

**ARLINGTON CENTRAL SCHOOL DISTRICT
MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF EDUCATION
CENTRAL ADMINISTRATION OFFICE
MAY 28, 2013**

President Neil Martin called the meeting to order at 6:30 p.m. at Central Administration Office, 144 Todd Hill Road, LaGrangeville, NY 12540. Board Members present were Mrs. Baxter, Mr. Johnston, Mrs. Kaul, Mrs. Lappan, Mr. McCormick, Mr. McLeod, Mr. Martin, Mr. Rossi and Mrs. Smith. Also present were Dr. Lowden, Mrs. Rafalik and Ms. Zimmerman. There was an audience of approximately 100.

Call to Order

OPEN MEETING

6:30 p.m.

- (Note: The Board will enter into Executive Session for the purpose of discussing a particular contractual and personnel item. The public part of the meeting will open at approximately 7:00PM)

Motion by Mr. McLeod, seconded by Mr. Johnston, to adjourn to Executive Session. The motion was carried unanimously.

Motion by Mrs. Lappan, seconded by Mr. McCormick to re-open Meeting. The motion was carried unanimously.

***Reading of the
District Mission***

By Neil Martin

Correspondence

None at this time.

Public Comment

Ms. Birchman, Music Teacher, spoke about the importance of Teacher Assistants.

Several Teacher Assistants spoke in regards to their contract.

***Superintendent/
Board President
Report***

Dr. Licopoli introduced Maribel Pregnall, Arlington High School Science Teacher. She spoke about the "Elymenators" and their Lyme Disease project that won them 1st prize (\$30,000) in the Lexus Eco Challenge. She thanked Dr. Licopoli for visiting her classroom.

Mr. Jacob Lawrence, Energy Specialist for the district, reported on the energy program costs, energy data, and solar project. He shared success stories and spoke about the future of the program. Dr.

Cushman and Mr. Fasnacht, Regional President and President of Cenergistic, the Energy Conservation Company, presented an award to the Board of Education for high achievement as it relates to energy savings, National Recognition – Energy Excellence Award.

Dr. Licopoli gave an overview of the 2012-2013 board goals. He also reviewed the CIA and Strategic Plans.

8) **New Business**

Motion by Mrs. Lappan, seconded by Mrs. Baxter, to approve the following resolution. The motion was carried unanimously.

- a) **BE IT RESOLVED** that the Board of Education approve the Canvass of Votes for the May 21, 2013 Election.

Canvass of Votes	Yes	No
Proposition I – Budget	2,626	1,465
Proposition II – Bus	2,533	1,527

Motion by Mrs. Smith, seconded by Mr. McLeod, to approve the following resolution. The motion was carried unanimously.

b) **Board Policy: 2nd Reading and Adoption**

- i) **BE IT RESOLVED** that the board of Education has reviewed the below Policies as a Second Reading and Adoption:

Policy	ERIE Number	Board Number
Extra Classroom Auditor	1336	None
Duties of the External Auditor	1334	6660

9) **Business Consent Agenda**

a. **Accepting of Minutes**

i. **Minutes**

None at this time.

b. **Approving Personnel Agenda**

i. **Certified Resignations**

That the Board of Education accept the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Scott Wood	House Principal, HS	7/31/13
Danielle Casella	Sp. Ed., LMS	8/31/13
Kristi Bogaczyk	Elem., Noxon	6/30/13
Jessica Streck	Sp. Ed., AMS	8/31/13

ii. **Retirement**

That the Board of Education accept the following resignation for the purpose of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Richard Krause	Special Ed., HS	6/30/13
Janis Saperstein	PT Contractual TA, HS	6/30/13

iii. **Rescinding of Resolution 2-b(ii):**

That the Board of Education rescind the following resolution of the April 2, 2013 Board of Education minutes, Section 2-b (ii) recommendation of resignation for the purposes of retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Michelle Berner	Library Media Specialist, HS	6/30/13

iv. **Certified Appointments**

That the Board of Education approve the following appointment: An asterisk (*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Office of School Personnel Review and Accountability.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Schedule</u>	<u>Effective</u>
Amanda Griffin	Temp. Elem., TIS	B 01	\$50,468 (pro-rated)	3/11/13 – 6/30/13
Laura Versace	Temp. Elem., JDA/West	M 01	\$54,294 (pro-rated)	3/11/13 – 5/8/13
Erin Ritch	Temp. Sp. Ed., AMS	M 01	\$54,294 (pro-rated)	4/29/13 – 6/30/13
Andrea Ireland	Temp. Sp. Ed., Vail Farm	B 01	\$50,468 (pro-rated)	3/18/13 – 5/16/13
Christina Congi	PT Contractual TA, UMS	Step 1	\$16,768 (pro-rated)	5/29/13
Susan Grega	Temp. Elem., Traver	M 01	\$54,294 (pro-rated)	5/20/13 – 6/30/13

v. **Certified Leaves**

That the Board of Education approve the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Linda Ercole	Hourly TA, Beekman	4/8/13 – 4/17/13
Paul Hackett	Associate Principal, AMS	8/1/13 – 7/31/14
Nicole Delforno	PT Contractual TA, ASM	6/12/13 – 6/17/13
Kristin Harris	English, UMS	4/22/13 – 6/30/13 and 9/1/13 – 1/30/14

That the Board of Education approve the following paid leave of absence:

<u>Name</u>	<u>Effective</u>
Employee #110763	4/19/13 – 6/30/13

i. **Certified Substitutes**

That the Board of Education approve the appointment of the following individuals to the substitute list in the below categories in the 2012-2013 school year:

<u>Teachers</u>	<u>Teaching Assistants</u>	<u>Interpreter</u>	<u>Home Tutor</u>
Caitlin Welsh	Linda Ercole	Young Lang Song Liza Marku Marjan Marku	Dana Haile Josephine Greco

ii. **Certified Terminations**

That the Board of Education approve the following termination:

<u>Employee</u>	<u>Tenure Area</u>	<u>Effective</u>
#139633	Social Studies	6/30/13

iii. **Certified Co-Curricular and Extra Curricular Appointments**

That the Board of Education approve the following appointments paid in accordance with the ATA contract:

<u>Arlington Middle School</u>	
<u>Co-curricular:</u>	
Coordinator - Special Ed -	Sara LaCelle (effective 4-29-13, replacing Laura DiStefano who resigned)

iv. **Student Activity Fund Stipends: (Reimbursement funds raised through Student Activity Fund)**

That the Board of Education approve the following appointments:

<u>Name</u>	<u>Stipend</u>	<u>Amount</u>	<u>School</u>
Amy Kilroy	Pit Musician for Spring Musical	\$560	HS
Mike Silless	Pit Musician for Spring Musical	\$560	HS
Aimee Nyarady	Ski Trip Chaperone (2)	\$148	HS
Maribel Pregnall	Ski Trip Chaperone (2)	\$148	HS
Eileen Tice	Ski Trip Chaperone (2)	\$149	HS
Mark Tornatore	Ski Trip Chaperone (5)	\$370	HS
Richard Krause	Ski Trip Chaperone (3)	\$222	HS
James Luft	Ski Trip Chaperone	\$74	HS
William Mercurio	Ski Trip Chaperone (2)	\$148	HS
Dana Newsom	Ski Trip Chaperone (3)	\$222	HS
Julia Bucklin	Ski Trip Chaperone	\$74	HS
Thomas Confrey	Ski Trip Chaperone	\$74	HS
Dennis Devlin	Ski Trip Chaperone (2)	\$148	HS
Kirk Dornton	Ski Trip Chaperone (2)	\$148	HS
Michael Barley	Ski Trip Chaperone (2)	\$148	HS
John Biasotti	Ski Trip Chaperone (3)	\$222	HS
Tory Biasotti	Ski Trip Chaperone (4)	\$296	HS
Cindy Binnie	Ski Trip Chaperone (3)	\$222	HS

v. **Assessment Scorer Stipend**

That the Board approve the “assessment scorer stipend” of \$150 per day to be funded through local District funds for the purpose of scoring mandated State assessments in ELA, Math and Science.

Scorers: Rebecca Patton and Jessica Schoenberg

vi. **Arlington Continuing Education Driver Education Program - Summer**

That the Board of Education approve the appointment of the following individual to teach in the self-funded 2013 Arlington Summer Driver Education Program:

Name	Rate
JoAnn Woods	\$1,152 per course (\$48/hour)

vii. **Internship**

That the Board of Education accepts the Superintendent’s recommendation to approve the following unpaid internships:

AnnMarie Tracey	Admin. Intern, Jos. D’Aquanni/West Rd.	8/26/13 – 7/3/14
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viii. **LaGrange Middle School – Summer AIS Program**

That the Board of Education approve the appointment of the following individuals to staff the 2013 Title II funded LMS Summer AIS Program:

Coordinator – Victoria Pudney	\$500
ELA/Math Teachers – Victoria Pudney, Shannon Neville	43 hrs. each @ \$48 per hr.

ix. **Arlington High School Summer School Program - Salary Schedule**

That the Board of Education approve the following Arlington High School 2013 Summer School Salary Schedule (daily rates):

<u>BA</u>		<u>MA</u>	
Step 1	\$163	Step 1	\$175
Step 2	\$166	Step 2	\$178
Step 3	\$171	Step 3	\$181
Step 4	\$174	Step 4	\$184
Step 5	\$179	Step 5	\$190

x. **Classified Resignations**

That the Board of Education approve the following resignations:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Keith Baisley	Technology Facilitator	Other employment	5/7/13
Kurt Miller	Bus Driver/Auto Mechanic	Personal	5/10/13
Doreen Bischof	District Health and Safety Supervisor	Personal	5/17/13

xi. **Classified Retirement**

That the Board of Education approve the following retirements:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Gabor Pattantyus	Bus Driver	4/25/13
Kenneth Schlaffer	Bus Driver/Custodial Worker	6/7/13
Bonnie Trottnow	Bus Driver	6/28/13
Michael Hauver	Custodial Worker	7/1/13

xii. **Classified Appointments**

That the Board of Education approve the following appointments: An asterisk (*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Bus Driver Certification Unit.

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Pamela Burress	Hourly Custodial Worker, AHS	\$12.92/hr.	6/3/13
Traci L. Gabaree	Bus Driver	\$16,758 (pro-rated)	5/1/13
Margerite Cukaj	Bus Driver	\$16,758 (pro-rated)	6/3/13
Amy Muscat	Bus Driver	\$16,758 (pro-rated)	6/3/13

Michelle DeMuro	Senior Food Service Helper, VFE	\$13.29/hr.	5/29/13
Laura Assenza	Senior Food Service Helper, AMS	\$13.29/hr.	5/29/13
Lynne Mutz	Senior Food Service Helper, BES	\$13.61/hr.	5/29/13

xiii. Classified Leaves

That the Board of Education approve the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Michael Carpenter	Bus Driver	4/8/13-6/30/13
Scott Misner	Automotive Mechanic	4/15/13-5/10/13
Cathleen Geerlings	Typist-10 month, AHS	5/13/13-6/30/13

xiv. Classified Substitutes

That the Board of Education approve the appointment of the following individuals to the substitute list in the below categories in the 2012-2013 school year:

School Security Monitor

Roland Reich

Clerical

Patricia Carter

Maintenance

Walter Williams
Charles Williams

Monitor

Maria Melfe

Transportation

Lee Dewitt
Gary Masters
Emmanuel Singleton

Nurse

Heidi Kolta
ToniAnn Cevone

xv. Fitness for Duty

That the Board of Education approve the following resolution:

BE IT RESOLVED, that the Superintendent is hereby authorized to direct a comprehensive medical examination and evaluation, including psychiatric/psychological examination and evaluation, if necessary, of Employee No. 14533 in accordance with the provisions of Section 913 of the Education Law; and

BE IT FURTHER RESOLVED, that the Board hereby directs that Employee No. 14533 submit their medical records, if any, to the extent and for the time as determined by the examining physician(s) at or before such examination/evaluation.

b. Approving Special Services

i. **CSE & CPSE Designations and Placements**

That the Board of Education approve the CSE & CPSE designations and placements.

ii. **Settlement Agreement**

That the Board of Education accepts the settlement agreement between the district and student #89365.

iii. **Independent Consultant Appointment**

That the Board of Education approve a contract with Dr. Marta Flaum to provide a psycho educational evaluation for a student during the 2012/13 school year. Dr. Flaum will be paid \$5,000 for her services.

d) ***Approving Business and Finance Items***

i) **Treasurer's Report for the month of March 2013**

That the Board of Education accept the Treasurer's Report for the month of March 2013 is being submitted in accordance with the Commissioner's Regulation 170.02.

ii) **Internal Claims Auditor's Report for the Month of April 2013**

That the Board of Education accept the internal claims audit report for the month of April 2013, as submitted by Sandy Martino, Internal Claims Auditor.

iii) **Budget Appropriation Transfers**

That the Board of Education, as required by the Regulations of the Commissioner of Education, hereby approve General Fund Budget Appropriation Transfers, as follows:

Budget Appropriation Transfers March 2013 2012/13 General Fund	
Schedule Number	Amount
Schedule Number 11	\$462,035.86

iv) **Health & Welfare Services**

That the Board of Education approve Health and Welfare Services Contracts, as listed below:

School District	# of Students	Per Pupil Cost	Total
Katonah-Lewisboro Union Free School District	1	991.00	\$991.00
Union Free School District of the Tarrytowns	2	677.00	\$1,354.00
Somers Central School District	9	842.25	\$7,580.25
Pawling Central School District	7	677.25	\$4,740.75

v) **2012-2013 Health & Welfare Services Fee Calculation**

That the Board of Education hereby establish the 2012-2013 Health & Welfare Services Fee at the amount of \$533.79 per pupil.

vi) **Cooperative Bid for Diesel Fuel and Kerosene with Clarkstown Central School District**

That the Board of Education approve the cooperative bid through Clarkstown Central School District for diesel fuel and kerosene, as awarded to Petroleum Traders Inc. for marketer differential price of .0248 for Premium Diesel and 0.15 for Kerosene, for the period of July 1, 2013 through June 30, 2014.

vii) **District Emergency Response Team – New Members**

That the Board of Education approve the addition of the following District Emergency Response Team Members for the 2013-14 school year:

Eric Schetter - Principal, LaGrange Middle School
Cindy Vandermark - Social Worker (elementary and middle)
Linda Dixon - Psychologist (secondary)
Jennifer Urabe - School Nurse (elementary)

viii) **Bid Awards**

That the Board of Education hereby award the following bids to the low bidders meeting specifications, as listed below

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Audio Visual Supplies	Camcor, Inc.	\$348.22
	Scott Electric Co	\$2,755.40
	Troxell Communications, Inc.	\$29.53
	Valiant IMC	\$10,270.29
	Ray Supply, Inc.	\$759.13
	Total	\$14,162.57

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
General Supplies	Cascade School Supplies	\$88,461.58
	Total	\$88,461.58

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Physical Education Supplies	Levy's, Inc.	\$149.74
	Nasco	\$6,596.78
	BSN Sports, Inc.	\$7,451.32
	School Specialty	\$6,537.66
	Winning Teams by Nissel LLC	\$138.90
	Total	\$20,874.40

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Fine Art Supplies	Cascade School Supplies	\$7,364.05
	Dick Blick Co.	\$4,700.33
	Nasco	\$5,182.41
	School Specialty	\$19,597.08
	National Art & School Supplies	\$7,510.70
	Triarco Arts & crafts, LLC	\$1,639.24
	Total	\$45,993.81

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Health & Trainer Supplies	Henry Schein, Inc.	\$4,871.64
	School Health Corp.	\$10,348.78
	Total	\$15,220.42

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Technology Supplies	Brodhead-Garrett Company	\$1,858.31
	Midwest Technology Products.	\$9,615.43
	Paxton/Patterson LLC	\$1,968.25
	Pitsco	\$1,478.80
	RNJ Electronics Inc.	\$530.99
	Satco Supply	\$1,550.95
	Total	\$17,002.73

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Elementary Science Supplies	Nasco	\$136.29
	ETA Hand2Mind.	\$115.20
	Total	\$251.49

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Family/Consumer Science Supplies	Nasco	\$612.36
	S.A.N.E.	\$678.14
	Total	\$1,290.50
<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>

Library Supplies	Demco, Inc.	\$89.47
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<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Office/Computer Supplies	W. B. Mason Co., Inc.	\$4,671.20

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Special Needs	School Specialty	\$461.11

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Math Supplies	EAI Education/Eric Armin Inc.	\$606.21
	Nasco	\$786.33
	Total	\$1,392.54

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Teaching Aids	Cascade School Supplies	\$2,435.08
	Kurtz Bros.	\$397.54
	Nasco	\$270.58
	Lakeshore Learning Materials	\$5,087.02
	School Specialty	\$600.09
	EAI Education/Eric Armin Inc.	\$259.49
	United Supply Corp.	\$146.28
	Becker's School Supplies	\$38.97
	Kaplan Early Learning Co.	\$201.68
	Really Good Stuff	\$2,678.63
	Island School & Art Supply	\$42.82
	Total	\$12,158.18

<i>Bid</i>	<i>Vendor</i>	<i>Amount</i>
Science Supplies	Nasco	\$959.66
	Carolina Biological Supply Co.	\$1,425.91
	Fisher Science Education INC.	\$4,605.73
	Frey Scientific Co.	\$888.87
	Sargent-Welch/VWR	\$1,604.99
	Science Kit, LLC	\$1,690.75
	Ward's Natural Science	\$383.42
	RNJ Electronics Inc.	\$35.60
	Flinn Scientific Inc.	\$987.95
	Parco Scientific Company	\$75.60
	Para Scientific Co.	\$53.85
	EAI Education/Eric Armin Inc.	\$236.40
	Total	\$12,948.73

ix) **Donations**

That the Board of Education accept a donation from LaGrange Middle School PTA in the amount of \$962.00 to purchase Rapid Refill Water Station.

10) Approving Consent Agenda

Motion by Mrs. Baxter, seconded by Mr. McCormick, to approve the following resolution. The motion was carried unanimously.

BE IT RESOLVED that the Board of Education approve the Consent Items 9b. through 9d.

11) Public Comment on Agenda Items Only (3 minutes per speaker)

None at this time.

12) Committee Reports/Board Reflections

None at this time.

13) Executive Session

Motion by Mr. McCormick, second by Mrs. Lappan, to adjourn to Executive Session at 9:20 p.m.. The motion was carried unanimously.

14) Adjournment

Motion by Mr. McLeod, second by Mrs. Baxter, to adjourn the meeting at 10:15 p.m. The motion was carried unanimously.

Margie Flynn, District Clerk