

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
CENTRAL ADMINISTRATION OFFICE
SEPTEMBER 13, 2016**

President Steve Rossi called the meeting to order at 7:00 pm at Central Administration Office, 144 Todd Hill Road, LaGrangeville, NY 12540

1) Call to Order

Open Meeting 7:00 pm

2) Pledge of Allegiance

3) Roll Call

Board Members present were Mrs. Baxter, Mr. Bodnar, Dr. Eraca, Mrs. Fasulo, Mrs. Herr, Mr. McCormick, Mr. McLeod, Mr. Rossi, and Mr. Tornatore. Also present were Dr. Lyons, Mr. Benante, Dr. DeSa, Mrs. Muenkel and Mr. Sheldon.

4) Reading of the District Mission

By Mr. Rossi

5) Approval of the Agenda

Motion by Mr. McLeod, seconded by Mr. Bodnar, to approve the agenda as written. The motion was carried unanimously.

6) Correspondence

None at this time.

7) Public Comment

There were approximately 35 people in attendance. Several residents spoke in favor of the Veteran's Tax Exemption. One resident spoke about his child's bus ride home and had suggested that parents be notified when there is a delay. Dr. Lyons stated that they are taking steps towards better communication.

8) Board President's Remarks

Mr. Rossi welcomed everyone to the meeting. He stated that he welcomes the audience's input and encourages everyone to communicate with the Board. He also stated that moving forward the consent portion of the agenda will be voted on as a single item.

9) Superintendent's

Dr. Lyons stated that it was a positive start to the school year. He thanked

Remarks

everyone who worked hard through the summer to get the buildings in shape to open. He spoke about the bus incident and explained why there was a delay. He stated that they were more reactive than proactive, and that they have taken steps to improve.

Mr. Rossi stated that the Board will be discussing the Veteran's Tax Exemption at the October 11th Board Meeting.

**10) Reports and Board
Discussion Items**

Dr. Lyons introduced Ms. Marie Taylor, Library Clerk at Arthur S. May School. Ms. Taylor, her husband, and several other chaperones took 15 students to Nicaragua in August. Ms. Taylor stated that they were there for one week to build a house. The students spoke about their experience and also shared a video. They expressed how this trip was "life changing" for them and that they would like to go again.

11) New Business

a) DCSBA Executive Committee Member

Motion by Mr. McLeod, seconded by Mr. Tornatore, to approve the following resolution. The motion was carried unanimously.

Motion to appoint Christine Baxter as the Dutchess County School Board Association Executive Committee Member for the 2016-2017 school year.

b) SEORA for Smart Schools Investment Plan

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

WHEREAS, the Board of Education of the Arlington Central School District (ACSD) has been advised by its architects, Tetra Tech Architects and Engineers, that the District's Smart Schools Investment Plan (SSIP) Project consists of activities designated as Type II actions under SEQRA at 6 NYCRR 617.5 (c)(2), including the "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes" without exceeding any of the thresholds of a Type I action under 6 NYCRR 617.4;

THEREFORE, BE IT RESOLVED, that

1) The Board of Education of the ACSD, as the involved agency principally responsible for undertaking the rehabilitation, or reconstruction of the technology systems, associated electrical work and asbestos abatement of existing materials to achieve school connectivity and high tech security features at existing school buildings

under the District's SSIP, declares itself lead agency in the SEQRA process for this project; and

2) The Board of Education of the ACSD, as lead agency in the SEQRA review of this facilities improvement project, declares that the project is a Type II action under 6 NYCRR 617.5 which will not have a significant impact on the environment and is not subject to further SEQRA review.

c) **Contract for Architectural and Engineering Consulting Services, Design, Bidding and Construction Phases of the 2016-17 Capital Projects**

Motion by Mr. Tornatore, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education hereby approves and ratifies the agreement with Tetra Tech Architects and Engineers dated August 10, 2016, for Professional Architectural and Engineering Consulting Services, Design, Bidding and Construction Phases of the 2016-17 Capital Projects. The fee for these services is \$253,000 plus reimbursables.

d) **Amendment to Contract of Sale – Raymond Avenue Property**

Motion by Mrs. Baxter, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

WHEREAS, the Arlington Central School District (ACSD) as the Seller has executed a Contract of Sale with Paz Management Inc. (PAZ) as the Purchaser for the sale the former Arthur S. May Elementary School Building at 25 Raymond Avenue, Poughkeepsie, New York; and

WHEREAS, PAZ requires more time to conduct its due diligence and will compensate the ACSD for the additional time by making the 10% (\$210,000) down payment ahead of the expiration of due diligence, said payment being applicable to the purchase price, but nonrefundable if PAZ does not close on the property;

THEREFORE, BE IT RESOLVED, that the Board of Education of the ACSD authorizes an Amendment to the Contract of Sale extending the time for due diligence; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to execute said Amendment to the Contract of Sale upon approval of the same by the School Attorney.

e) **Supplemental Memorandum of Agreement**

Motion by Mr. McLeod, seconded by Mr. Bodnar, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education ratifies the Supplemental Memorandum of Agreement between the District and Employee No. 1108046, dated September 7, 2016.

12) Business Consent Agenda

a) Approval of Minutes

The Board of Education approves the Minutes of the August 16th Business Meeting.

b) Approving Personnel Agenda

i) Certified Resignation

The Board of Education approves the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christine LaGuardia	Special Education, Noxon Road Elementary	8/26/16

ii) Rescindment of Appointments

The Board of Education approves the following rescindment of appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Jenna Trapani	Temp. Remedial Speech*	Union Vale Middle
Emilie Britton-Buechele	0.8 FTE Foreign Language*	LaGrange Middle
*previously Board approved on 8/16/16		

iii) Certified Appointments

The Board of Education approves the following appointments:

Name: Allison Kilroy
Position: Special Education Teacher
Location: Noxon Road Elementary School
Tenure Area: Special Education
Certification & Status: Students with Disabilities (Grades 1-6), Initial Childhood Education (Grades 1-6), Initial
Beginning date of Probation: September 6, 2016
End date of Probation: September 5, 2020*
Salary: \$54,602 Step: B 01

* In order to be granted tenure, a classroom teacher must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or § 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. Further, if the

classroom teacher receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time, in which case the Board of Education, in its discretion, may extend the teacher's probationary term for an additional year.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Wendy Burt	Temp. Special Education, Noxon Road Elementary	M 01	\$58,503 (prorated)	9/6/16-11/22/16
Gabriella Norat	Hourly TA, Union Vale Middle	H 01	\$11.82/hr	9/6/16
Melissa LaBare	Part-Time Contractual TA, Arthur S. May	H 01	\$15,308	9/6/16
Kayla Krusen	Part-Time Contractual TA, Arthur S. May	H 01	\$14,215	9/6/16
Susan Grega	Part-Time Contractual TA, Titusville Intermediate	H 03	\$15,615	9/6/16
Caroline Borum	Part-Time Contractual TA, Titusville Intermediate	H 01	\$12,028	9/6/16
Stephanie Rivera	Hourly TA, Titusville Intermediate	H 01	\$11.82/hr	9/6/16
Alayne Melanophy	Part-Time Contractual TA, Titusville Intermediate	H 02	\$13,253	9/6/16
Jennifer Cohen	Part-Time Contractual TA, Noxon Road Elementary	H 02	\$14,357	9/6/16
Alexander Heilmann	Part-Time Contractual TA, Titusville Intermediate	H 01	\$13,121	9/6/16
JoAnn Popolizio	Health Aide, Vail Farm Elementary	H 01	\$12,784	9/6/16
Bridget Mare	Health Aide, Vail Farm Elementary	H 01	\$16,271	9/6/16
Erin Gargano	Hourly TA, Overlook Primary	H 01	\$11.82/hr	9/6/16
Krysta Covone	Part-Time Contractual TA, Vail Farm Elementary	H 01	\$14,215	9/6/16
Katelynn Wright	Part-Time Contractual TA, LaGrange Middle	H 01	\$15,308	9/6/16
Yuleicy Suarez	Health Aide, Vail Farm Elementary	H 01	\$16,271	9/6/16
Dorothy Byrne	Hourly TA, Noxon Road Elementary	H 01	\$11.82/hr	9/6/16
Rebecca Ruger	Part-Time Contractual TA, Joseph D'Aquanni/West Road Intermediate	H 01	\$14,215 (prorated)	9/9/16

iv) Certified Leaves

The Board of Education approves the following unpaid leaves of absences:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jesse Hushion	Special Education, Vail Farm Elementary	10/17/16-12/8/16
Christine Powers	Remedial Speech, Union Vale Middle	10/13/16-1/27/17
Erin Blackmar	School Library Media Specialist, Arthur S. May	9/8/16-TBD

v) **Increased Class Load**

The Board of Education approves the following salary increase due to increased class load:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>Effective</u>
Elizabeth Massee	School Library Media Specialist	0.8	9/12/16-TBD

vi) **Change of Start Date and Tenure Date**

The Board of Education approves the following change of start date and tenure date:

<u>Name</u>	<u>Position</u>	<u>Start date</u>	<u>Tenure date</u>
Kathleen Menton	Special Education Teacher, Beekman Elementary	9/19/16	9/19/20*
*previously Board approved on 8/16/16			

vii) **Correction of Location for Increased Class Load**

The Board of Education approves the following correction of building location:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>Effective</u>
Lisa Gizzarelli	Science, Union Vale Middle*	1.2	9/6/16-6/30/17
*previously Board approved on 8/16/16			

viii) **Certified Co-Curricular Appointments**

The Board of Education approves the following co-curricular appointments:

Arlington High School

Interscholastic:

Field Hockey - Coach Volunteer -	Renae Cimillo
Soccer - Boys Coach Volunteer -	Wayne Rose
Volleyball - JV "A" Co-head Coaches -	Maria Greenwood, Joseph Torella

Co-curricular:

After School Detention 1 -	Scott Kiesbye
After School Detention 2 -	Sean Feeney
Club Advisor - Art -	Ashleigh Thomas
Club Advisor - FCCLA - Early Childhood/Nursery Volunteer -	Stefanie Rice
Club Advisor - Friends of Rachel -	Christopher Babb
Club Advisor - Future Business Leaders of America -	Regina Davis
Club Advisor - Italian -	Ester Fallon
Club Advisor - Italian Honor Society Volunteers -	Tory Biasotti, Ester Fallon
Club Advisor - Link Crew Volunteers -	Michelle Hartman, Michael Wiesenthal
Club Advisor - Paint Race Volunteer -	Kathleen Bellino
Club Advisor - Photo Volunteer -	Scott Cookinham
Club Advisor - U.S. Political Forum Volunteer -	Ellen McCutcheon
Club Advisor - Video Game Club, Volunteer -	Hung Su

Club Co-advisors - Lifesavers -
 Club Co-advisors - SADD -
 Club Co-advisors - Shades -
 Creative Writing -
 G.O. Co-advisors -
 Jazz Machine -
 Math Co-advisors -
 School Paper, Literature -
 Senior Class Advisor 1 -
 Senior Class Advisor 2 -
 Step Team Advisor -

Jessica Seager, Gretchen Strouth
 Nicole Benedetto, Kaila Hastings
 Courtney Grey, Kathleen McClain
 Rhapsody Mancini
 Kathleen Bellino, Constance Weber
 Richard Guillen
 Michael Berkley, Joseph Poole-DiSalvo
 June Wheeler
 Austin Crittenden
 Kimberly Dugard
 Michelle Nicolas

Beekman Elementary School

Co-curricular:

Yearbook Advisor -

Katherine Thyberg

Noxon Road Elementary School

Co-curricular:

SYSOPs -

Maureen Frischknecht, Caitlin O'Dowd
 (replacing Christine LaGuardia who was
 previously approved on 6/28/16)

Vail Farm Elementary School

Co-curricular:

Club Advisor - Girls on the Run, Volunteer -

Bridgette Pasquarella

ix) Continuing Education Fall Semester Program Staff

The Board of Education approves the following individuals to teach in the 2016/17 self-funded Fall Continuing Education Program:

Name	Rate
Clark Angevine II	\$450-\$768/course
Larry Anthony	\$432-\$576/course
Dalisa Bracero	\$288/course
Tanya Bracero	\$520/course
Maureen Canevari	\$50/student
John Carter	\$75/student
Sam Chin	\$48/student
Shari Ciorciari	\$528/course
Joseph Coogan	\$150/course
Peter Dama	\$480/course
Geraldo DePorres	\$180/course
Ashley Gannon	\$39-\$62/student
David Gatta	\$240/course
Meredith Geerlings	\$384/course

Seth Harrison	\$288/course
Susan Hughes	\$320/course
Nancy Kelly	\$720/course
Elaine Lacy	Volunteer
Amy Levitan	\$198-\$440/course
Bonnie Luft	\$200/course
Gina Anne Luna-Maserjian	\$600/course
Nicole Maiorano	\$768/course
Stephanie Mauro	Volunteer
Vita Mesnick	\$480/course
Edward Mullaney	\$256-\$384/course
Mary Beth Neils	\$384/course
Bohdanna Murynek	\$12-\$21.60/student
Esther Odescalchi	\$9.60-\$50.40/student
Susan Olin-Dabrowski	\$200-\$250/course
Ivan Pitt	\$768/course
Michael Reiter	\$768/course
Rebecca Smith	\$352/course
Pamela Terwilliger	\$30/student
Denise Van Dongen	\$480/course
Bradley Veeder	\$768/course
Elia Willms	\$352/course
Health-Quest	\$50-\$150/student
National Traffic Safety Institute	\$15/student
Silver Starlites	\$62/student
TST Enterprises	\$40-\$75/student

x) **Certified Substitutes - Continuing**

The Board of Education approves the continuation of the following individuals to the substitute list in the below categories in the 2016-2017 school year:

Certified Teachers

Christopher Adamek
Wyatt Buesing
Rebecca Bundick
Brittney DePaola
Veronica Freeman
Anita Kiewra
Jennifer Rabe

Non-Certified Teachers

Suzanne Beaudoin
Keith Tombrello

Teaching Assistants

Veronica Freeman
Susan Nowak

Home Tutor

Suzanne Beaudoin

Interpreter

Victoria Sanjuan

xi) Certified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2016-2017 school year:

Certified Teachers

Alicia Caruso
Krysta Covone
Tarah Denardo
Kimberly Mooers
Thomas Povall
Rebecca Ruger
Laura Thompson-Villamizar
Stephen Tsang

Non-Certified Teachers

Ghada Bayoumy
Dorothy Byrne
Erin Gargano
Nicole Gerringer
Gabriella Norat
Stephanie Rivera

Teaching Assistants

Ghada Bayoumy
Dorothy Byrne
Krysta Covone
Michele Daly
Tarah Denardo
Erin Gargano
Gabriella Norat
Stephanie Rivera
Rebecca Ruger
Laura Thompson-Villamizar

Home Tutors

Susan Nowak
Stephen Tsang

Interpreters

Ghada Bayoumy
Yuleicy Suarez
Laura Thompson-Villamizar

xii) Classified Resignations

The Board of Education accepts the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Cynthia Gallucci	Typist, 10-month, Arlington High School	9/2/16
Lori Shabanaj	Bus Monitor	9/1/16
Mary Jane Moore	Typist, Part-time, Maintenance	9/7/16
Angela Morrocco	Bus Driver/Custodial Worker	8/31/16

xiii) Classified Appointments

The Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Linda Evans	Library Clerk, Overlook Primary/Noxon Road Elementary	\$16.05/hr	9/21/16
Angela Morrocco	Bus Driver	\$25,061	9/6/16

xiv) Classified Retirements

The Board of Education accepts the following resignations for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Karen Doughty	Assistant Director of Transportation	3/31/17
Lisa Maine	Senior Cook Manager	1/3/17
Carol Nilsson	Bus Monitor	10/15/17
Bruce Daniels	Bus Driver	10/25/16

xv) Classified Rescindment of Retirement

The Board of Education accepts the following rescindment of resignation for the purpose of retirement:

<u>Name</u>	<u>Position</u>
Debra Lucas	School Monitor
*Previously Board approved on 6/14/16.	

xvi) Classified Leaves of Absence

The Board of Education approves the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
William Skidgell	Bus Driver	9/6/16-TBD
Vanessa Fleissner	Bus Driver	9/6/16-9/30/16
Joseph Lawrence	Bus Driver/Custodial Worker	9/12/16-9/12/17

xvii) Arlington High School - Summer School Program

The Board of Education approves the appointment of the following individual to staff the 2016 Arlington Summer School Program at Arlington High School:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jennifer Beyer	RN Substitute	\$32/hr

xviii) Student Computer Helper

The Board of Education approves the extended schedule for the following temporary helper:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Devon Ashley	Student Computer Helper	\$9/hr	8/29/16-9/2/16

xix) Classified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute list in the below categories in the 2016-2017 school year:

<u>Transportation</u>	<u>Clerical</u>
Gerard Taggart	Marilynne Cannatella

c) **Approving Special Services**

i) **CSE & CPSE Designations and Placements**

The Board of Education approves the CSE & CPSE designations and placements.

ii) **Special Education Sub-Committee Chairpersons and Section 504 Building Committee Chairpersons**

The Board of Education approves the following member as Chairperson for the Special Education Sub-Committee and Section 504 Building Committee for the 2016/17 school year:

Susan Sapek

iii) **School Security Greeter Services Agreement-Revised Rate**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education approves these revised rates for U. S. Security Associates, Inc., for security greeter services at the elementary and middle schools for the 2016/17 school year. The rates are as follows:

Hourly rate	\$23.23
Overtime hourly rate	\$34.85
Hourly rate for additional days	\$34.85
Hourly rate for evening activities	\$34.85

iv) **Safety and Emergency Management Plan**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education hereby adopts the amended District-wide Safety and Emergency Management Plan of the Arlington Central School District and the Building Safety and Emergency Management plans for the 2016-17 school year.

v) **District Chief Emergency Officer**

The Board of Education approves the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints Dr. Tina DeSa as the District Chief Emergency Officer, who shall be responsible for: coordinating communication between school staff and law enforcement and first responders;

ensuring that all District staff understand the District-wide Safety Plan; and ensuring building-level safety plans are completed, reviewed annually and updated as necessary.

d) Approving Business and Finance Items

i) Donation

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education accepts the following donation:

For	Donated by	Items Donated/Use
Joseph D'Aquanni West Road Intermediate School	Community Foundations of the Hudson Valley 80 Washington Street, Suite 201 Poughkeepsie, NY 12601	Walking Track: six feet wide, asphalt- \$29,000

ii) Proposed Tax Certiorari Settlement

The Board of Education approves the following resolution:

RESOLVED, that the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Consent Judgment in a tax certiorari proceeding captioned United Parcel Service v. Town of LaGrange and the Arlington CSD;

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

Year	Original AV	Eq Rate	Equalized MV (EMV rounded)	Proposed AV	Proposed (EMV Rounded)	Reduction	Tax Rate	Refund
2015	\$1,500,000	100.00	\$1,500,000	\$1,355,000	\$1,355,000	\$145,000	30.53528475	\$4,427.61
2016	\$1,500,000	100.00	\$1,500,000	\$1,355,000	\$1,355,000	\$145,000	30.175701981	\$4,375.48
Total								\$8,803.09

iii) Change Order: Unitech

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education approves Unitech Change Order #6 in the amount of (\$3,075.00).

	Unitech	
Change Order #	Description	Amount
6	Corrective work on existing unit ventilators.	(\$3,075.00)
	Total Change Order	(\$3,075.00)

iv) Transfer of Capital Projects Bus Bond Anticipation Note (BAN) Balances

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education approves the following transfer from the Capital Projects Bus BAN balances to the General Fund for the purpose of reducing debt:

BAN Year	Balance
2011-12	\$115,016.41
2012-13	\$ 4,397.83
2013-14	\$ 66,058.83
Total	\$185,473.07

Approving Consent Agenda

Motion by Mr. Tornatore, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, the Board of Education approves the consent items 12a. through 12d.

13) Public Comment

Several residents spoke in favor of the Veteran's Tax Exemption.

14) Committee Reports

Policy – Mr. McLeod stated that the next Policy Meeting is scheduled for September 23rd at 4:00 pm at Central Administration Office.

Audit/Finance – No report at this time.

Advocacy – No report at this time.

15) Organization Reports

Dutchess County School Board Association – Mrs. Herr attended their meeting. They discussed the current research projects they are working on to collect data regarding the current teacher training programs in New York State. Also, at the meeting Kelly Lappan was appointed Executive Director of the association. Mrs. Lappan reviewed the details and plans for the NYSSBA convention in Buffalo. The next meeting is scheduled for October 6th. Mrs. Baxter plans on attending.

16) Superintendent Closing Remarks

Dr. Lyons reminded everyone that the Committee of the Whole will be meeting on September 20th at 7:00 pm at Central Administration Office. He congratulated Allison Kilroy for her Special Education Teacher appointment.

17) Future Discussion Items

None at this time.

18) Board Reflections

Mr. Tornatore attended Teacher's Opening Day. He stated it was fantastic. He thought the orchestra did a great job and he complimented Dr. Lyons for putting together a nice opening.

19) Adjournment

Motion by Dr. Eraca, seconded by Ms. Fasulo, to adjourn the meeting at 8:10 pm. The motion was carried unanimously.

Margie Flynn, District Clerk