

**ARLINGTON CENTRAL SCHOOL DISTRICT  
MINUTES OF THE BUSINESS MEETING  
CENTRAL ADMINISTRATION OFFICE  
NOVEMBER 24, 2015**

President Kelly Lappan called the meeting to order at 7:00 pm at Central Administration Office, 144 Todd Hill Road, LaGrangeville, NY 12540

**1) Call to Order**

*Open Meeting*      7:00 pm

**2) Pledge of Allegiance**

**3) Roll Call**

Board Members present were Mrs. Baxter, Mr. Bodnar, Mrs. Herr, Mrs. Lappan, Mr. McCormick (arrived at 8:00 pm), Mr. McLeod, and Mr. Rossi. Board Member absent was Mrs. Eraca. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, Mrs. Muenkel and Mr. Sheldon.

**4) Reading of the  
Lappan**

By Mrs.

**District Mission**

**5) Approval of the  
Agenda**

Motion by Mr. Rossi, seconded by Mr. Bodnar to approve the agenda as written. The motion was carried unanimously.

**6) Correspondence**

None at this time.

**7) Public Comment**

There was an audience of approximately 20. Mr. Josh Tesh, community member, shared concerns regarding some of the school buildings.

**8) Board President's  
Remarks**

Mrs. Lappan attended the high school musical. She thought it was extraordinary and urged everyone to attend the plays. She also attended the National Honor Society Induction. She was very impressed; 233 students received this award.

**9) Superintendent's  
Remarks**

Dr. Lyons attended the musical and thought it was outstanding. He attended the National Honor Society Induction and was very proud of the students that had achieved this honor. He also visited Vail Farm Elementary School and spent time with the 3<sup>rd</sup> grade class.

**10) Reports and Board Discussion Items**

**Arlington High School Student Government Report**

Skylar Christensen, AHS Student Body President, and Jenna Palladino, AHS Student Body Vice President, gave a brief overview of the past and current events at the high school. Some of these included a field trip to Avalon, Safe Halloween, Mr. Arlington Contest, and Seniors Helping Seniors. The musical, “All Shook Up,” was performed the weekend of November 13<sup>th</sup> and “42<sup>nd</sup> Street” will be performed in the spring.

**Professional Development Plan Update – Mr. Phil Benante**

Mr. Benante highlighted changes to the Professional Development Plan. He reviewed the overall results of the survey and spoke about the areas that are targeted for improvement. He also highlighted the areas of strength. He also summarized the goals and action steps.

**11) New Business**

**a) Board Policies: 2<sup>nd</sup> Reading**

Motion by Mr. McLeod, seconded by Mrs. Herr, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education has reviewed the below Policies as a Second Reading and Adoption:

Policy	Policy Number
Membership in Associations	2310
Attendance by Board Members at Conferences, Conventions and Workshops	2320
Orienting and Training New Board Members	2105
Board Self-Evaluation	2340
Relations with Community and Organizations	3111
Media	3110

**b) Delete Policies**

Motion by Mr. McLeod, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, at the recommendation of the Policy Committee, the Board of Education approves the deletion of the following policies:

Delete	Policy Number
Membership in School Boards Associations	2530
School Board Conferences, Annual Meetings, Workshops	2521
Evaluation of School Board Operational Procedures	2050
Relations with Community and Business Organizations	1220
News Media Relations	1130

**c) Local Assistance Plan**

Motion by Mr. McLeod, seconded by Mrs. Herr, to approve the following resolution. The motion was carried unanimously.

**BE IT RESOLVED**, that the Board of Education approves the Local Assistance Plan (LAP) for Noxon Road Elementary School for the 2015/2016 school year in accordance with Commissioner's Regulation 100.18 and the New York State Education Department accountability requirements.

**12) Business Consent Agenda**

**a) Approval of Minutes**

The Board of Education approves the Minutes of the November 10<sup>th</sup> Business Meeting as written.

**b) Approving Personnel Agenda**

**i) Certified Resignation**

The Board of Education approves the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Karen Carroll	Teaching Assistant, LaGrange Middle	11/12/15

**ii) Certified Appointment**

The Board of Education approves the following appointment:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Linda Penn	Temp. N-6 Elementary, Beekman Elementary	M 03	\$58,229 (prorated)	9/25/15-11/20/15
LeeAnn Willie	Temp. Special Education, Arlington High School	M 01	\$56,553 (prorated)	11/23/15-TBD
Sonal Patel	0.6 FTE English as a Second Language, Traver Road Primary/Joseph D'Aquanni/West Road Intermediate/Vail Farm Elementary	M 04	\$62,382 (prorated)	11/23/15-6/30/16

***iii) Change of Certified Leave End Date***

The Board of Education approves the following change of unpaid leave of absence end date:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Shannon Malan	Special Education, LaGrange Middle	9/28/15-11/20/15*
*previously Board approved 9/8/15		

***iv) Change of Appointment End Date***

The Board of Education approves the following change of appointment end date:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Jonathan Aker	Temp. Special Education, LaGrange Middle	M 01	\$56,553 (prorated)	9/8/15-11/23/15*
*previously Board approved 10/13/15				

***v) Certified Co-Curricular Appointments***

The Board of Education approves the following co-curricular appointments:

<b><u>Arlington High School</u></b>	
<u>Interscholastic:</u>	
Bowling - Coach, Volunteer -	Jamie Paterson
Cheerleading - JV Coach, Winter -	Danielle Camporese
Fencing - Assistant Coach, Volunteer -	William Barnhart
<b><u>LaGrange Middle School</u></b>	
<u>Co-curricular:</u>	
Club Advisor - Dr. Who -	Vincent Minutolo
Club Advisor - Eye to Eye -	Linda Dixon
Club Advisor - Math Counts -	Angelina Vazquez
Club Co-advisors - Science -	Eric Cline, Alison Schwartz
<u>Other:</u>	
Lunchroom Supervision -	Khalie Wood-Aker

- vi) **ENL Homework Center Program: (funded through Federal Title III LEP Aid funds)**  
The Board of Education approves the following appointment:

**Overlook Primary School:**

Substitute Teaching Assistant	Theresa Hughes	Contractual Rate
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- vii) **Occupational Therapist/Assistive Technology Specialist Termination of Contract**  
The Board of Education approves the following occupational therapist termination of contract:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Alexia Bartholdi	Occupational Therapist/Assistive Technology Specialist	10/19/15

viii) **Certified Substitutes**

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2015-2016 school year:

**Certified Teachers**

Rachel Arza  
Michael Emard  
Susan Francese  
Jessie Laguerre  
Monica Mackin  
Regina Raffaele  
Regina Stewart  
Debbie Varca

**Non-Certified Teachers**

Jenna Finger  
Lucille Grippo  
Karen Jacobs  
James Kelly  
Christine Waszczak

**Teaching Assistants**

ix) Beth Anderson  
Frank Fasano  
Lucille Grippo  
Karen Jacobs  
James Kelly  
Carmela Powers  
Regina Stewart  
)

**Home Tutors**

Rachel Arza  
Michael Emard  
Monica Mackin

ix) **Classified Change in Retirement Date**

The Board of Education accepts the following change of resignation for the purpose of retirement date:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Theresa Libolt	Bus Driver	12/30/15*
* Previously Board approved on 9/22/15		

**x) Classified Termination**

The Board of Education approves the following termination:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Kathleen Elliott	Per Diem Bus Driver	11/10/15

**xi) Classified Appointments**

The Board of Education approves the following appointments:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Pasqualina Rufino	Food Service Helper, Traver Road Primary	\$10.90/hr	11/25/15
Elizabeth Lyon	Food Service Helper, Union Vale Middle	\$10.90/hr	11/25/15
Yomary Blanco	Food Service Helper, Arlington High School	\$10.90/hr	11/25/15
Patricia Maxon	Bus Driver	\$17,464 (prorated)	11/2/15
Lori Shabanaj	Bus Monitor	\$12,107 (prorated)	11/25/15

**xii) Classified Substitutes**

The Board of Education approves the appointment of the following individuals to the substitute list in the below category in the 2015-2016 school year:

**Transportation**

Lori Pavlinsky  
Tanya Smith  
Edmund Tannini  
Kevin Cooper

**c) Approving Special Services**

**i) CSE & CPSE Designations and Placements**

The Board of Education approves the CSE & CPSE designations and placements.

**d) Approving Business and Finance Items**

**i) Treasurer's Report for the Month of September 2015**

The Board of Education approves the following resolution:

**BE IT RESOLVED**, that the Board of Education accepts the Treasurer's Report for the month of September 2015.

ii) **Budget Appropriation Transfers for September 2015**

The Board of Education approves the following resolution:

**BE IT RESOLVED**, that the Board of Education, as required by the Regulations of the Commissioner of Education, hereby approves Capital Fund and General Fund Budget Appropriations Transfers, as follows:

Budget Appropriation Transfers  
2015/2016

Month	Fund/Schedule#	Amount
September	Capital Fund - #4	\$65,417.00
September	General Fund - #5	\$1,093,000.00

iii) **Extra-Classroom Activity Purpose Statements**

The Board of Education approves the following resolution:

**BE IT RESOLVED**, that the Board of Education approves the following Extra-Classroom Activities for the 2015-2016 school year:

<u>AHS</u>	<u>LMS</u>
FCCLA Culinary Arts	Home & Careers
French Honor Society	
Link Crew	
Marine Biology	<u>UVMS</u>
Photo	Yearbook
Safety Patrol	
S.A.D.D.	
Spanish	

iv) **Award RFP for Printing and Mailing Services**

The Board of Education approves the following resolution:

**BE IT RESOLVED**, that the Board of Education awards the Request for Proposal for Printing and Mailing Services to **Courier Printing Corporation**, as the vendor with the lowest price (Prime Vendor) that meets all request for proposal requirements.

**BE IT FURTHER RESOLVED**, that the Board of Education awards the Request for Proposal for Printing and Mailing Services to **Lane Press of Albany** as the secondary vendor.

v) **Tax Adjustments and Refunds**

The Board of Education approves the following resolution:

**BE IT RESOLVED**, that the Board of Education approves tax refunds to the 2015 tax roll per Dutchess County Real Property Tax Service Agency and Small Claim settlements, as follows:

TOWN	YEAR	OWNER	Adjustment/Refund	Small Claim	RPT
Beekman	2015	Davino Frank	(\$2,905.16)	x	
Beekman	2015	Deer Hollow Farm LLC	(\$744.36)		x
Beekman	2015	Galasso Danny&Lisa	(\$409.52)	x	
Beekman	2015	Galasso Danny&Lisa	(\$1,322.50)	x	
LaGrange	2015	DiMarco Properties LLC	(\$1,222.94)		x
LaGrange	2015	Trahan Robert&Kimberly	(\$1,195.86)	x	
Pleasant Valley	2015	Veatch Jacqueline	(\$2,438.96)		x
		Total=	(\$10,239.30)		

**Approving Consent Agenda**

Motion by Mr. McLeod, seconded by Mrs. Herr, to approve the following resolution.  
The motion was carried unanimously.

**BE IT RESOLVED**, the Board of Education approves the consent items 12a. through 12d.

**13) Public Comment**

None at this time.

**14) Committee Reports**

Policy – Mr. McLeod stated the next meeting is scheduled for January 22, 2016, at 4:00 pm. at the Central Administration Office.

Audit – No report at this time.

Advocacy – Mrs. Lappan stated that the next meeting will be scheduled in the beginning of the new year.

**15) Organization Reports**

Dutchess County School Boards Association – The next meeting is scheduled for December 3<sup>rd</sup> at 7:00 pm.

Lower Hudson Education Coalition – Mrs. Lappan attended the Joint Dinner and stated it was very thought-provoking.

Mid-Hudson School Study Council and Statewide School Finance Consortium – no report at this time.

New York State School Boards Association – no report at this time.



National School Boards Association – no report at this time.

**16) Superintendent Closing Remarks**

Dr. Lyons attended the Joint Dinner. The presentation was about the importance of how to speak to children and how to instill a passion for reading. He thought it was a very good presentation. Dr. Lyons also spoke about how proud he was of the Arlington students and staff regarding all the community service. He spoke of all of the food baskets that are being prepared for the less fortunate and how the students have helped many local families. He wished everyone a Happy Thanksgiving.

**17) Future Discussion Items**

None at this time.

**18) Board Reflections**

Mr. Bodnar spoke about the generosity of West Road Intermediate School. They donated food for five families. Mrs. Baxter stated she worked with the high school students on the “Giving Tree” project and shared how this is an amazing blessing in her life.

**19) Adjourn to Executive Session**

Motion by Mr. Bodnar, seconded by Mr. Rossi, to adjourn to Executive Session at 7:50 pm. to review the employment history of a particular individual and matters leading to the appointment of a particular individual. The motion was carried unanimously.

Motion by Mr. McLeod, seconded by Mr. Bodnar, to return to the regular meeting at 8:30 pm. The motion was carried unanimously.

**20) Adjournment**

Motion by Mrs. Herr, seconded by Mrs. Baxter, to adjourn the regular meeting at 8:31 pm. The motion was carried unanimously.

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Margie Flynn, District Clerk