

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE REORGANIZATION MEETING
OF THE BOARD OF EDUCATION
CENTRAL ADMINISTRATION OFFICE
JULY 1, 2014**

1) Call to Order

District Clerk, Margie Flynn, acting as Temporary Chairperson, called the meeting to order at 7:00 p.m. at Central Administration Office, 144 Todd Hill Road, LaGrangeville, NY 12540.

2) Pledge of Allegiance

3) Roll Call

Board Members present were Mrs. Baxter, Mr. Bodnar, Mrs. Eraca, Mrs. Herr, Mrs. Lappan, Mr. McCormick, Mr. McLeod, Mr. Rossi, and Mr. Shuttleworth. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, and Mrs. Muenkel.

4) Oath of Office

Margie Flynn administered the Oath of Office to the re-elected Board Member, Mr. Shuttleworth, and to the newly elected Board Members, Mr. Bodnar and Mrs. Herr.

5) Election of Officers - Nomination for President

Margie Flynn accepted nominations for the office of President of the Board of Education. Mr. McCormick nominated Mr. Rossi, seconded by Mr. Shuttleworth. The District Clerk asked if there were any other nominations. Mrs. Baxter nominated Mrs. Lappan, seconded by Mr. Shuttleworth.

Roll Call was taken to vote for Mr. Rossi:

Christine Baxter	No
Peter Bodnar	No
Jennifer Eraca	No
Pauline Herr	No
Kelly Lappan	No
Edward McCormick	Yes
Charles McLeod	Yes
Steve Rossi	Yes
Jim Shuttleworth	No

Roll Call was taken to vote for Mrs. Lappan:

Christine Baxter	Yes
Peter Bodnar	Yes
Jennifer Eraca	Yes
Pauline Herr	Yes
Kelly Lappan	Yes
Edward McCormick	No
Charles McLeod	Yes
Steve Rossi	No
Jim Shuttleworth	Yes

The motion was carried 7-2 in favor of Mrs. Lappan. Mrs. Lappan was declared Board President. The Oath of Office was given to Mrs. Lappan. The meeting was turned over to Mrs. Lappan.

Nomination for Vice President

Mrs. Lappan accepted nominations for the office of Vice President of the Board of Education. Mr. Bodnar nominated Mr. Rossi, seconded by Mrs. Baxter. The motion was carried unanimously. The Oath of Office was given to Mr. Rossi.

6) Appointment of Officers

Motion by Mr. Rossi, seconded by Mr. Bodnar, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education appoints the following individuals to the below annual positions in accordance to Laws, Rules and Regulations of the State of New York.

District Clerk:	Margie Flynn
District Treasurer:	Susan Christoffersen
Deputy Treasurer:	Kevin Sheldon
School Tax Collector:	Susan Linich - \$22.34/hr.
Deputy Tax Collector	James Marshall - \$16.27/hr.
Internal Claims Auditor:	Sandy Martino - \$28.33/hr.
District Extra Classroom Auditor:	Christine Futyma - \$26.53/hr.

7) Oath of Office

The Oath of Office will be administered to the below list of individuals in accordance to the Laws, Rules, and Regulation of the State of New York

Superintendent of Schools:	Brendan Lyons
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District Clerk:	Margie Flynn
District Treasurer:	Susan Christoffersen
Deputy Treasurer:	Kevin Sheldon
Tax Collector:	Susan Linich
Internal Claims Auditor:	Sandy Martino

8) **District Service Providers**

Motion by Mrs. Eraca, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the following firms to the below annual appointments in accordance to the Law, Rules and Regulations of the State of New York.

- Internal Auditor: R.S. Abrams & Co., LLP
- External Auditor: D'Arcangelo & Co., LLP
- School District Attorney: Shaw, Perelson, May & Lambert, LLP
- Bond Council: Hawkins, Delafield & Wood, LLP
- School Physician: The WorkPlace – Saint Francis Hospital and Health Centers (Mid-Hudson Regional Hospital of Westchester Medical Center)

9) **District Designees**

Motion by Mr. McLeod, seconded by Mr. Shuttleworth, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the following annual appointments in accordance to the Laws, Rules and Regulations of the State of New York:

District Purchasing Agent:	Lisa Barker
Deputy Purchasing Agent:	Kevin Sheldon
Records Management Officer:	Mary Byrne
Records Access Officer:	Margie Flynn
Asbestos Designee:	Carmine Crisci
504 Coordinator, students	Donna Flynn-Brown
504 Coordinator, employees	Margaret Muenkel
Title IX Compliance Officers:	Margaret Muenkel, Phil Benante
Residency Determinations:	Brendan Lyons
Homeless Liaison	Donna Flynn-Brown
DCSBA Executive Committee Member	Christine Baxter
Dignity Act Coordinator:	Donna Flynn-Brown
Secondary School extra classroom activities fund	Central Treasurer and Central
Treasurer Assistant (high school and middle schools)	

Arlington High School - Paul Fanuele, Theresa Smith
LaGrange Middle School - Eric Schetter, Laura Portaro
Union Vale Middle School - Scott Wood, Maureen Zaccardi

10) District Designation

Motion by Mrs. Eraca, seconded by Mrs. Herr, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approve the following designations in the 2014-2015 school year in accordance to the Laws, Rules, and Regulations of the State of New York.

Official Depository: Bank of America
Mahopac National
JP Morgan Chase Bank
M&T Bank
First Niagara Bank

Posting for Legal Notices: Poughkeepsie Journal

Authorized signatures for signing checks: District Treasurer, Susan Christoffersen
Deputy Treasurer, Kevin Sheldon

Designation of Petty Cash Funds:

- \$100 – Arlington High School
- \$100 - LaGrange Middle School
- \$100 - Union Vale Middle School
- \$100 - Arthur S. May School
- \$100 - Beekman Elementary School
- \$100 - Noxon Road Elementary School
- \$100 - Overlook Primary School
- \$100 - Titusville Intermediate School
- \$100 - Traver Road Primary School
- \$100 - Joseph D'Aquanni/West Road Intermediate School
- \$100 - Vail Farm Elementary School
- \$100 - Transportation
- \$100 - Maintenance
- \$100 - Central Administration Office
- \$100 - Summer School

Superintendent approves attendance of personnel at meetings, conferences, conventions, visitations and workshops

Assistant Superintendent for Business to certify payroll

Superintendent applies for state and federal grants in aid

Bonding of Personnel:

District Treasurer	\$1,000,000
Tax Collector	\$1,000,000
Internal Claims Auditor	\$1,000,000
Deputy Treasurer, Central Treasurers	\$1,000,000
Activity Funds	\$1,000,000
Blanket Bond for all other personnel	\$1,000,000

Mileage reimbursement rate as determined by IRS standards

Authorize District Treasurer to make transfers among bank accounts

Authorize District Treasurer to invest District monies as available in accordance with Board of Education Investment Policy

11) Committee on Special Education Members

Motion by Mrs. Baxter, seconded by Mr. Rossi, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education appoint the following Committee on Special Education Members:

Chairpersons: Christopher Bayer, Tatiana Memoli, Erika Fuller, Triesha Foglia, Jennifer Nilsen, Karen Smith

Alternate Chairperson: Donna Flynn-Brown

Psychologists: Linda Dixon-Dziedzic, Eileen Frering, John Lacey, Christine Oberrieth, Holly Schwartz, Jessica Magee, Mary Beth Neils, Tammy Rodriguez, Rosanne Strouth, Kylie Urso, Thomas Voelker, Denise Zahakos

Parent Members: Rena Maki Nicastri, Kathy Somme, Aloma Greene, Jennifer O'Neil Brennan, Sue Freiburger, Jennifer Loia, Solita Moran-Frye, Lori Pavlinsky, Carol Bottamedi, Melissa Palestro, Mara Hobel-Furrer, Kristina Cairns, Becky Coles, Janet Sabatino, Patty Magdall

Physician Member: The WorkPlace/Mid Hudson-Regional Hospital of Westchester Medical Center

Child's Teacher: Generic appointment of all teachers on staff

12) Committee on Special Education Referral Designee

Motion by Mr. McLeod, seconded by Mrs. Eraca, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education appoint the following Committee on Special Education Referral Designee:

Christopher Bayer

13) Committee on Pre-School Special Education Members

Motion by Mr. Rossi, seconded by Mr. Shuttleworth, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education appoint the following Committee on Pre-School Special Education Members:

*Chairpersons: Christopher Bayer, Tatiana Memoli, Erika Fuller,
Triesha Foglia, Jennifer Nilsen, Karen Smith
Parent Members: Aloma Greene, Jennifer Loia, Solita Moran-Frye, Lori
Pavlinsky, Mara Hobel-Furrer, Kristina Cairns
Child's Teacher: Generic appointment of all kindergarten teachers on
staff, and Irene Firner, Anna Velie, Francine Clemens, and Linda Penn*

14) Hearing Officers

Motion by Mr. Rossi, seconded by Mrs. Herr, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approve the following resolution:

*Approve a resolution to accept the 'district specific list' of impartial
hearing officers as it is reflected in the State Education Department's
Impartial Hearing Reporting System*

15) Surrogate Parent

Motion by Mr. Bodnar, seconded by Mr. Rossi, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education appoint the following Surrogate Parent for the Committee on Special Education:

Christi Battistoni

16) Other Items

Motion by Mrs. Baxter, seconded by Mr. Rossi, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the below items in accordance to the Laws, Rules, and Regulations of the State of New York:

That the Board of Education adopts all existing Board Policies.

That the Board of Education designates the reorganization meeting date for the 2015-2016 school year on July 7, 2015.

17) Adjournment

Motion by Mr. Rossi, seconded by Mr. Shuttleworth, to adjourn the meeting at 7:20 pm. The motion was carried unanimously.

Margie Flynn, District Clerk