

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF EDUCATION
TRAVER ROAD PRIMARY SCHOOL
DECEMBER 9, 2014**

President Kelly Lappan called the meeting to order at 7:00 pm at Traver Road Primary School, 801 Traver Road, Pleasant Valley, NY 12569.

1) ***Call to Order***

Open Meeting **7:00 pm**

2) ***Pledge of Allegiance***

a) District Clerk Pro Tem

Motion by Mrs. Herr, seconded by Mr. Rossi, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the appointment of Mrs. Karen Herman as District Clerk Pro Tem for this evening's meeting.

3) ***Roll Call***

Board Members present were Mr. Bodnar, Mrs. Herr, Mrs. Lappan, Mr. McCormick, Mr. McLeod, Mr. Rossi, and Mr. Shuttleworth (arrived 7:45). Board Members not in attendance were Mrs. Baxter and Mrs. Eraca. Also present were Dr. Lyons, Mr. Benante, Mrs. Flynn-Brown, Mr. Sheldon and Mrs. Muenkel.

4) ***Reading of the
District Mission***

By Mrs. Lappan

5) ***Approval of the
Agenda***

Motion by Mr. Rossi, seconded by Mrs. Herr, to approve the agenda as amended with one addition to item 18. Executive Session will also include discussion on Nurse's Negotiations. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the agenda as modified.

6) ***Correspondence***

Mr. McLeod shared an email he received regarding the Veterans Tax Exemption. Mrs. Lappan shared information she received regarding a dinner to be held in Syracuse in March at which two of the District's FCCLA leaders, Hannah-Lee Campbell, and Emily Esack will be honored. The Board Members will be invited to attend and more information will follow.

7) ***Public Comment***

None at this time. There was an audience of approximately 25.

8) ***Board President's
Remarks***

Mrs. Lappan expressed her appreciation of the holiday concerts held throughout the District. She attended the sixth grade concert at Union Vale Middle School which was well attended and greatly enjoyed. She highly recommended attending one of the upcoming concerts.

- 9) ***Superintendent's Remarks*** Dr. Lyons spoke about the recent Core Planning Team Meeting that he attended. The Core Planning Team created the Strategic Plan for the District and meets once yearly to share status reports and give feedback. He thanked Mr. Benante, Ms. Galente and Ms. Brown for presenting that evening. Dr. Lyons also shared information on community outreach events and how each school throughout the District has been giving of their time and resources to help families in need. He also spoke of an upcoming event that he will be participating in at the Arthur S. May School in Ms. Oliver and Ms. Eckhardt's class. He will be sharing one of his childhood books, *Ferdinand*, and is looking forward to having a good book talk.

10) ***Reports and Board Discussion Items***

- Mrs. Brown gave the Professional Learning Communities Report for Traver Road Primary School. Highlights of the presentation included Traver Road's beliefs and their aspirational goal to have one-hundred percent of Traver Road students proficient in reading, writing, and math when they leave second grade. She spoke of the Brigrance Screening Inventory and how it is effectively used to measure Kindergarten readiness. Members of the Traver Professional Learning Community Leadership Team presented information on Highly Effective Schools on the Professional Learning Community Journey. Further, they shared information on the use of minutes and creation of the Work-Learning Log as an effective tool to document and reflect on progress and successes throughout the year.
- Mr. Benante, Ms. Galente, and Ms. Brown presented a Curriculum, Instruction and Assessment Update. Mr. Benante stated that public education is now at the forefront of society and that we must manage the dialogue well and continually. He then shared varying views regarding the focus on accountability, standards, whole system reform, commitment and trust as expressed by leaders in education policy. Ms. Galente shared information from several teachers throughout the District on their views of the implementation of the Common Core, specifically on how it has made them better teachers; how their students' skills or math understandings strengthened as a result of the Common Core; and what challenges we continue to face with the Common Core. Ms. Brown presented information on the English, Language Arts Lab Classroom, secondary level literacy and continuous feedback using Google Docs.
- Mr. Sheldon presented the second Budget Workshop. The primary focus of the evening's presentation was the tax levy cap. He discussed tax cap formulas, tax freeze credits and property tax levy impact. Mr. Sheldon shared information on a government efficiency plan, mergers, efficiencies and shared services.

11) **New Business**

a. **Board Policies: 2nd Reading**

Motion by Mr. McLeod, seconded by Mr. Rossi, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED that the Board of Education has reviewed the below Policy as a Second Reading and Adoption:

Policy	Policy Number
District Wellness Policy	5661
Nomination and Election of Board Officers and Duties of the President and Vice President Policy	1320
Orienting and Training New Board Members Policy	2105

b. Consulting Services Agreement

Motion by Mr. Shuttleworth, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves a contract for the following individual to provide consultation to the Special Education Department effective January 6, 2015-June 30, 2015.

Susan Varsames, Holistic Learning Center – \$185 per hour, not to exceed 36 hours or \$6,600

12) Business Consent Agenda

a. Approval of Minutes

The Board of Education approves the Minutes of the November 25 Business Meeting.

b. Approving Personnel Agenda

i) Certified Appointment

The Board of Education approves the following appointment: An asterisk (*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Office of School Personnel Review and Accountability.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Jacqueline Smith	0.4 FTE Special Education, Hawk Meadow Montessori School	M 01	\$22,141	9/4/14

ii) Certified Leaves

The Board of Education approves the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Amanda Clemenza	Special Education, Union Vale Middle	1/6/15-2/18/15
Nadine Hanley	N-6 Elementary, Arthur S. May	11/18/14 & 11/20/14
Kristin Harris	English, Union Vale Middle	2/1/15-6/30/15

iii) Certified Co-Curricular Appointments

The Board of Education approves the following co-curricular appointments:

Arlington High School:

Interscholastic:

Fencing – Assistant Coach, Volunteer -

Michelle Verhave (previously Board approved on 11/25/14 as Fencing – Volunteer Assistant Coach)

Co-curricular:

Club Advisor - Blue Sky Acting, Volunteer -

Cassandra Cruger

Club Advisors - Bridges to Community, Volunteer -

Suzanne Gillian, Marie Taylor

Club Advisor - Ping Pong, Volunteer -

Elizabeth VanZandt

LaGrange Middle School:

Interscholastic:

Basketball - Boys Head Coach -

Robert Misch

Union Vale Middle School:

Co-curricular:

Club Advisor - Lego -

Theresa Acosta

iv) Arlington Blended Learning Educational (ABLE) Lab

The Board of Education approves the following District teachers for the Arlington Blended Learning Education Lab: Compensation will be allocated through Federal 611 Funding.

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Louis Astorino	Teacher	\$48/hour
Marlene Colonna	Teacher	\$48/hour
Lucille Ogden	Teacher	\$48/hour

v) Certified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute lists in the below categories in the 2014-2015 school year:

Certificated Teachers

Jennifer Chodan
Sebastian Duguid
Nora Laffin
Jessica LoBue
Carolyn Reide

Teaching Assistants

Jennifer Chodan

vi) Classified Retirement

The Board of Education approves the following resignation for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
John Light	Custodian, Arlington High	1/5/15

vii) Classified Resignation

The Board of Education approves the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
William Lake	Bus Driver/Automotive Mechanic	2/17/15

viii) Classified Appointments

The Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Christian Renken	Assistant to School Lunch Director (10 months)	\$54,000 (prorated)	12/10/14
Maureen Wright	Food Service Helper, Beekman Elementary	\$10.90/hr	12/10/14
Deborah Finizio-Herczeg	Sr. Food Service Helper, Titusville Intermediate	\$15.28/hr	12/10/14
Stacey Drew	Sr. Food Service Helper, Union Vale Middle	\$15.28/hr	12/10/14
Laura Millus	Custodian, 2 nd shift, Arlington High	\$35,554 (prorated)	1/5/15
*Dennis Mahoney	Custodian, 3 rd shift, Arlington High	\$36,125 (prorated)	12/10/14
Christine Waszczak	Part time Library Clerk, Overlook Primary	\$16.27/hr	12/10/14

vix) Classified Appointment Correction

The Board of Education approves the following appointment correction:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Ellen Marble	Accountant	\$72,000 (prorated)	*12/4/14
*Previously board approved on 11/4/14 as 12/3/14.			

ix) Classified Substitutes

The Board of Education approves the appointment of the following individuals to the substitute list in the below categories in the 2014-2015 school year: An asterisk (*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Bus Driver Certification Unit.

<u>Clerical</u>	<u>Transportation</u>
Jennifer Brangan	Roberto Gonzalez
Elaine Light	Priscilla Beckwith

x) District Designee

The Board of Education approves the following annual appointment in accordance to the Laws, Rules and Regulations of the State of New York:

Records Management Officer: Ellen Marble

xi) Stipends

The Board of Education approves the following stipends:

Records Management Stipend

<u>Name</u>	<u>Amount</u>	<u>Building</u>	<u>Effective</u>
Ellen Marble	\$1,000 (prorated)	CAO	12/4/14

Student Activity Fund Stipend (Reimbursement funds paid through Student Activity Fund)

<u>Name</u>	<u>Stipend</u>	<u>Amount</u>	<u>School</u>
Brooke Delia	Chaperone for Homecoming	\$65	Arlington High

Supervisory Stipend

<u>Name</u>	<u>Amount</u>	<u>Building</u>	<u>Effective</u>
Wayne Crookston	\$1,000 (prorated)	Arlington High	11/24/14

c. Approving Special Services

i) CSE & CPSE Designations and Placements

The Board of Education approves the CSE & CPSE designations and placements.

d. Approving Business and Finance Items

i) Extraclassroom Activity Purpose Statements

The Board of Education approves the following Extraclassroom Activity Purpose Statements:

AHS

Environmental Awareness Club

Ski Club

String Ensemble

Together

Yearbook

ii) Extraclassroom Activity-Final Bank Statement for Arlington Middle School Club Bank Account

The Board of Education acknowledges the closing of the Activity Fund Account for the Arlington Middle School with Tompkins Bank, Route 55, Poughkeepsie, NY, Account #0058015400.

iii) Donations

The Board of Education accepts the following donations:

For	Donated by	Items Donated/Use
Arlington High School- Photo Classes; Communication Classes; Engineering Classes.	Dennis L. Bencher IBM 8 Woods End Road LaGrangeville, NY 12540	- \$750 check from Dennis L. Bencher - \$375 IBM 50% Matching Grant
Arlington High School- AP Exam fees for students enrolled in Italian 5.	Italian American Committee on Education IACE 686 Park Avenue, LL New York, NY 10065	\$2,457 (\$91/exam for 27 students)

iv) Internal Claims Auditor's Report for the Month of November 2014

The Board of Education accepts the internal claims audit report for the month of November 2014, as submitted by Sandy Martini, Internal Claims Auditor.

Approving Consent Agenda

Motion by Mrs. Herr, seconded Mr. Bodnar, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED the Board of Education approves the consent items 12a. through 12d.

13) **Public Comment** None at this time.

14) **Committee Reports**

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| Policy | Charles McLeod, Chairperson, reported that the next meeting will be held on December 16 at 7:00 pm. |
| Audit/Finance | Steven Rossi, Chairperson, - no report at this time. |
| Advocacy | Jim Shuttleworth, Chairperson, reported that the next meeting will be held on December 18 at 8:00pm. |

15) **Superintendent Closing Remarks**

Dr. Lyons spoke of the High School Wind Ensemble's performance at Carnegie Hall and recommended for those who have not yet listened to it, to access the link to the performance on the high school website. He shared that their performance is an amazing testament to our dedicated musicians, music teachers and the District's entire music program. Dr. Lyons thanked everyone in attendance, and wished all safe driving and happy holidays.

16) **Board Reflections**

Mrs. Lappan spoke of an upcoming cyber-bullying workshop for any Board member who might be interested in attending. She too spoke of the Arlington High School Wind Ensemble's upcoming concert scheduled for December 18 and mentioned that it will be a great way to start the holidays.

17) **Adjourn to Executive Session**

Motion by Mr. McLeod, seconded by Mr. Shuttleworth, to adjourn to Executive Session at 8:50 pm. to discuss ATA negotiations and Nurses negotiations. The motion was carried unanimously.

Motion by Mr. McCormick, seconded by Mr. Bodnar, to return to the regular meeting at 10:32 pm. The motion was carried unanimously.

18) **Adjournment**

The Board of Education re-entered regular session at 10:32 pm.

Motion by Mrs. Herr, seconded by Mr. McLeod, to adjourn the regular meeting at 10:33 pm. The motion was carried unanimously.

Karen Herman, District Clerk Pro Tem