

**ARLINGTON CENTRAL SCHOOL DISTRICT  
MINUTES OF THE BUSINESS MEETING  
CENTRAL ADMINISTRATION OFFICE  
OCTOBER 27, 2015**

President Kelly Lappan called the meeting to order at 6:30 pm at Central Administration Office, 144 Todd Hill Road, LaGrangeville, NY 12540

**1) Call to Order**

***Open Meeting***          6:30 pm

Motion by Mr. Bodnar, seconded by Mr. Rossi, to enter into Executive Session to discuss matters leading to the possible discipline of a particular individual. The motion was carried unanimously.

Motion by Mr. McLeod, seconded by Mr. Rossi, to return to the regular meeting at 7:00 pm. The motion was carried unanimously.

**2) Pledge of Allegiance**

**3) Roll Call**

Board Members present were Mrs. Baxter, Mr. Bodnar, Mrs. Eraca, Mrs. Herr, Mrs. Lappan, Mr. McCormick, Mr. McLeod, and Mr. Rossi. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, Mrs. Muenkel and Mr. Sheldon.

**4) Reading of the  
District Mission**

By Mrs. Lappan

**5) Approval of the  
Agenda**

Motion by Mr. McLeod, seconded by Mr. Rossi, to approve the agenda as modified. The motion was carried unanimously.

**6) Correspondence**

None at this time.

**7) Public Comment**

There was an audience of approximately 65. Mr. Marc Baaden, community member, spoke of his support of the Veterans Tax Exemption.

**8) Board President's  
Remarks**

Mrs. Lappan attended the NYSSBA convention. It was extraordinary to have the Philharmonia students perform at the convention. She was so proud. Each board member that attended the convention spoke of his or her experience. Everyone felt the convention was beneficial and worthwhile.

- 9) **Superintendent's Remarks** Dr. Lyons recognized the Board Members in honor of School Board Recognition Week. He read the proclamation from the Governor and thanked the Board Members for all their dedication and commitment to the District.

**Introduction of Special Education Administrators**

Ms. Donna Flynn-Brown, Assistant Superintendent, PPS, introduced her staff. She stated that the District has had a unique opportunity of having a new team on board. The Supervisors and Director each spoke, giving a brief history of their career. Ms. Flynn-Brown is very happy with the talented people that make up the PPS Department.

10) **Reports and Board Discussion Items**

**Arlington High School Student Government Report**

Kaitlyn Houlihan, a member of the Executive Council of Arlington High School, gave a brief overview of the current events at the high school. She stated that Homecoming was a great success as well as the Battle of the Bands and Puff Bowl. The Arlington Admiral Players will be presenting "All Shook Up" on November 13-15. The National Honor Society will be having their induction on November 19 at 7:00 pm.

11) **New Business**

a) **Board Policies: 2<sup>nd</sup> Reading**

Motion by Mr. McLeod, seconded by Mr. Bodnar, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education has reviewed the below Policies as a Second Reading and Adoption:

Policy	Policy Number
Athletic Hall of Fame	7431
District-Owned Cellular Telephones	5322
Citizens Advisory Committees	2210
Board Committees and Committee of the Whole	2212

b) **Delete Policies**

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the deletion of the following policies. The motion was carried unanimously.

Citizens Advisory Committees #1210

c) **Creation of Position**

Motion by Mr. McLeod, seconded by Mr. Rossi, to approve the creation of the following position effective July 1, 2015 - Assistant Superintendent for Human Resources. The motion was carried unanimously.

d) **Assignment of Positions**

Motion by Mr. Rossi, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, Margaret Muenkel, is hereby appointed and assigned to the position of Assistant Superintendent for Human Resources, a position within her tenure area of employment as Director of Personnel, salary of \$145,000, effective the 1<sup>st</sup> day of July 2015, pursuant to an employment agreement dated October 27, 2015, as presented to the Board at this meeting. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

e) **Settlement Agreement**

Motion by Mr. Rossi, seconded by Mrs. Eraca, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to execute an Employment-related Agreement regarding Employee No. 117955, dated October 26, 2015 as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

f) **Resignation**

Motion by Mr. McLeod, seconded by Mrs. Eraca, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board hereby accepts the resignation of Lynn Sangaline effective on close of business October 27, 2015, in accordance with her letter of resignation as presented to the Board at this meeting.

g) **Settlement Agreement**

Motion by Mr. McLeod, seconded by Mr. Rossi, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to execute the Settlement Agreement with Employee No. 141985 dated October 26, 2015, as

presented to the Board at this meeting. A copy of this Settlement Agreement shall be incorporated by reference within the minutes of this meeting.

**12) Business Consent Agenda**

**a) Approval of Minutes**

The Board of Education approves the Minutes of the October 13<sup>th</sup> Business Meeting as written.

**b) Approving Personnel Agenda**

**i) Certified Retirement**

The Board of Education approves the following resignation for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Lori Salvestrini	Teaching Assistant, Vail Farm Elementary	1/1/16

**ii) Certified Appointments**

The Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Ashley Romm	N-6 Elementary, Noxon Road Elementary	M 01	\$56,553 (pro-rated)	9/10/15-1/29/16

**iii) Certified Leave**

The Board of Education approves the following unpaid leave of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Michele Knight	Teaching Assistant, Union Vale Middle	10/6/15-10/9/15

**iv) AIS Before & After School Programs**

The Board of Education approves the following appointments:

<b><u>Arthur S. May School:</u></b>		
Teachers	Nicole Maiorano, Patrick O'Connor, Lori Salem	\$48/hour
<b><u>Beekman Elementary School:</u></b>		
Program Co-facilitators	Robin Romano (ELA)	\$500/year
	William Mueller (Math)	\$500/year

Teachers	Robyn Davis, William Mueller, Kim Paesano	\$48/hour
Teaching Assistants	Patricia DeMasi, Jacqueline Perrone, Penelope Sawner	Contractual Rate
<b><u>Joseph D'Aquanni/West Road Intermediate School:</u></b>		
Program Facilitator	Ann Marie Tracey	\$1,000/year
Clerical	Joanne McCullen	\$500/year
Teachers	Stephanie Deickler, Christopher Greco, Susan Gega, Ellen Marshall, Barbara Roberts-Kurdziel	\$48/hour
Substitute Teachers	Patricia O'Brien, Danielle Smith, Ann Marie Tracey	\$48/hour
<b><u>Noxon Road Elementary School:</u></b>		
Program Facilitator	Nicole Ryan	\$1,000/year
Teachers	Maureen Frischknecht, Christine LaGuardia, Nicole Ryan, Lina Wirszyła	\$48/hour
<b><u>Overlook Primary School:</u></b>		
Program Facilitator	Patricia Haverkamp	\$1,000/year
Teachers	Crystal Elmendorf, Damian Kortan, Christene McGann	\$48/hour
Substitute Teacher	Jeanne Buckley	\$48/hour
<b><u>Titusville Intermediate School:</u></b>		
Program Facilitator	Beth Plotsky	\$1,000/year
Teachers	Eileen Finnerty, Carrie Green, MaryAnn McCabe, Richard Nigro	\$48/hour
Substitute Teachers	Karin Komisky, Beth Plotsky	\$48/hour
<b><u>Traver Road Primary School:</u></b>		
Teachers	Caryn Presti, Elaine Tellerday	\$48/hour
<b><u>Vail Farm Elementary School:</u></b>		
Program Facilitator	Amy Pagano	\$1,000/year
Clerical	Karen Walberer	\$500/year
Teachers	Jill Abrams, Scott Adams, Eleni Anemelos, Letitia Burack, Alison Durkin, Erin Killmer, Michelle Malkischer, Jesse Nunn Husion, Amy Pagano, Eileen Snook, Jason Venier	\$48/hour
Substitute Teacher	Bridgette Pasquarella	\$48/hour
<b><u>LaGrange Middle School:</u></b>		
Program Co-facilitators	Kimberly Conn (ELA)	\$500/year

Teachers	Barbara Breslow (Math)	\$500/year
	Barbara Breslow, Laura Bryant, Kimberly Conn, Jennifer Chianelli, Nancy Diehl, Lisa Dolan, Melissa Dominick, Erin Dyke, Margaret Eschbach, Emily Gorton, Vanessa Hayes, Christina Hopper, Kristine Jackson, Tracey Jaehnert, Elyssa Napoleon, Dana Newsom, Kristen Ouimet, Marisa Ouranitsas, Suzann Peterson, Deborah Pollack, Jason Prue, Victoria Pudney, Christopher Slattery, Angelina Vazquez, Staci Wagner, Felecia White	\$48/hour
<b><u>Union Vale Middle School:</u></b>		
Program Co-facilitators	Kimberly Sheeley (ELA)	\$500/year
	Dawn Martell (Math)	\$500/year
Clerical	Maureen Zaccardi	\$500/year
Teachers	Ann Buonincontri, Melissa Clark, Jean DeBonis, Jason Dempsey, Nancy Fitch, Andrew Franks, Alexis Gendron, Kathleen Haug, Joseph Healy, Jr., William Internicola, Richard Jakob, Philip Kelso, Maureen Lucas, Dawn Martell, Renee Mavros, Julie Mejias, Jonathan Pickles, Jana Pineiro, Kimberly Sheeley, Jill Sitler, Jamieson Tall, Brenda Waldbillig	\$48/hour
Substitute Teachers	Theresa Acosta, Michelle Bahn, Janet Caravello, Sheila Darrow, Elizabeth Denis, Jenifer Jensen, Caitlin O'Dowd, Kathleen Reid, Kathleen Sprague-Hicks, Vanessa Sugg	\$48/hour

v) **Accompanist**

The Board of Education approves the following appointment:

<b><u>Name</u></b>	<b><u>Rate</u></b>
Geralyn Ely	\$75 per event

vi) **Occupational and Physical Therapist Termination of Contract**

The Board of Education approves the following termination of contract:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Alicia Mattson	Occupational Therapist	10/9/15

**vii) Continuing Education Fall Semester Program Staff**

The Board of Education approves the following individual to teach in the 2015/16 self-funded Fall Continuing Education Program:

<b>Name</b>	<b>Rate</b>
Larry Anthony (replacing Jeremy Losee)	\$432-\$576/program

**viii) Certified Substitutes**

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2015-2016 school year:

**Certified Teachers**

Raymond Berry  
Michele Coleman  
Andrea DeMeo  
Arlene Dyer  
Deborah Farino  
Shawn Maher  
Emilia Marinaro  
William Posch  
Kenneth Silvern  
Nicole Smith  
Melissa Suppe

**Non-Certified Teacher**

Beth Anderson  
Elizabeth Castro  
Lauren Feliciano  
Martina Marchese  
Regina Mezzzone  
Julie Moschitta  
Suriyakala Natarajan  
Jessica Perrone  
Rachel Perrone  
Amy Roma  
Kristen Sumski  
Erin Thompson  
Ellen Wawryk

**Teaching Assistant**

Martina Marchese  
Regina Mezzzone  
Stephanie Pecorella  
Jessica Perrone  
Rachel Perrone  
Douglas Salvati  
Samantha Stuewer  
Kristen Sumski

**Home Tutors**

Shaun Maher  
Emilia Marinaro  
William Posch  
Kenneth Silvern

**Foreign Language Interpreter**

Julie Moschitta  
Suriyakala Natarajan

**ix) Occupational Therapist**

The Board of Education approves the contract between the District and the following individual listed as independent contractor for the 2015/2016 school year:

Michelle Schmid

**x) Classified Retirements**

The Board of Education accepts the following resignations for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Mary Cochran	Bus Driver	10/30/16
Steven Kane	Head Groundskeeper	1/29/16

*xi) Classified Resignations*

The Board of Education approves the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jason Carao	Custodial Worker	11/15/15
Kris Rubiano	Custodial Worker	10/30/15

*xii) Classified Appointments*

The Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Shawn Curtis, Jr.	Bus Driver/Auto Mechanic Helper	\$29,388 (prorated)	10/28/15
Catherine Beaver	Bus Monitor	\$12,107 (prorated)	10/28/15

*xiii) Classified Substitutes*

The Board of Education approves the appointment of the following individuals to the substitute list in the below categories in the 2015-2016 school year:

**Transportation**

Christopher Quinones  
Nicandro Ruiz  
Frank Schiavone

**Clerical**

Kristen Sumski

*c) Approving Special Services*

*i) CSE & CPSE Designations and Placements*

The Board of Education approves the CSE & CPSE designations and placements.

*d) Approving Business and Finance Items*

*i) Treasurer's Report August 2015*

The Board of Education accepts the Treasurer's Report for the month of August 2015.

*ii) Budget Transfers August 2015*

The Board of Education, as required by the Regulations of the Commissioner of Education, hereby approves General Fund Budget Appropriations Transfers, as follows:

Budget Appropriation Transfers  
2015/2016



Month	Fund/Schedule#	Amount
August	General Fund - #3	\$280,623.58
August	Capital Fund - #3	\$61,650.00

**iii) Internal Claims Audit Report September 2015**

The Board of Education accepts the Internal Claims Audit Report for the month of September 2015, as submitted by the Internal Claims Auditor.

**iv) Response to External Audit Finding**

**BE IT RESOLVED**, that the Board of Education accepts the Response to the External Audit as recommended by the Audit Committee, for the period July 1, 2014 through June 30, 2015.

**v) Response to External Extra-classroom Audit**

**BE IT RESOLVED**, that the Board of Education accepts the Response to the External Extra-classroom Audit as recommended by the Audit Committee, for the period July 1, 2014 through June 30, 2015.

**vi) Donation**

The Board of Education accepts the following donation:

For	Donated by	Items Donated/Use
Arlington High School	James Reed Abilities First, Inc. 387 Manchester Road Poughkeepsie, NY 12603	Lined paper packages (10) Marble and spiral notebooks Basketball (1) Baseballs (2)

**vii) Extra-classroom Activity Purpose Statements**

The Board of Education approves the following extra-classroom activities for the 2015-2016 school year:

<u>AHS</u>
Friends of Rachel
Jazz Machine
Mountain Biking
Step Team
<u>LMS</u>
Community Service
National Junior Honor Society

viii) **Bid for Vehicles**

**BE IT RESOLVED**, that the Board of Education hereby awards the bid for Two (2) – 8-Passenger 4-Wheel Drive Suburban Vehicles to DePaula Chevrolet as the low bidder meeting specifications.

<b>Vendor</b>	<b>Total</b>
<b>DePaula Chevrolet</b>	<b>\$ 90,114</b>
Eagle Auto Mall Sales	\$91,596
Joe Basil Chevrolet Inc.	\$90,902

ix) **Bid for Outdoor Bleachers**

**BE IT RESOLVED**, that the Board of Education hereby awards the bid for outdoor bleachers to Park-n-Pool Corporation and Kay Park Recreation Corporation as the low bidders meeting or exceeding specifications as noted below.

	<b>Outdoor Bleacher System – 9 Row Qty: 2</b>	<b>Transportable Bleacher – 5 Row, 15’ Qty: 1</b>
<b>Park-n-Pool Corporation</b>	<b>\$68,845.00</b>	\$6,622.00
<b>Kay Park Recreation Corporation</b>	\$71,772.00	<b>\$4,758.00</b>
<b>BSN Sports</b>	No Bid	\$5,775.00
<b>Barbato Nursery Corporation</b>	\$70,666	\$4,900

x) **Tax Adjustments and Refunds**

**BE IT RESOLVED**, that the Board of Education approves tax refunds to the 2015 tax roll per Dutchess County Real Property Tax Service Agency and Small Claim settlements, as follows:

<b>Town</b>	<b>Year</b>	<b>Owner</b>	<b>Adjustment/Refund</b>	<b>Small Claim</b>	<b>RPT</b>
Beekman	2015	Springhill Park, LLC	(\$1,284.96)		X
LaGrange	2015	Loughran	(\$1,084.39)		X
Poughkeepsie	2015	Herman	(\$952.03)		X
		Total	(\$3,321.38)		

**Approving Modified Consent Agenda**

Motion by Mr. Bodnar, seconded by Mrs. Eraca, to approve the following resolution.  
The motion was carried unanimously.

**BE IT RESOLVED**, the Board of Education approves the consent items 12a. through 12d.

**13) Public Comment**

None at this time.

**14) Committee Reports**

Policy – Mr. McLeod stated the committee is busy reading and reviewing. The next meeting is scheduled for November 20 at 4:00 pm. at the Central Administration Office.

Audit – No report at this time.

Advocacy – Mrs. Lappan, Mrs. Herr, and Mr. McLeod went with administrators and teacher union representatives to visit the legislators. They wanted the legislators to understand the impact of the APPR law. She felt there was a good response.

**15) Organization Reports**

Dutchess County School Boards Association – The next meeting is scheduled for November 5<sup>th</sup>.

Lower Hudson Education Coalition – The Joint Dinner is scheduled for November 12<sup>th</sup>.

Mid-Hudson School Study Council and Statewide School Finance Consortium – Both organizations sponsored a breakfast during the convention. Mrs. Lappan stated there was a lot of good information regarding state aid.

New York State School Boards Association – The NYSSBA Convention was held October 18 – October 20<sup>th</sup>

National School Boards Association – no report at this time.

**16) Superintendent Closing Remarks**

Dr. Lyons spoke about Steven Kane, Head Groundskeeper, who will be retiring in January. He has worked for Arlington for 25 years and is also an Arlington graduate. He has been an outstanding employee, a person who takes pride in the buildings and grounds. It is a well deserved retirement. He wished him well. Dr. Lyons announced that the Bone-Anza event will be held on October 28<sup>th</sup>, 7:00 pm, at Arlington High School. Dr. Lyons also spoke about the Philharmonia Orchestra playing at the convention and stated that it is very easy for us to take it for granted, that it takes outsiders to let us know what we have. He feels blessed and so lucky.

**17) Future Discussion Items**

Mr. Peter Bodnar requested that the Veterans Tax Exemption be placed on the agenda for discussion. After a lengthy discussion it was decided to place this topic on the December 8<sup>th</sup> agenda.

**18) Board Reflections**

Mrs. Baxter was very pleased to have met Mr. Nick Fradiani from American Idol while attending the convention in New York City.

**19) Adjournment**

Motion by Mr. Bodnar, seconded by Mr. McLeod, to adjourn the regular meeting at 8:45 pm. The motion was carried unanimously.

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Margie Flynn, District Clerk