

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
TRAVER ROAD PRIMARY SCHOOL
DECEMBER 13, 2016**

President Steve Rossi called the meeting to order at 7:00 pm at Traver Road Primary School, 801 Traver Road, Pleasant Valley, NY 12569

1) Call to Order

Open Meeting 7:00 pm

2) Pledge of Allegiance

3) Roll Call

Board Members present were Dr. Eraca, Mrs. Fasulo, Mrs. Herr, Mr. McCormick, Mr. McLeod, Mr. Rossi, and Mr. Tornatore. Board Members absent were Mrs. Baxter and Mr. Bodnar. Also present were Dr. Lyons, Mr. Benante, Dr. DeSa, Mrs. Muenkel and Mr. Sheldon.

4) Reading of the District Mission

By Mr. Rossi

5) Approval of the Agenda

Motion by Mr. McLeod, seconded by Mrs. Fasulo, to approve the agenda as written. The motion was carried unanimously.

6) Correspondence

None at this time.

7) Public Comment

There were approximately 65 people in attendance. One resident spoke about the passing of the Veterans' Tax Exemption. She was not in support of the passing of this resolution and stated the reasons why.

8) Board President's Remarks

Mr. Rossi welcomed everyone to the meeting. He also welcomed the State Champion Girls' Soccer Team. He thanked the PTA for the refreshments.

9) Superintendent's Remarks

Dr. Lyons thanked Traver Road Primary School for hosting the meeting. With great pride he welcomed the State Champion Girls' Soccer Team to the Board Meeting. He stated that the Soccer Coach, Mr. Kieran McIlvenny, received the State Class AA Coach of the Year Award. He congratulated him for his dedication and commitment.

**10) Reports and Board
Discussion Items**

Girls Soccer Team - Recognition

Soccer Coach, Mr. McIlvenny, stated how proud he was of his scholar athlete team, including three All-State players, Meggie Buttinger, Michaela Fasolino, and Molly Feighan. The soccer program has grown to 75 students. He expressed how gratifying it was to see the students behave with such class and respect throughout the entire season. As state champion winners each individual received a certificate from Lynne Versace, representative from Senator Serino's office.

**Mr. Chris Keenan, Physical Education Teacher – Recognition for
NYSAHPERD Southeastern Zone Teacher of the Year Award**

Mr. Benante stated each year the New York State Alliance of Health, Physical Education, Recreation and Dance in the southeastern zone honors teachers for their contributions. Mr. Keenan, Physical Education Teacher at Arthur S. May School, received the "Teacher of the Year" award. The award is given to a teacher who demonstrates outstanding teaching performance and the ability to motivate students to participate in a lifetime of physical activity. His creativity is highly regarded by his colleagues and he exudes a great enthusiasm. Mr. Benante stated that Mr. Keenan is committed to the Arlington Mission and the District is very fortunate to have him as part of the Arlington community.

**Traver Road Primary School Professional Learning Communities Report –
Cara Conrad**

Mrs. Conrad reviewed the PLC process. She stated their focus is on teamwork and student achievement. Team work includes the staff working together, Spirit Weeks, building activities, and responsive classrooms. The grade level teams are meeting and working on targeted interventions to improve student achievement. She spoke about the process of analyzing data and putting interventions in place for learners who need it. She reviewed the short and long term planning.

11) New Business

a) Board Policies: 1st Reading

The Board of Education acknowledged that it has reviewed the below policies as a 1st Reading:

Policy	Policy Number
Diploma and/or Credential Options for Students with Disabilities	7222

District Code of Conduct	5300
Education of Homeless Children and Youth	7131
Board of Education Members: Nomination and Election	1210
Reporting of Expenditures and Contributions	1220

b) Resolution to ratify the Execution of the District APPR Certification Form

Motion by Mr. McLeod, seconded by Dr. Eraca to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education hereby ratifies the Board President's execution of the District Certification Form, along with the Superintendent of Schools, for submission and resubmission, to the extent necessary, of the District's Section 3012-d APPR Plan Document to the State Education Department for classroom teachers and building principals covered pursuant to Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents.

c) Settlement Agreement

Motion by Mr. Tornatore, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Board of Education approves the following resolution:

BE IT RESOLVED, that the Board hereby authorizes the Superintendent of Schools to execute the Settlement Agreement with Employee No. 121786 dated November 30, 2016, as presented to the Board at this meeting. A copy of this Settlement Agreement shall be incorporated by reference within the minutes of this meeting.

d) 2017-2018 Budget Calendar

Motion by Mrs. Fasulo, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that the Arlington Central School District approves the following calendar for the development of the 2017-18 budget:

December 13

**Business Meeting – Traver Road Primary School
Adoption of Budget Calendar**

January 10	Business Meeting – LaGrange Middle School Budget Workshop #1 FTE-Staffing/Pupils Define and present a “roll-over” budget summary as dollar and percent increases over current year. Property Tax Cap
January 24	Business Meeting – Arthur S. May Elementary School Discussion on propositions: 1) Bus purchase and O&M equipment 2) Bus Garage additions and renovations and O&M building
February 14	Business Meeting – Vail Farm Elementary School Budget Workshop #2 Revised Budget Special Education Superintendent presents preliminary budget proposal to the Board of Education. Summary of major revenues and expenditure components will be examined and discussed, including changes from current operations.
February 28	Business Meeting – Central Administration Office Budget Workshop #3 Revised Budget Curriculum and Instruction O&M and Transportation
March 14	Business Meeting – West Road Intermediate School Budget Workshop #4 Full Budget Review Board Votes on Adoption of Referendums Transportation and O&M Equipment Bus Garage and O&M Building
March 16	Public Forum – Central Administration Office
March 28	Business Meeting – Overlook Primary School
April 18	Business Meeting – Titusville Intermediate School Budget Adoption Property Tax Card Adoption due April 24 Final Date for Budget Adoption by BOE April 21
April 25	Business Meeting – Central Administration Office

May 9

Business Meeting – Beekman Elementary School

Public Hearing on Final Budget

Regulation: No more than 14 days nor less than 7 days before the annual meeting & election

May 16

Budget Vote - Vote for the School Budget and Board Election

Regulation: Third Tuesday in May

12) Business Consent Agenda

a) Approval of Minutes

BE IT RESOLVED, that the Board of Education approves the Minutes of the November 22nd Business Meeting and the November 29th Public Hearing Meeting.

b) Approving Personnel Agenda

i) Certified Resignations

BE IT RESOLVED, that the Board of Education approves the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Alyssa Donohue	Hourly TA, Union Vale Middle	12/2/16
Melissa Palestro	Part-Time Contractual TA, Arthur S. May	12/23/16
Kristen Sumski	Part-Time Contractual TA, Arlington High School	12/13/16

ii) Certified Appointments

BE IT RESOLVED, that the Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Kimberly Eger	0.5 FTE Special Education, Joseph D'Aquanni/West Road Intermediate School	M 02	\$29,677 (prorated)	12/19/16
Julet Wedderburn	Part-Time Contractual TA, Arthur S. May	H 01	\$15,308 (prorated)	12/15/16

iii) Certified Co-Curricular Appointments

BE IT RESOLVED, that the Board of Education approves the following co-curricular appointments:

Arlington High School:**Interscholastic:**

Bowling - Coach, Volunteer -
Cheerleading - JV Coach, Winter -

Jamie Paterson
Christine Halling (replacing Danielle Camporese
who was Board approved on 10/11/16)

Co-curricular:

Step Team Advisor -

Kim Ale (taking over for Michelle Nicolas who
was Board approved on 9/13/16)

LaGrange Middle School:**Co-curricular:**

Club Co-advisor - Variety Show -

Daniel Sims

Union Vale Middle School:**Interscholastic:**

Basketball - Boys Head Coach -
Basketball - Girls Head Coach -
Wrestling - Head Coach -
Wrestling - Assistant Coach -

Matthew Fiedler
Christopher Malet
Philip Kelso
Ryan Sonne

Co-curricular:

Club Advisor - Chess -

Andrew Franks (replacing Vanessa Sugg who was
Board approved on 7/1/16)

Drama - Choreographer, Spring Musical -
Drama - Costume Design, Spring Musical -
Drama - Pit Band Director, Spring Musical -
Drama - Scenic Designer, Spring Musical -
Musical Assistant Director, Spring Musical -
Musical Director, Spring Musical -
Ski Club Advisor -

Eileen Sclafani
Angela Rizzi
Kristina Rizzo
Michael Tucci
Cassandra Leonard
William Internicola
Michael Timperio

Intramurals:

Floor Hockey, Winter -
Snow Shoe -

Jami DeLorenzo
Lisa Gizzarelli, Jamieson Tall

Noxon Road Elementary School:**Co-curricular:**

Club Advisor, Lego -

Aimee Greene

iv) Accompanists

BE IT RESOLVED, that the Board of Education approves the following appointments:

<u>Name</u>	<u>Rate</u>
Jodie McCaffrey	\$76 per event
Eric Wagner	\$76 per event
Jeffrey Geller	\$76 per event
Roy Coates	\$76 per event

v) Physical Therapist

BE IT RESOLVED, that the Board of Education approves the contract between the District and the following individual listed as independent contractor for the 2016/2017 school year:

Physical Therapist:

Kelley Carr

vi) Certified Substitutes

BE IT RESOLVED, that the Board of Education approves the following appointments to the substitute lists in the below categories for the 2016-2017 school year:

Certified Teachers

Kimberly Eger
Katlin Geysen
Sara McCarthy

Non-Certified Teacher

Marissa Gally

Teaching Assistants

Michele Coleman
Theodora Greco-Turen
Monet Halliday

Interpreter

Ting Zhao

Volunteer Chaperone

Andrea Stanet

vii) Classified Resignations

BE IT RESOLVED, that the Board of Education accepts the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Patricia Marshall	Food Service Helper, Union Vale Middle	11/28/16
Raymond Adams	Bus Driver	11/29/16
Radoslaw Dudalo	Custodial Worker, Union Vale Middle	12/2/16

viii) Classified Appointments

BE IT RESOLVED, that the Board of Education approves the following appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Thomas Schembri, Jr.	Custodial Worker, Beekman Elementary	\$14.82/hr	12/14/16
Victoria Munson	Food Service Helper, Union Vale Middle	\$11.12/hr	12/14/16
Catherine Young	Food Service Helper, Arlington High School	\$11.12/hr	12/14/16
Lori Smalley	Senior Food Service Helper, Union Vale Middle	\$14.09/hr	12/14/16
Kevin Hicks	Senior Custodial Worker, Arlington High School	\$40,849 (prorated)	12/19/16
Betsy Spontak	Typist, Central Administration Office	\$33,375 (prorated)	12/15/16
Kristen Sumski	Typist, Central Administration Office	\$33,375 (prorated)	12/14/16

ix) **Classified Retirement**

BE IT RESOLVED, that the Board of Education accepts the following resignation for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Kenneth Dooris	Bus Driver	12/30/16

x) **Classified Substitutes**

BE IT RESOLVED, that the Board of Education approves the following appointments to the substitute list in the below categories in the 2016-2017 school year:

Nurse

Theodora Greco-Turen

Food Service

Karen Scaramellino

Transportation

Kathryn Nocket
Jessica Callaghan
Norbert Hart

c) **Approving Special Services**

i) **CSE & CPSE Designations and Placements**

The Board of Education approves the CSE & CPSE designations and placements.

d) **Approving Business and Finance Items**

i) **Treasurer's Report for the Month of September 2016**

BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of September 2016.

ii) **Budget Appropriation Transfers for September 2016**

BE IT RESOLVED, that the Board of Education, as required by the Regulations of the Commissioner of Education, hereby approves the General Fund Budget Appropriations Transfers, as follows:

Budget Appropriation Transfers
2016-2017

Month	Fund/Schedule#	Amount
September	General Fund - #3	\$456,100.00

iii) Donations

BE IT RESOLVED, that the Board of Education accepts the following donations:

For	Donated by	Donation
LaGrange Middle School	Amadeus Strings – John Yoon 105 Wennington Drive Poughkeepsie, NY 12603	Arioso ¾ Cello Outfit Estimated value \$1,000
West Road School	IBM 2455 South Road Poughkeepsie, NY 12601	Fifteen (15) cartons of paper One (1) Three Drawer Filing Cabinet

iv) Extra Classroom Activity Purpose Statements

BE IT RESOLVED, that the Board of Education approves the following Extra Classroom Activities for the 2016-17 school year:

<u>AHS</u>	<u>LMS</u>
Blue Sky Acting	School Store
FCCLA Early Childhood Ed./Nursery	
Marching Band	
Operation Donation	
Photo	
Tri-M Music Honor Society	

v) Internal Claims Audit Report for the Month of November 2016

BE IT RESOLVED, that the Board of Education accepts the Internal Claims Audit Report for the month of November 2016, as submitted by the Internal Claims Auditor.

vi) Response to External Audit

BE IT RESOLVED, that the District has accepted the Basic Financial Statement and the Single Audit (Uniform Guidance) reports for the period July 1, 2015, through June 30, 2016, and that a corrective action plan is not needed as a result of these audits. For

the Basic Financial Statements, there are no material instances of noncompliance and no material weaknesses over internal controls over compliance. For the Single Audit (Uniform Guidance) Report, there are no material internal control weaknesses. Overall there are no material weaknesses, no significant deficiencies, and no other matters not considered material or significant.

vii) Response to External Extra Classroom Audit

BE IT RESOLVED, that the Audit Committee agrees with the auditor's comment for the period July 1, 2015, through June 30, 2016, that the collecting of cash for extra classroom activities is inherently deficient from an audit standpoint. The Board of Education responds to this audit comment by accepting the Audit Committee's recommendation to improve the collection, deposit and accounting for these funds with each extra classroom account.

viii) Tax Adjustments and Refunds

BE IT RESOLVED, that the Board of Education approves tax refunds to the 2016 tax roll per Dutchess County Real Property Tax Service Agency and Small Claim settlements, as follows:

<u>Town</u>	<u>Year</u>	<u>Owner</u>	<u>Refund/ Reduction</u>	<u>Small Claims</u>
Beekman	2016-17	Srabian	\$ 596.67	X
Total refunds			\$ 596.67	

Approving Consent Agenda

Motion by Mr. McLeod, seconded by Mr. McCormick, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED, that The Board of Education approves the consent items 12a. through 12d.

13) Public Comment

None at this time.

14) Committee Reports

Policy – Mr. McLeod stated that the next Policy Meeting is scheduled for January 20th at 4:00 pm at the Central Administration Office.

Audit/Finance – No report at this time.

Advocacy – Mr. Rossi stated that the next meeting is scheduled for January 17th at 7:00 pm at the Central Administration Office.

15) Organization Reports

None at this time.

16) Superintendent Closing Remarks

Dr. Lyons wished everyone a happy holiday.

17) Future Discussion Items

None at this time.

18) Board Reflections

Mr. Rossi wished everyone a safe and blessed holiday season.

19) Adjournment

Motion by Mr. McCormick, seconded by Dr. Eraca, to adjourn the meeting at 8:10 pm. The motion was carried unanimously.

Margie Flynn, District Clerk