

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
UNION VALE MIDDLE SCHOOL
NOVEMBER 10, 2015**

President Kelly Lappan called the meeting to order at 7:00 pm at Union Vale Middle School, 1657 E. Noxon Road, LaGrangeville, NY

1) Call to Order

Open Meeting 7:00 pm

2) Pledge of Allegiance

3) Roll Call

Board Members present were Mr. Bodnar, Mrs. Eraca, Mrs. Herr, Mrs. Lappan, Mr. McCormick, and Mr. Rossi. Board Members absent were Mrs. Baxter and Mr. McLeod. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, Mrs. Muenkel and Mr. Sheldon.

**4) Reading of the
District Mission**

By Mrs. Lappan

**5) Approval of the
Agenda**

Motion by Mr. Bodnar, seconded by Mrs. Eraca, to approve the agenda as amended. The motion was carried unanimously.

6) Correspondence

Mrs. Eraca stated the Board Members received a letter thanking them for their services.

7) Public Comment

There was an audience of approximately 60. Several community members spoke in support of the Veterans' Tax Exemption.

**8) Board President's
Remarks**

None at this time.

**9) Superintendent's
Remarks**

Dr. Lyons attended two Veterans' Day events at the middle schools. He stated both events had extensive student participation. Both events were truly outstanding. He thanked all the veterans, administration and teachers.

10) **Reports and Board
Discussion Items**

**Union Vale Middle School Professional Learning Communities Report –
Mr. Scott Wood**

Mr. Scott Wood introduced Mrs. Rizzo and the 8th grade select string ensemble. The students performed for the Board Members and the audience. Mr. Wood along with several teachers gave the Professional Learning Communities report. He spoke about the Service Learning Project, its teaching and learning strategies that integrate meaningful community service with instruction and reflection adapted to the middle school level. They also spoke about HARP – Helping Arlington Reach Its Potential. 8th graders travel to elementary schools to help younger students. A video was shown where students spoke about the help that this program provides and its impact. Mr. Wood also reviewed the SMART goals, guiding principles, the focus on results and the focus on the students.

Energy Conservation Report – Mr. Jacob Lawrence

Mr. Jacob Lawrence, in his role as the Energy Education Specialist, presented the Energy Conservation Report to the Board. He reviewed the energy operating costs, the yearly energy report, summer energy savings and the student energy research project. He also reviewed the last three years of energy use. He stated to date the savings has passed the two million dollar mark. He discussed ways to raise energy wellness and achieve energy conservation.

Meeting Time Extension

Motion by Mr. Bodnar, seconded by Mr. McCormick, to extend the meeting to 9:20 pm. The motion was carried unanimously.

3-Year Financial Update – Mr. Kevin Sheldon

Mr. Kevin Sheldon presented a 3-year financial forecast. He reviewed the major budget drivers and variables. He discussed management decisions that have been made that have positively affected the financial picture, i.e. closing of two schools and moving central office out of leased space. He spoke about projected revenues and expenditures and displayed charts to show the surplus and deficit of the fund balance and the unrestricted fund balance as a percentage of expenditures.

Meeting Time Extension

Motion by Mr. Bodnar, seconded by Mr. Rossi, to extend the meeting to 9:30 pm. The motion was carried unanimously.

Potential Solar Energy Project – Mr. Kevin Sheldon

Mr. Kevin Sheldon presented a solar project proposal. He spoke about the benefits, lowering costs, saving taxpayer dollars, and how this project can improve the environment. He spoke about solar as an industry and how far it has come through the years. He detailed what has been done so far and why this project is important at this time.

11) New Business

a) Board Policies: 1st Reading

BE IT RESOLVED, that the Board of Education has reviewed the below Policies as a First Reading.

Policy	Policy Number
Membership in Associations	2310
Attendance by Board Members at Conferences, Conventions and Workshops	2320
Orienting and Training New Board Members	2105
Board Self-Evaluation	2340
Relations with Community and Organizations	3111
Media	3110

b) Policy Review

Motion by Mr. Bodnar, seconded by Mrs. Eraca, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education has read and marked as “Reviewed” Policy #1220 – Senior Citizens’ Exemption.

c) Fitness for Duty

Motion by Mr. Rossi, seconded by Mr. Bodnar, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approve the following resolutions:

BE IT RESOLVED, that the Superintendent is hereby authorized to direct a comprehensive medical examination and evaluation, including psychiatric/psychological examination and evaluation, if necessary, of Employee No. 128005 in accordance with the provisions of Section 913 of the Education Law; and

BE IT FURTHER RESOLVED, that the Board hereby directs that Employee No. 128005 submit their medical records, if any, to the extent and for the time as determined by the examining physician(s) at or before such examination/evaluation.

12) Business Consent Agenda

a) Approval of Minutes

The Board of Education approves the Minutes of the October 27th Business Meeting as written.

b) Approving Personnel Agenda

i) Certified Appointments

The Board of Education approves the following appointments:

Name: Elysia Scardaci
Position: Elementary Teacher
Location: Titusville Intermediate School
Tenure Area: N-6 Elementary
Certification & Status: Childhood Education (Grades 1-6), Professional
Literacy (Birth-6), Professional
Beginning date of Probation: December 14, 2015
End date of Probation: December 13, 2019*
Salary: \$58,229 (prorated) **Step:** M 03

* In order to be granted tenure, a classroom teacher must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or § 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. Further, if the classroom teacher receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time, in which case the Board of Education, in its discretion, may extend the teacher's probationary term for an additional year.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Veronica Freeman	Temp. N-6 Elementary, Beekman Elementary	M 01	\$56,553 (prorated)	9/21/15-11/20/15
Jill Losee	Temp. Art, Beekman Elementary/Vail Farm Elementary	M 02	\$57,404 (prorated)	9/8/15-TBD
Austin Crittenden	Temp. Social Studies, Arlington High School	M 01	\$56,553	2/1/16-6/30/16
Dawn Jawrower	Temp. Social Studies, Arlington High School	M 01	\$56,553 (prorated)	10/20/15-11/4/15
Dawn Jawrower	0.5 FTE Social Studies, Arlington High School	M 01	\$28,277 (prorated)	11/5/15-6/30/16

ii) Certified Leaves

The Board of Education approves the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Nicolle McMorris	N-6 Elementary, Noxon Road Elementary	11/6/15 (½ day), 11/10/15
Lauren Collet	Social Studies, Arlington High School	10/23/15-6/30/16

iii) **Certified Co-Curricular Appointments**

The Board of Education approves the following co-curricular appointments:

<u>Arlington High School</u>		
<u>Interscholastic:</u>		
Basketball - Boys Assistant Coach, Volunteers -	James Feicht, Darrell Flynn	
Basketball - Boys Freshman Head Coach -	Jesse Borle	
Basketball - Boys JV Head Coach -	Christopher Lucia	
Basketball - Boys Varsity Assistant Coach -	Ernest Verdis	
Basketball - Boys Varsity Head Coach -	Matthew Hoyt	
Basketball - Girls Freshman Head Coach -	Cara Ann Braun	
Basketball - Girls JV Head Coach -	Sarah Mesuch	
Basketball - Girls Varsity Head Coach -	Kimberly Costello	
Bowling - Head Coach -	James Golding	
Cheerleading - Varsity Coach, Winter -	Naisha Morales	
Fencing - Head Coach -	Dennis Kolakowski	
Swimming - Boys Varsity Assistant Coach -	Pamela Terwilliger	
Swimming - Boys Varsity Head Coach -	Ron Terwilliger	
Track - Boys Winter Assistant Coach -	Michael Rubin	
Track - Boys Winter Head Coach -	Stephen Arnett	
Track - Girls Winter Assistant Coach -	Elizabeth Viggiano	
Track - Girls Winter Assistant Coach, Volunteer -	Diana Lucas	
Track - Girls Winter Head Coach -	Brian Powers	
Weight Training - Winter -	Michael P Morano	
Wrestling - Assistant Coach, Volunteers -	Norman Dean, David Grafmuller	
Wrestling - JV Head Coach -	John Bautochka	
Wrestling - Varsity Assistant Coach -	Anthony Stewart	
Wrestling - Varsity Head Coach -	Fred Perry	
<u>Union Vale Middle School</u>		
<u>Co-curricular:</u>		
Club Advisor - Math Counts -	Irvin Miller	
Club Co-advisors - Photography -	Jason Dempsey, Nancy Fitch	

iv) **AIS Before & After School Programs - Change**

The Board of Education approves the following appointments:

<u>Union Vale Middle School:</u>		
Clerical	Kristen Moses, Maureen Zaccardi	\$250/year each

v) **ENL Homework Center Program: (funded through Federal Title III LEP Aid funds)**

The Board of Education approves the following appointment:

Arthur S. May School:

Substitute Teaching Assistant

Marjorie Teator

Contractual Rate

vi) Occupational Therapist Termination of Contract

The Board of Education approves the following occupational therapist termination of contract:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Deborah DiPalma-Wells	Occupational Therapist	10/19/15

vii) Accompanist

The Board of Education approves the following appointment:

<u>Name</u>	<u>Rate</u>
Eric Wagner	\$75 per event

viii) Certified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2015-2016 school year:

Certified Teachers

Noelle Macaluso
Sonal Patel
Elizabeth Viggiano

Non-Certified Teachers

Emily Silvern
Margaret VanHuben

Teaching Assistants

Andrew Gilman
Jessica Landry
Noelle Macaluso
Margaret VanHuben
Ellen Wawryk

Home Tutors

Mary Dwyer
Ellen Wawryk

Foreign Language Interpreters

Patricia Lucio-Penn
Sonal Patel

ix) Internship

The Board of Education approves the following internship:

Lisa Roloson	Administrative Intern, Union Vale Middle	1/1/16-5/13/16
--------------	--	----------------

x) Classified Retirement

The Board of Education accepts the following resignation for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Carol Blodgett	Bus Driver	12/30/15

xi) Classified Resignation

The Board of Education accepts the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Patricia Timm	Food Service Helper, Arlington High School	11/10/15

xii) Classified Leave

The Board of Education approves the following unpaid leave of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Linda Hornbeck	Bus Driver	10/22/15

xiii) Classified Appointments

The Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Debra Petriccione	Microcomputer Network Support Specialist	\$52,000 (prorated)	11/16/15
Christopher Santiago	Custodial Worker, Facilities	\$14.42/hr	11/12/15
Eric Galow	Custodial Worker, Facilities	\$14.42/hr	11/12/15
Ronald Rotella	Bus Driver	\$17,464 (prorated)	12/1/15

xiv) Change of Start Date

The Board of Education approves the following change of start date:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Catherine Beaver	Bus Monitor	\$12,107 (prorated)	11/2/15*
*Previously approved on 10/27/15			

xv) Classified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute list in the below categories in the 2015-2016 school year:

Transportation

Barbara Huber

Clerical

Jessica Landry

c) Approving Special Services

i) CSE & CPSE Designations and Placements

The Board of Education approves the CSE & CPSE designations and placements.

ii) **Committee on Pre-School Special Education Members**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education appoints the following Committee on Pre-School Special Education Member:

Chairpersons: Christine Oberrieth

iii) **Consulting Services Agreement**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education approves the Agreement for the following individual to provide educational consultation services for the 2015/16 school year:

Dee Berlinghoff, total fees shall not exceed \$6,300. This amount will be paid from the Federal IDEA Grant, Section 611.

d) **Approving Business and Finance Items**

i) **Change Orders Unitech No 2-5**

The Board of Education approves the following resolution:

BE IT RESOLVED that the Board of Education approves Unitech Change Orders #2, 3, 4 and 5 in the net amount of \$6,997.66.

	Unitech Services Change Orders	
<u>Change Order #</u>	<u>Description</u>	<u>Amount</u>
2	Install vibration isolators for the LMS cafeteria including insulation, labor, miscellaneous insulation, and miscellaneous sheet metal.	\$ 6,245.05
3	Removal and disposal of ACM wood parquet flooring approx. 1,480 sq. ft. in AHS room 1130/1132A. Furnish and install moisture mitagator, self-leveling w/primer, VCT, Cove Base, reducers and wax floor. One (1) Unit Ventilator Remove/Install.	\$ 37,752.61
4	Noxon ES Boiler Room abatement removed from the scope of work.	\$ (28,000.00)
5	LB and Owner agreed that the duct insulation and ACM pin mastic at LMS penthouse will remain in lieu of abatement.	\$ (9,000.00)
		<u>\$ 6,997.66</u>

ii) **Tax Certiorari Sutton North Condominium v Town of LaGrange**

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Stipulation of Settlement in a tax certiorari proceeding captioned Sutton North Condominium v. Town of LaGrange and the Arlington CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Stipulation of Settlement and Final Order.

Year	Original AV	Eq Rate	Equalized MV (EMV rounded)	Proposed AV	Proposed (EMV Rounded)	Reduction	Tax Rate	Refund
2014	\$4,540,000	100.00	\$4,540,000	\$4,200,000	\$4,200,000	\$340,000	30.093184891	\$10,231.68
2015	\$4,540,000	100.00	\$4,540,000	\$4,200,000	\$4,200,000	\$340,000	30.535258475	\$10,381.99
Total								\$20,613.67

iii) **Extra-classroom First Quarter Report 2015-16**

The Board of Education approves the following resolution for the 2015-2016 school year:

BE IT RESOLVED, that the Board of Education accepts the extra-classroom First Quarter Financial Report as presented by the District Extra-classroom Auditor to conform to the Regulations of the Commissioner of Education.

iv) **Extra-classroom Purpose Statements**

The Board of Education approves the following resolution for the 2015-2016 school year:

BE IT RESOLVED, that the Board of Education approves the following extra-classroom activities:

<u>AHS</u>	<u>UVMS</u>
French Club	Arlington Publishing Kids (APK)
Operation Donation	Band
Student Athletic Council	Chorus
Together	Drama & Musical
Italian	Library
Italian Honor Society	Orchestra
Class of 2019	School Store
FCCLA Early Childhood Education	Student Council

v) **Internal Claims Report October 2015**

The Board of Education approves the following resolution:

BE IT RESOLVED that the Board of Education accepts the Internal Claims Audit Report for the month of October 2015, as submitted by the Internal Claims Auditor.

vi) Increase to Budget for the Purpose of Replacing an O&M Truck Damaged in an Accident

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education approves the following resolution in accordance with (§1718 of Education Law):

WHEREAS, the Arlington Central School District (ACSD) already owned a 2011 Ford pickup truck for the use by the Operations and Maintenance Department; and

WHEREAS, this truck was damaged beyond repair in an accident that occurred on July 8, 2015;

NOW THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. ACSD will increase the 2015-16 budget code A1621-200-30-0000 in the amount of \$30,000 for the replacement of said truck with a new 2015 Ford F-150 to be purchased off of the Federal Government Contract Pricing Program as per District policy.
2. The increase in budget will be funded by unanticipated revenues as follows:
Insurance Recovery/General Auto A2680.003 in the amount of \$23,000, and
Sale of Equipment A2665 in the amount of \$7,000.

vii) Increase to Budget for the Purpose of Stage Lighting at LMS

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education approves the following resolution:

NOW THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. ACSD will increase the 2015-16 budget code A2110-200-22-2121 in the amount of \$15,000 for the installation of stage lighting at LaGrange Middle School.
2. The increase in budget will be funded by a gift from TE Account #TE09503 AMS auditorium improvement fund.

viii) Increase to Budget for the Purpose of District-Wide Library Books

The Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education approves the following resolution:

NOW THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. ACSD will increase the 2015-16 budget code A2610-505-00-2611 in the amount of \$25,000 for the purchase of district-wide library books.
2. The increase in budget will be funded by a special legislative grant provided by New York State Assemblywoman Didi Barrett.

Approving Modified Consent Agenda

Motion by Mr. Bodnar, seconded by Mrs. Eraca, to approve the following resolution.
The motion was carried unanimously.

BE IT RESOLVED, the Board of Education approves the consent items 12a. through 12d.

13) Public Comment

None at this time.

14) Committee Reports

Policy – Mrs. Lappan stated the next meeting is scheduled for November 20 at 4:00 pm. at the Central Administration Office.

Audit – No report at this time.

Advocacy – Mrs. Lappan stated another meeting will be scheduled soon.

15) Organization Reports

No report at this time.

16) Superintendent Closing Remarks

No remarks at this time.

17) Future Discussion Items

None at this time.

18) Board Reflections

No reflections at this time.

19) Adjournment

Motion by Mr. Bodnar, seconded by Mr. Rossi to adjourn the regular meeting at 9:30 pm.
The motion was carried unanimously.

Margie Flynn, District Clerk