custodial Worker, Noxon Road Elementary	\$14.82/hr	4/20/17
Amber Haan	Bus Monitor	\$12,307 (prorated)	4/20/17
Mark Williams	Relief Driver	\$35,389 (prorated)	4/19/17
Judy Roger	Relief Driver	\$35,665 (prorated)	4/19/17
Thomas Bialek	Infrastructure Systems Specialist	\$70,000 (prorated)	4/12/17

*xiv) Classified Substitutes*

**BE IT RESOLVED**, that the Board of Education approves the following appointments to the substitute list in the below categories in the 2016-2017 school year:

**Transportation**

Philip McEachin  
Jessica Hansen

**Nurse**

Maureen DiLullo

**Food Service**

Giovanna Strang

*c) Approving Special Services*

*i) CSE & CPSE Designations and Placements*

**BE IT RESOLVED**, that the Board of Education approves the CSE & CPSE designations and placements.

*ii) Independent Evaluators/Service Providers*

**BE IT RESOLVED**, that the Board of Education approves these additional rates for the following independent evaluator/service provider for the 2016/17 school year:

Outside Provider Services

Restore Occupational Therapy  
& Physical Therapy, PLLC

\$ 80.00 per 30-minute consultation  
\$ 300.00 per evaluation  
\$500.00 per month for OTR supervision of District  
COTA (Certified Occupational Therapy Assistance)

*iii) Consulting Services Agreement Renewal*

**BE IT RESOLVED**, that the Board of Education approves an agreement between the District and Taconic Resources for Independence and Mid-Hudson Interpreter Service (MHIS) for sign language interpreter services for parents and employees at an hourly rate of \$88-\$108 for the 2017/18 school year.

*d) Approving Business and Finance Items*

*i) Internal Claims Audit Report for the Month of March 2017*

**BE IT RESOLVED**, that the Board of Education accepts the Internal Claims Audit Report for the month of March 2017, as submitted by the Internal Claims Auditor.

*ii) Donation*

**BE IT RESOLVED**, that the Board of Education accepts the following donation:

For	Donated by	Donation
LaGrange Middle School	Beth Decena 16 Halter Lane Pleasant Valley, NY 12569	Franz Hoffmann Prelude 3/4 size violin Discovery Brand 4/4 size violin Artino shoulder rest Overture Premium violin strings set – 3/4 size

iii) **Tax Adjustments and Refunds**

**BE IT RESOLVED**, that the Board of Education approves tax refunds to the 2016 tax roll per Dutchess County Real Property Tax Service Agency and Small Claim settlements, as follows:

Town	Year	Owner	Refund	<u>Authority</u>		
				Small Claim	RPT	SCAR
LaGrange	2016	Eraca	476.04	X		
LaGrange	2016	Sardo	764.03	X		
Poughkeepsie	2016	Menking	656.03	X		
			1,896.10			

iv) **Proposed Tax Certiorari Settlement**

**BE IT RESOLVED**, that the Board of Education approves the following resolution:

**RESOLVED**, that the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Final Judgment on Consent in a tax certiorari proceeding captioned Tucker Drive, LLC v. Town of Poughkeepsie and the Arlington CSD;

**AND IT IS FURTHER RESOLVED**, that the Board authorizes the refund of taxes as required by the terms of the Final Judgment on Consent.

Year	Original AV	Eq Rate	Equalized MV (EMV rounded)	Proposed AV	Proposed (EMV Rounded)	Reduction	Tax Rate	Refund
2015	\$414,000	100.00	\$414,000	\$414,000	\$414,000	\$0	30.543241870	\$ 0.00
2016	\$414,000	100.0	\$414,000	\$385,000	\$385,000	\$29,000	30.176515014	\$875.12
							TOTAL REFUND	\$875.12

v) **Extra-classroom Activity Purpose Statements**

**BE IT RESOLVED**, that the Board of Education approves the following Extra Classroom Activities for the 2016-17 school year:



<u>AHS</u>
Art
Refugee Aid

vi) **Health and Welfare**

**BE IT RESOLVED**, that the Board of Education approves Health and Welfare Services Contracts, as listed below:

<i>School District</i>	<i># of Students</i>	<i>Cost per Student</i>	<i>Amount</i>
Millbrook Central School District	40	\$816.95	\$32,678.00
Lakeland Central School District	2	\$1,095.40	\$2,190.80
<b>Total</b>			<b>\$34,868.80</b>

**Approving Consent Agenda**

Motion by Mr. McLeod, seconded by Mr. Bodnar, to approve the following resolution. The motion was carried 8-1, Dr. Eraca abstained.

**BE IT RESOLVED**, that the Board of Education approves the consent items 12a. through 12d. The motion was carried unanimously.

13) **Public Comment**

None at this time.

14) **Committee Reports**

**Policy** – Mr. McLeod stated that the next Policy Meeting is scheduled for April 21<sup>st</sup> at 4:00 pm at the Central Administration Office.

**Audit/Finance** – Mrs. Baxter stated that the next meeting is scheduled for April 25<sup>th</sup> at 6:00 pm at the Central Administration Office.

**Advocacy** – Mr. Bodnar stated that the next meeting is scheduled for May 16<sup>th</sup> at 8:00 pm, at the Central Administration Office.

15) **Organization Reports**

Dutchess County School Board Association – Mrs. Baxter stated that the next meeting is scheduled for May 4<sup>th</sup> at 7:00 pm.

16) **Superintendent Closing Remarks**

Dr. Lyons stated the District was named one of the best communities for music in education. He congratulated Mr. Guillen and the music teachers for this great achievement.

**17) Future Discussion Items**

None at this time.

**18) Board Reflections**

Mr. Bodnar stated that he started out at the Titusville Intermediate School and that he has fond memories of his years there.

**19) Adjourn to Executive Session**

Motion by Mr. Tornatore, seconded by Mrs. Fasulo, to adjourn to Executive Session to discuss the employment history of a particular individual. The motion was carried unanimously.

Motion by Mr. McLeod, seconded by Mrs. Baxter, to return to the regular meeting. The motion was carried unanimously.

**20) Adjournment**

Motion by Mr. Tornatore, seconded by Mr. Bodnar, to adjourn the meeting at 9:01 pm. The motion was carried unanimously.

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Margie Flynn, District Clerk