

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF EDUCATION
LAGRANGE MIDDLE SCHOOL
OCTOBER 28, 2014**

President Kelly Lappan called the meeting to order at 7:00 pm at LaGrange Middle School, 110 Stringham Road, LaGrangeville, NY 12540.

1) ***Call to Order***

Open Meeting **7:00 pm**

2) ***Pledge of Allegiance***

- 3) ***Roll Call*** Board Members present were Mrs. Baxter, Mrs. Eraca, Mrs. Herr, Mrs. Lappan, Mr. McCormick, Mr. McLeod, Mr. Rossi, and Mr. Shuttleworth. Board Member not in attendance was Mr. Bodnar. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, Mr. Sheldon and Mrs. Muenkel.

- 4) ***Reading of the District Mission*** By Mrs. Lappan

- 5) ***Approval of the Agenda*** Motion by Mr. Shuttleworth, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approve the agenda as written.

- 6) ***Correspondence*** None at this time.

- 7) ***Public comment*** There was an audience of approximately 35. There were no comments at that time.

- 8) ***Board President's Remarks*** Mrs. Lappan attended the New York State School Board Association Conference as did Dr. Lyons and Board Members Christine Baxter, Jennifer Eraca, Pauline Herr, and Ed McCormick. Mrs. Lappan stated there were lots of good sessions and good information shared. She will report at a later date. Mrs. Lappan also attended the PTSA Council Meeting. At the meeting a suggestion was made to have a public report showing when Board Members attend events throughout the District. Mrs. Lappan congratulated the Marching Band for placing 2nd in the New York State Field Band Conference Championship.

9) ***Superintendent
Remarks***

Dr. Lyons thanked Mr. Schetter and the PTA for hosting this evening's meeting. He stated that the Wind Ensemble has been invited to perform at Carnegie Hall on November 28. He also congratulated the Marching Band and Wind Ensemble for their accomplishments.

Dr. Lyons announced that it was Board Recognition Week and expressed his gratitude to the Board Members for giving selflessly of their time. He read the Proclamation that Governor Cuomo had sent observing all school boards in New York State. Dr. Lyons thanked the Board Members for their dedication and commitment to the students of Arlington.

10) ***Reports and Board
Discussion Items***

LaGrange Middle School Transition Report - Mr. Schetter

Mr. Schetter welcomed everyone to the meeting and thanked the PTA for providing refreshments. He stated it was a very good start to the school year and proudly spoke of the new benches. Mr. Schetter gave a presentation on the transition entitled "Building a New Culture - AMS to LMS Transition." He explained how this worked in three parts: parents, students, and staff. Parents had an opportunity to attend Orientation in June, walk-throughs in June and August, and Open House in September. There were special events scheduled for students. Buddy Day was held in May and June, building visits March through May, and walk-throughs in August. Students had Orientation in September as well as multiple programs, ie. Character Education assemblies, Rachel's Story, and Red Ribbon Week. There were events scheduled for staff as well, ie. Staff Development Day in March and Opening Day Conference Day in September. The staff was notified in the summer of their room availability and they had an opportunity to come to the building to set up. There are also breakfasts and luncheons scheduled. Mr. Schetter spoke of sports and bus runs as items that need to be continually monitored. In summary, he stated that in all of his years as an administrator this was the most exciting school opening. He thanked Dr. Lyons and the Board of Education for the time and resources provided to make a smooth transition.

**Arlington High School Student Government Report – Vaughn Feighan,
AHS Student Body President & Skylar Christensen, AHS Student Body
Vice President**

The students stated it has been a very busy Fall. Homecoming was a huge success. The bonfire was very well controlled, and the DJ and band were great. Much school spirit was shown. Today the students hosted "Safe

Halloween.” Kids were able to come and enjoy crafts, games and treats. During the month of October students were involved in the Rachel’s Challenge Program and “Celebrate My Drive” event. Students were busy preparing for the PSAT’s and Seniors are busy writing their college essays.

District Mental Health Supports Overview – Mrs. Donna Flynn-Brown

Mrs. Flynn-Brown thanked Dr. Lyons and the Board of Education for making her feel so welcomed to the Arlington Community. Mrs. Flynn-Brown spoke about the variety of issues that impact students’ learning abilities and stressors affecting students. She also spoke about the increased need for school-based services. She went over the goals, crisis prevention, intervention, and keys to success. She reviewed the Mental Health Staff positions and their roles: School Psychologists, School Social Workers and School Counselors. She spoke about future considerations and initiatives. She reminded the Board that decreases in enrollment should not necessarily mean decreases in services rendered.

School Resource Officers – Dr. Lyons and Mrs. Flynn-Brown

Dr. Lyons explained that the County under budgeted and now are faced with a budget gap. The County notified Dr. Lyons and indicated that the School District will have to increase the cost for SRO’s for the 2014-2015 school year in order to keep the SRO’s until June. The increase in cost will take place beginning in January. Dr. Lyons and Mrs. Flynn-Brown recommend paying the additional cost to avoid disruption for the remainder of this school year. For the 2015-2016 school year the recommendation is to reduce to three (3) SRO’s which would be \$15,000.00 less than this school year.

Smart School Bonds Act – Board

The Board had a discussion regarding the Smart School Bonds Act which will be up for vote on November 4th in a state-wide referendum. Dr. Lyons stated that it could be used to improve the Pre-K facilities as it relates to Technology. Mr. Sheldon explained that this would be a “one shot deal.” The money would be used strictly for the Technology portion of the budget and no changes can be made. Mrs. Kraus stated that it would be very helpful to receive the money, but that there may be requirements placed on spending the funds which are not known yet.

Meeting Extension

Motion by Mr. Rossi, seconded by Mrs. Baxter, to approve the extension of the evening's meeting by fifteen minutes. The motion was carried unanimously.

Raymond Avenue Property – Dr. Lyons/Board

Dr. Lyons recommended that the Board vote to engage in real estate services to market the property for sale or lease. He reminded the Board that if enrollment should increase LaGrange Elementary School could be put back in service. He also stated that accessibility to the Raymond Avenue property is inadequate and it would cost about \$80,000.00 on a yearly basis to keep the property. Mr. Sheldon explained that in order to market the property for sale, an RFP would need to be done.

11) New Business

a) Board Policy: 1st Reading

BE IT RESOLVED, that the Board of Education has reviewed the below Policy as a First Reading.

Policy	ERIE Number	Board Numbers
Board Operating Protocols	2010	0310 1200 2352

b) Consulting Services Agreement

Motion by Mrs. Baxter, seconded by Mrs. Eraca, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the contract for the following individual to provide Consultation to the Special Education Department effective November 4, 2014. This amount will be paid from the federal IDEA grant, Section 611.

Susan Varsames, Holistic Learning Center- 2.5 hours professional development at \$500.00

c) Noxon Water – Town of LaGrange Escrow Account

Motion by Mr. Rossi, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

That the Board of Education adds \$2,000 to an escrow account established with the Town of LaGrange to defray the town's consulting expenses in exploring the method for connecting the Noxon Elementary School to the town water supply.

12) Business Consent Agenda

a) Approval of Minutes

The Board of Education approves the Minutes of the October 14th Business Meeting.

b) Approving Personnel Agenda

i) Certified Appointments

The Board of Education approves the following appointments: An asterisk (*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Office of School Personnel Review and Accountability.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Susan Grega	Temp. N-6 Elementary, Joseph D'Aquanni/West Road Intermediate	M 02	\$56,204	9/2/14-6/30/15
Katherine Howard	Temp. Music, 0.5 FTE Noxon Road Elementary/0.5 FTE Arthur S. May	M 03	\$57,029	1/30/15-6/30/15
MaryAnn McCabe	Temp. N-6 Elementary, Noxon Road Elementary	B 01	\$51,452	9/2/14-6/30/15
Angela DiDonato	Hourly TA, Union Vale Middle	H 01	\$11.82/hour	10/29/14
Sahar Elsamra	Hourly TA, Titusville Intermediate	H 01	\$11.82/hour	10/29/14
Alayne Melanophy	PT Contractual TA, Titusville Intermediate	H 01	\$15,308 (prorated)	10/29/14
Megan Joslin	PT Contractual TA, Joseph D'Aquanni/West Road Intermediate	H 01	\$12,028 (prorated)	10/29/14

ii) Certified Leaves

The Board of Education approves the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Dana Alonge	N-6 Elementary, Joseph D'Aquanni/West Road Intermediate	10/20/14-6/30/15
Tara Gilliard	N-6 Elementary, Noxon Road Elementary	9/2/14-6/30/15
Christine Mangiamale	Music, 0.5 FTE Noxon Road Elementary/0.5 FTE Arthur S. May	1/20/15-6/30/15

iii) ESL Homework Center Program: (funded through Federal Title III LEP Aid funds)

The Board of Education approves the following appointments:

Arthur S. May School:

Program Facilitator	Alice Estevez	\$500/year
Teacher	Alice Estevez	\$48/hour
Teaching Assistant	Christine O'Connell	Contractual Rate

Noxon Road Elementary School:

Program Facilitator	Melissa Meneses-Tirado	\$500/year
Teachers	Melissa Meneses-Tirado, Catherine Sutton, Maureen Frischknecht	\$48/hour
Teaching Assistants	Maureen King, Susan Lake	Contractual Rate
Sub Teachers	Juliet Menasche, Stephanie Ryan	\$48/hour
TA Substitutes	Theresa Wechsler, Suzanne Carroll, Joanne Badger, Marilyn Gallagher	Contractual Rate

Overlook Primary School:

Program Facilitator	Lily Cheung	\$500/year
Teachers	Anne Beesmer, Damian Kortan	\$48/hour
Substitute Teacher	Lily Cheung	\$48/hour
Teaching Assistants	Jennifer Chodan, Theresa Hughes	Contractual Rate

Titusville Intermediate School:

Program Facilitator	Allison Lauchaire	\$500/year
Teacher	Gina Mucci	\$48/hour
Teaching Assistant	Wendy Wolfe	Contractual Rate
Sub Teachers	Karin Komisky, Carrie Green	\$48/hour
TA Substitutes	Risa Calta, Donna Wright	Contractual Rate

iv) Certified Co-Curricular Appointments

The Board of Education approves the following co-curricular appointments:

Arlington High School:

Co-Curricular

Step Team Co-advisors -	Kim Ale, Michelle Nicolas
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Union Vale Middle School:

Co-curricular:

Lunchroom Supervision -	Isidoro Fattore
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Noxon Road Elementary School:

Co-curricular:

Club Advisor - Lego -	Elizabeth Ann Adams
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Traver Road Primary School:**Co-curricular:**

Club Advisor - Lego -

Eric Tarsia

v) Student Activity Fund Stipend (Reimbursement funds raised through Student Activity Fund)

The Board of Education approves the following appointments:

<u>Name</u>	<u>Stipend</u>	<u>Amount</u>	<u>School</u>
Dominick DeMatteo	Admiral Football Camp - Coordinator	\$1,125	Arlington High
Brian Aldrich	Admiral Football Camp	\$200	Arlington High
John Biasotti	Admiral Football Camp	\$200	Arlington High
John Clark	Admiral Football Camp	\$200	Arlington High
James Killian	Admiral Football Camp	\$200	Arlington High
Michael Lindberg	Admiral Football Camp	\$200	Arlington High
Michael P. Morano	Admiral Football Camp	\$200	Arlington High
Fred Perry	Admiral Football Camp	\$200	Arlington High

vi) Occupational and Physical Therapist Termination of Contract

The Board of Education approves the following Occupational Therapist termination of contract:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Donna McKeon-Hinney	Occupational Therapist	10/23/14

vii) Certified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2014 - 2015 school year:

Certificated Teachers

Annette Soares

Donna Wacker

Teaching Assistants

Angela DiDonato

Megan Douglass

Stacy Olyha

Suzanne Thoma

Interpreter

Patricia Lucio-Penn

viii) Classified Retirements

The Board of Education approves the following resignations for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Ruth Elderkin	Bus Monitor	11/11/15
Penelope Broadie	Account Clerk, CAO	7/3/15
Vernon Schrom	Bus Driver/Auto Mechanic	7/30/15
Richard Russo	Bus Driver	9/1/15

ix) Classified Termination

The Board of Education approves the following termination:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Karen Phillips	Bus Driver	Civil Service Law §73	10/10/14

x) Classified Appointments

The Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Felix Pagan	Bus Driver (prorated)	\$17,264	11/3/14
Jose Guzman	Bus Driver (prorated)	\$17,264	11/3/14
Alden Curtis	Bus Driver (prorated)	\$17,264	11/3/14
Angela Hues	Bus Driver (prorated)	\$17,264	11/3/14

xi) Classified Leaves

The Board of Education approves the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Kathryn Somme	Hourly Library Clerk, Noxon	10/1/14-TBD
Susan Nerf	0.71 FTE Floating Nurse	11/3/14-12/12/14

xii) Stipend

The Board of Education approves the following cook manager stipend:

<u>Name</u>	<u>Amount</u>	<u>School</u>	<u>Effective</u>
Kristen Primeaux-Kane	*\$200 (prorated)	Overlook Primary	10/15/14
*Replacing Pamela Quaranta who resigned. The original stipend was approved on the 7/22/14 Board Agenda.			

xiii) Classified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute list in the below categories in the 2014-2015 school year: An asterisk (*)

before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Bus Driver Certification Unit.

Transportation

Ellen Guido
Ronald Rotella
Patricia Maxon

c) **Approving Special Services**

i) **CSE & CPSE Designations and Placements**

The Board of Education approves the CSE & CPSE designations and placements.

d) **Approving Business and Finance Items**

i) **Treasurer's Report for the month of August 2014**

The Board of Education accepts the Treasurer's Report for the month of August 2014.

ii) **Budget Appropriation Transfers for the months of August 2014**

The Board of Education, as required by the Regulations of the Commissioner of Education, hereby approves General Fund Budget Appropriation Transfers, as follows:

Budget Appropriation Transfers 2014/2015	
<i>Fund/Schedule #</i>	<i>Amount</i>
General Fund – 3	\$229,816.00

iii) **Internal Claims Audit Report for the month of September 2014**

The Board of Education accepts the internal claims audit report for the month of September 2014, as submitted by Sandy Martino, Internal Claims Auditor.

iv) **Extraclassroom Activity Fund – First Quarter Financial Report**

The Board of Education accepts the Extraclassroom Activity Fund 1st Quarter Financial Report as presented by Christine Futyma, Jr. Accountant, to conform to the Regulations of the Commissioner of Education.

v) **Extraclassroom Activity Purpose Statements**

The Board of Education approves the following Extraclassroom Activities:

AHS

Arlingtonian (AHS Newspaper)
 Class of 2015
 Class of 2016
 Class of 2017
 Drama (Admiral Players)
 Future Business Leaders of America (FBLA)
 FCCLA Early Childhood Education/Nursery
 French
 French National Honor Society
 Friends of Rachel

Interact
 Italian
 Link Crew
 Marching Band
 Marine Biology
 Mixed Ensemble
 Spanish
 Student Athletic Council: Sport Teams & Vending
 Student Government
 Yearbook

LMS

Home Careers - FCCLA
 School Store

vi) Closing of School Club Accounts

The Board of Education approves the closing of the following clubs:

AMS

Brony
 Uniting Cultures Club (UCC)
 Drama
 Student Council

AHS

African Concerns Team (ACT) Club

vii) Tax Adjustments and Refunds to the 2014 Tax Roll

The Board of Education approves tax adjustments and refunds to the 2014 tax roll per Dutchess County Real Property Tax Service Agency, and Small Claim Assessment Review, as follows:

Town	Year	Owner	Amount difference	Source
East Fishkill	2014	Haire, William	\$1,589.49	Small Claims
LaGrange	2014	Margarelli, Damien	\$1,653.12	Real Property Tax
LaGrange	2014	Promise Lane One LLC	\$4,375.55	Real Property Tax
Pleasant Valley	2014	Arunachalam, Narayanan	\$435.81	Small Claims
Pleasant Valley	2014	Johnson, Donald & Sharon	\$1,177.85	Small Claims
Pleasant Valley	2014	Richards, John	\$2,528.01	Small Claims

Pleasant Valley	2014	Carroll, Philip	\$1,265.02	Small Claims
Pleasant Valley	2014	Sherer, Craig	\$636.05	Small Claims
Poughkeepsie	2014	Herman, Jean	\$984.04	Real Property Tax
Union Vale	2014	Murphy, Peter & Joan	\$1,023.70	Real Property Tax
Wappinger	2014	Weitsma, Rienk & Ada	\$1,003.98	Real Property Tax
		Total Reduction	\$12,297.07	

Approving Consent Agenda

Motion by Mr. Rossi, seconded by Mr. McCormick, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, the Board of Education approve the Consent Items 12a. through 12d.

13) Public Comment *(Three (3) minutes per speaker)*

None at this time.

14) Committee Reports

Mr. McLeod announced a change in time structure for future Policy Committee Meetings. The remainder of 2014 will stay the same. Starting in 2015 the meetings are scheduled for the Friday before the second Board Meeting of the month at 1:30 pm at CAO.

Mr. Shuttleworth announced the next Advocacy Committee Meeting is scheduled for Tuesday, November 18th. He also stated beginning in January the Advocacy Committee Meetings will be scheduled for the third Tuesday of the month at 7:00 pm at CAO.

15) Superintendent Closing Remarks

None at this time.

16) Board Reflections

Mrs. Eraca and Mrs. Baxter stated that the NYSSBA Convention was great.

17) Adjournment

Motion by Mr. Rossi, seconded by Mrs. Baxter, to adjourn the meeting at 9:20 pm. The motion was carried unanimously.

Margie Flynn, District Clerk