

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
CENTRAL ADMINISTRATION OFFICE
JULY 20, 2016**

President Steve Rossi called the meeting to order at 7:00 pm at Central Administration Office, 144 Todd Hill Road, LaGrangeville, NY 12540

1) **Call to Order**

2) **Pledge of Allegiance**

- 3) **Roll Call** Board Members present were Mrs. Baxter, Mr. Bodnar, Dr. Eraca, Mrs. Fasulo, Mrs. Herr, Mr. McCormick, Mr. McLeod, Mr. Rossi, and Mr. Tornatore. Also present were Dr. Lyons, Mr. Benante, Mrs. Muenkel and Mr. Sheldon.

- 4) **Reading of the District Mission** By Mr. Rossi

Public Hearing on the 2016-2017 SMART Schools Investment Plan

- a. **Open SMART Schools Investment Plan Public Hearing**
Motion by Mr. McLeod, seconded by Mrs. Baxter, to open the SMART Schools Investment Plan Public Hearing. The motion was carried unanimously.
- b. **Public Comment on SMART Schools Investment Plan (Three (3) minutes per speaker not to exceed 30 minutes in total)**
No public comment at this time.
- c. **Close Public Hearing**
Motion by Mr. McLeod, seconded by Mr. Bodnar, to close the SMART Schools Investment Plan Public Hearing. The motion was carried unanimously.
- d. **Return to Regular Board Meeting**
Motion by Mr. McLeod, seconded by Mr. McCormick, to return to the regular board meeting. The motion was carried unanimously.
- 5) **Approval of the Agenda** Motion by Dr. Eraca, seconded by Mr. Tornatore, to approve the agenda as written. The motion was carried unanimously.
- 6) **Correspondence** None at this time.

7) **Public Comment** There were approximately 10 people in attendance. Several residents spoke in favor of the Veteran's Tax Exemption.

8) **Board President's Remarks** Mr. Rossi stated he would like to schedule a Committee of the Whole meeting. He will be asking the board members their availability.

9) **Superintendent's Remarks** Dr. Lyons stated that he has been receiving various topics for discussion at the retreat. He is currently working on putting together the agenda and will be distributing to the board members.

10) **Reports and Board Discussion Items**

Meeting with Didi Barrett

Mrs. Herr and Mr. Tornatore met with Ms. Barrett in Pleasant Valley. They discussed the Veteran's Tax Exemption, legislative cap, and state aid from APPR. Mrs. Herr and Mr. Tornatore thought it was a nice discussion. Ms. Barrett said she would follow up and get back to them.

11) **New Business**

a) **Board Policies: 1st Reading**

The Board of Education acknowledges that it has reviewed the below policies as a 1st Reading:

| Policy | Policy Number |
|--|---------------|
| Student Directory Information | 7241 |
| Military Recruiters' Access to Secondary School Students and Information on Students | 7242 |
| Emergency Closings | 3510 |

b) **Board Policies: 2nd Reading**

Motion by Mr. McLeod, seconded by Mr. Tornatore, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education has reviewed the below Policy as a 2nd Reading and Adoption:

| Policy | Policy Number |
|--|---------------|
| Sexual Harassment and Grievance Procedures for Employees | 6121 |

c) **SMART Schools Investment Plan**

Motion by Mrs. Baxter, seconded by Dr. Eraca, to approve the following resolution. The motion was carried unanimously.

WHEREAS, the District approved a preliminary SMART Schools Investment Plan (SSIP) on May 24, 2016 pursuant to The SMART Schools Bond Act; and

WHEREAS, the preliminary SSIP was posted on the District's website for at least 30 days, and the District included an address to which any written comments on the preliminary SSIP should be sent; and

WHEREAS, the Board of Education conducted a public hearing on July 20, 2016, that enabled stakeholders to respond to the preliminary SSIP, for which adequate notice of the public hearing was provided through local media and the District website for at least two weeks prior to the hearing; and

WHEREAS, the Board of Education has considered all public comments, completed a final SSIP, and determined that approval of the final SSIP is in the best interest of the District;

NOW, THEREFORE, BE IT RESOLVED, that the final SMART Schools Investment Plan (ACSDSSIP #1) to complete school connectivity projects (\$1,591,873) and high-tech security features (\$2,984,377) as more fully described in the final SSIP is hereby approved; and

BE IT FURTHER RESOLVED, that the Board hereby directs the Superintendent of Schools to ensure that the Final SSIP is submitted to the New York State Education Department and to take all other actions required by the SMART Schools Bond Act.

d) **Certified Appointment**

Motion by Mr. McLeod, seconded by Dr. Eraca, to approve the following appointment. The motion was carried unanimously.

Name: Tina DeSa

Position: Assistant Superintendent for Pupil Personnel Services

Location: Central Administrative Office

Tenure Area: Assistant Superintendent for Pupil Personnel Services

Certification & Status: School District Administrator, Permanent

Pre-Kindergarten, Kindergarten and Grades 1-6, Permanent

Beginning date of Probation: August 22, 2016

End date of Probation: August 21, 2020

Salary: \$140,000 (prorated)

e) **Retainer Agreement**

Motion by Mrs. Baxter, seconded by Dr. Eraca, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED that the Board of Education hereby accepts the Retainer Agreement received from Shaw, Perelson, May & Lambert, LLP for legal services for the 2016-2017 school year. The annual retainer sum is \$220,000 and shall be paid in twelve equal monthly installments of \$18,333.33 commencing July 1, 2016 through June 30, 2017. At the District's option, this Retainer Agreement shall renew for the 2017-18 and 2018-19 school years.

f) **SEORA: Solar Project**

Motion by Dr. Eraca, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

WHEREAS, the Board of Education of the Arlington Central School District is considering the implementation of solar energy performance contracts to provide cost savings with respect to the District's electric energy costs, and

WHEREAS, the project is contemplated to take place at two locations, one on District property and the other on property owned by the Solar provider and leased by the District, and

WHEREAS, Arlington Central School District has been advised by its consultant, Eisenbach & Ruhnke Engineering, P.C., that each part of this solar energy project consists of activities designated as Unlisted actions under SEQRA, because no part of the project at either location consists of actions identified as Type I or Type II actions under 6 NYCRR Part 617,

NOW, THEREFORE, BE IT RESOLVED:

1. That the Board of Education of the Arlington Central School District, as the involved agency principally responsible for authorizing and carrying out the actions, declares itself lead agency in the SEQRA process for each part of its proposed solar energy project, part on District owned property and part on property owned by the Solar provider and leased to the District, and
2. As the Lead Agency in these SEQRA reviews, the Board declares them Unlisted Actions under 6 NYCRR Part 617, and
3. As the Lead Agency, it will conduct a review of the actions in order to make a determination of significance; and such reviews will be initiated by the completion and circulation of Part I of the EAF and Notice of Intent for each parcel to all Involved Agencies.

12) Business Consent Agenda

a) Approval of Minutes

The Board of Education approves the Minutes of the June 28th and July 1st Business Meetings, and the July 1st Reorganization Meeting.

b) Approving Personnel Agenda

i) Certified Resignations

The Board of Education approves the following resignations:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> |
|--------------------|---|-------------------------|
| Steven Cabello | Assistant Principal, Arlington High School | 7/15/16 |
| Margaret Morano | Teaching Assistant, Titusville Intermediate | 7/20/16 |

ii) Certified Appointments

The Board of Education approves the following appointments:

| |
|---|
| Name: Marisa Bettina Position: Music Teacher Location: LaGrange Middle School Tenure Area: Music Certification & Status: Music, Initial Beginning date of Probation: September 6, 2016 End date of Probation: September 5, 2020* Salary: \$54,602 Step: B 01 |
| Name: Lisa McGee Position: Special Education Teacher Location: Arlington High School Tenure Area: Special Education Certification & Status: Students with Disabilities (Grades 7-12) - Generalist, Professional Students with Disabilities (Grades 7-12) - Mathematics, Professional Students with Disabilities (Grades 1-6), Professional Mathematics 7-12, Professional Childhood Education (Grades 1-6), Professional Beginning date of Probation: September 6, 2016 End date of Probation: September 5, 2020* Salary: \$58,503 Step: M 01 |

| |
|---|
| Name: Susan Bellina Position: Special Education Teacher Location: Traver Road Primary School Tenure Area: Special Education Certification & Status: Students with Disabilities (Birth-Grade 2), Initial Students with Disabilities (Grade 1-6), Initial Early Childhood Education (Birth-Grade 2), Initial Childhood Education (Grade 1-6), Initial Beginning date of Probation: September 6, 2016 End date of Probation: September 5, 2020* Salary: \$58,503 Step: M 01 |
| Name: Ashley Beach Position: N-6 Elementary Teacher Location: Arthur S. May School Tenure Area: N-6 Elementary Certification & Status: Childhood Education (Grades 1-6), Initial Early Childhood Education (Birth-2), Initial Beginning date of Probation: September 6, 2016 End date of Probation: September 5, 2020* Salary: \$58,503 Step: M 01 |
| Name: Regina Davis Position: Business Education Teacher Location: Arlington High School Tenure Area: Business Education Certification & Status: Business and Marketing, Initial English Language Arts 7-12, Initial Beginning date of Probation: September 6, 2016 End date of Probation: September 5, 2020* Salary: \$58,503 Step: M 01 |

* In order to be granted tenure, a classroom teacher must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or § 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. Further, if the classroom teacher receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time, in which case the Board of Education, in its discretion, may extend the teacher's probationary term for an additional year.

| <u>Name</u> | <u>Position</u> | <u>Step</u> | <u>Schedule</u> | <u>Effective</u> |
|--------------------|---|--------------------|------------------------|-------------------------|
| Ann-Marie Howard | 0.6 FTE N-6 Elementary, Union Vale Middle | M 01 | \$35,102 | 9/6/16-6/30/17 |
| Jan Stark | 0.5 FTE Technical Education, Arlington High School | M 01 | \$29,252 | 9/6/16-6/30/17 |
| Liana Wemple | 0.5 FTE Music, Traver Road Primary | M 01 | \$29,252 | 9/6/16-6/30/17 |
| Stephanie Cobb | 0.5 FTE N-6 Elementary, Titusville Intermediate/Joseph D'Aquanni/West Road Intermediate | M 01 | \$29,252 | 9/6/16-6/30/17 |
| Melissa Cordoni | Temp. Special Education, Vail Farm Elementary | B 01 | \$54,602 (prorated) | 9/6/16-12/8/16 |
| Ashleigh Thomas | 0.8 FTE Art, Arlington High School | B 01 | \$43,682 | 9/6/16-6/30/17 |
| June Wheeler | 0.3 FTE English, Arlington High School | M 04 | \$19,172 | 9/6/16-6/30/17 |

| | | | | |
|---------------|---|------|----------|----------------|
| Peter Klensch | 0.4 FTE Foreign Language, Union Vale Middle | M 16 | \$36,097 | 9/6/16-6/30/17 |
|---------------|---|------|----------|----------------|

iii) Extended School Year (ESY) Summer Program for Special Education

The Board of Education approves the appointment of the following individuals to staff the 2016 Extended School Year (ESY) Summer Program for Special Education:

| <u>Position</u> | <u>Name</u> | <u>Amount</u> |
|--------------------------------|--------------------------------|----------------------|
| Substitute Teaching Assistants | Zaida Martin, Kimberly Zilempe | Contractual Rate |

iv) Kindergarten Jump Start Program

The Board of Education approves the following appointment:

| <u>Position</u> | <u>Name</u> | <u>Amount</u> |
|------------------------|--------------------|----------------------|
| Teacher | Kimberly Nolan | \$48/hr |

v) Title I Summer Program (funded through Federal Title I Grant)

The Board of Education approves the following appointments:

| <u>Position</u> | <u>Name</u> | <u>Amount</u> |
|------------------------|--|----------------------|
| Teaching Assistants | Kim Knox, Robin Piggott, Marjorie Teator | Contractual Rate |

vi) Evening Library TA Coverage

The Board of Education approves the appointment of the following individuals:

| <u>Name</u> | <u>Amount</u> | <u>School</u> |
|-------------------------------|----------------------|-----------------------|
| Elonna Burnett | \$17.71/hr | Arlington High School |
| Gloria Uhle | \$16.79/hr | Arlington High School |
| Kathryn Poponiak | \$15.06/hr | Arlington High School |
| Andrea Brill (substitute) | \$17.96/hr | Arlington High School |
| Christine Calvin (substitute) | \$18.13/hr | Arlington High School |
| Deborah Potter (substitute) | \$18.70/hr | Arlington High School |

vii) Certified Co-Curricular Appointments

The Board of Education approves the following co-curricular appointments:

| <u>Arlington High School</u> | |
|--|---------------------|
| Co-curricular: | |
| Club Advisor - Allies - | Lori Beer |
| Club Advisor - Arlington Safety Patrol - | Jeremy Losee |
| Club Advisor - French - | Theresa Daleo-Stock |
| Club Advisor - Link Crew, Volunteer - | Stephanie Tito |
| Club Advisor - Mixed Ensemble, Volunteer - | Amy Kilroy |

| | |
|---|-------------------------------------|
| Club Advisor - Mountain Bike, Volunteer - | Bradley Veeder |
| Club Advisor - Mu Alpha Theta Math Honor Society, Volunteer - | Lorraine Turner |
| Club Advisor - Operation Donation - | Susan Backus |
| Club Advisor - Ping Pong, Volunteer - | Cindy Binnie |
| Club Advisor - Science Olympiad - | Shannon VanTassell |
| Club Advisor - Spanish - | Aimee Licari |
| Club Advisor - Spanish Honor Society, Volunteer - | Elizabeth Polityka-Wilson |
| Club Advisor - Together - | Elizabeth Brzozowski |
| Club Advisor - Tri-M Music Honor Society, Volunteer - | Darrell Keech |
| Club Co-advisors - Environmental Awareness - | Cindy Binnie, Adrienne DeMare |
| Club Co-advisors - French Honor Society, Volunteer - | Theresa Daleo-Stock, Daria McAndrew |
| Club Co-advisors - Interact - | Brian Battistoni, Krysta Weiss |
| Club Co-advisors - Marine Biology - | Adrienne DeMare, Maribel Pregnall |
| Debate Advisor - | Courtney Grey |
| FCCLA - | Jeremy Losee |
| Freshman Class Advisor 1 - | Colleen Napora |
| Freshman Class Advisor 2- | Tara DiCorcia |
| Junior Class Advisor 1 - | Danielle Collica |
| Junior Class Advisor 2 - | Jeanette Sotland |
| National Honor Society Club Co-advisors - | Ivan Pitt, Michael Reiter |
| School Paper, Business - | Samantha Falk |
| Senior Class Advisor 2 - | Kathryn Nixon |
| Yearbook - Literature- | Marcia Brant |
| <u>Arthur S. May School</u> | |
| <u>Co-curricular:</u> | |
| Club Advisor - Maker Mornings Program - | Erin Blackmar |

viii) Energy Education Specialist

The Board of Education approves the Superintendent's recommendation to extend the agreement of the part-time position of Energy Education Specialist in partnership with the "Energy Education" Program.

| <u>Name</u> | <u>Yearly Stipend</u> | <u>Effective</u> |
|--------------------|------------------------------|-------------------------|
| Jacob Lawrence | \$25,000 | 7/1/16 – 6/30/17 |

ix) Summer Curriculum Mapping/Development

The Board of Education approves District Teachers for Curriculum Development /Mapping in the areas of English as a New Language (ENL). Teachers will be compensated at the contractual rate of \$45 per hour during the summer between June 27th and August 23rd. Compensation will be allocated through Federal Title IIA funding.

Lily Cheung
Alice Estevez

Allison Lauchaire
Melissa Meneses-Tirado

Khalie Wood-Aker

x) CSE Summer Evaluators

The Board of Education approves the following appointments:

| <u>Position</u> | <u>Name</u> | <u>Amount</u> |
|---------------------------|---|----------------------|
| School Psychologists | Eileen Frering, John Lacey, Jessica Magee, Denise Zahakos | \$48/hr |
| Special Education Teacher | Elizabeth Denis | \$48/hr |

xi) Student Activity Fund Stipend (Reimbursement funds raised through Student Activity Fund)

The Board of Education approves the following appointments:

| <u>Name</u> | <u>Stipend</u> | <u>Amount</u> | <u>School</u> |
|--------------------|--------------------------------------|----------------------|-----------------------|
| Timothy Heburn | Morabito Softball Tournament, Umpire | \$113.16 | Arlington High School |
| Lance Santos | Morabito Softball Tournament, Umpire | \$114.04 | Arlington High School |

xii) Continuing Education Summer Program Staff

The Board of Education approves the following individuals to teach in the 2016 self-funded Summer Continuing Education Program:

| <u>Name</u> | <u>Rate</u> |
|--------------------|--------------------|
| Melissa Smith-Leo | \$48/hr |

xiii) Classified Appointments

The Board of Education approves the following appointments:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> | <u>Effective</u> |
|--------------------|---------------------------------|----------------------|-------------------------|
| Cynthia Gallucci | Typist, Arlington High School | \$27,788 | 9/1/16 |
| Margaret Morano | Typist, Titusville Intermediate | \$33,375 (prorated) | 7/21/16 |
| Terri Sudol | Typist, CAO | \$33,375 (prorated) | 7/21/16 |

xiv) Rescindment of Extended School Year (ESY) Summer Program for Special Education Appointment

The Board of Education approves the following rescindment of previously appointed staff for the 2016 Extended School Year (ESY) Summer Program for Special Education:

| <u>Name</u> | <u>Position</u> |
|---------------------------------------|------------------------|
| Karlief Arnold | Bus Driver* |
| *Previously Board approved on 6/28/16 | |

xv) Classified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute list in the below categories in the 2016-2017 school year:

School Monitor

Angela Fishwick

Transportation

Jaclyn Smith

Christopher Hoyt

Franklin Douglas

Nancy Fox

Timothy Fox

Cynthia Vazquez

John Delaney

Salustiano Berrios

School Security Monitor

Michael DeLuca

xvi) Stipends

The Board of Education approves the following stipends:

| <u>Name</u> | <u>Amount</u> | <u>Type</u> | <u>Building</u> |
|--------------------|----------------------|----------------------|------------------------|
| Gabor Papp | \$1,200 | Supervisory | LaGrange Bus Garage |
| Nancy Doyle | \$1,577 | Evening Differential | Arlington High School |

c) Approving Special Services**i) CSE & CPSE Designations and Placements**

The Board of Education approves the CSE & CPSE designations and placements.

d) Approving Business and Finance Items**i) Treasurer's Report for the month of May 2016**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of May 2016.

ii) Budget Appropriation Transfers for the month of May 2016

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education, as required by the Regulations of the Commissioner of Education, hereby approves the General Fund Budget Appropriations Transfers, as follows:

Budget Appropriation Transfers
2015-2016

| Month | Fund/Schedule # | Amount |
|-------|--------------------|--------------|
| May | General Fund - #13 | \$603,501.64 |

iii) **Internal Claims Audit Report for the month of June 2016**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education accepts the Internal Claims Audit Report for the month of June 2016, as submitted by the Internal Claims Auditor.

iv) **Donations**

The Board of Education approves the following resolution:

BE IT RESOLVED that the Board of Education accepts the following donations:

| For | Donated by | Items Donated/Use |
|--------------------------|---|--|
| Union Vale Middle School | Anjani and Chad Lewick 52 Victoria Drive Poughquag, NY 12570 | 4/4 cello 4/4 cello bow 4/4 cello case |
| Overlook Primary School | Debbie Spaun OPS/TIS PTA 58 Clover Hill Drive Poughkeepsie, NY 12603 | Chromebook |

v) **Tax Adjustments and Refunds**

The Board of Education approves the following resolution:

BE IT RESOLVED that the Board of Education approves tax refunds to the 2015 tax roll per Dutchess County Real Property Tax Service Agency and Small Claim settlements, as follows:

| TOWN | YEAR | OWNER | Adjustment/ Refund | Small Claim | RPT | SCAR |
|----------|------|---------------|-----------------------|----------------|-----|------|
| LaGrange | 2015 | Eric Wassmuth | (\$4,220.70) | | X | |
| | | Total | (\$4,220.70) | | | |

vi) **Authorization to Certify Tax Adjustments**

The Board of Education approves the following resolution:

WHEREAS, The Arlington Central School District is a tax levying body, authorized to correct errors on the tax rolls pursuant to Real Property Tax Law §554; and

WHEREAS, Susan Linich is currently the tax collector for the school district, and responsible for the payment of bills upon audit by the Arlington Central School District; and

WHEREAS, the Arlington Central School District wishes to delegate to an official the responsibility of certifying payment due for the correction of errors on the tax roll;

NOW, THEREFORE, in light of the foregoing it is hereby resolved

1. That the Arlington Central School District grants Susan Linich the authority to certify payments due for the correction of errors on the tax rolls, as provided in Real Property Law §554.
2. That this delegation of authority is applicable only where the recommended corrections are equal to or less than Twenty-Five Hundred (\$2,500) Dollars.

vii) Bid Award: Suburban Vehicle

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education hereby awards the bid for an 8 Passenger 4 Wheel Drive Suburban Vehicle to DePaula Chevrolet, Incorporated as the lowest responsible bidder meeting specifications in the amount of \$45,807.

viii) RFP Award: Athletic Trainer

The Board of Education approves the following resolution:

The Board of Education awards the request for proposal for Athletic Training Services to Orthopedic Associates of Dutchess County for the period August 1, 2016 through June 30, 2017 in the amount of \$80,000 and \$40.00 per hour or \$250 per day for additional requested services as listed in the request for proposal. This resolution authorizes the Board of Education president to sign such contract on behalf of the Board.

Approving Consent Agenda

Motion by Mr. Tornatore, seconded by Mr. McCormick, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, the Board of Education approves the consent items 12a. through 12d.

13) Public Comment

Several residents suggested putting the Veteran's Tax Exemption topic on a future agenda for board discussion and board vote. Mr. Rossi stated that the Board will place this topic on a future agenda for board discussion.

14) Committee Reports

Policy – No report at this time.

Audit/Finance – Mr. Rossi reported that the committee met to review financial issues.

Advocacy – No report at this time.

15) Organization Reports

No report at this time.

16) Superintendent Closing Remarks

Dr. Lyons announced that Mr. Michael Cring, Director of Interscholastic Athletics, officially started three days ago. He was in attendance at the board meeting and Dr. Lyons welcomed him to Arlington.

17) Future Discussion Items

Mr. McLeod discussed the process of future discussion items.

18) Board Reflections

None at this time.

19) Adjournment

Motion by Dr. Eraca, seconded by Mr. McCormick, to adjourn the meeting at 7:35 pm. The motion was carried unanimously.

Margie Flynn, District Clerk