

**ARLINGTON CENTRAL SCHOOL DISTRICT  
MINUTES OF THE MEETING  
OF THE BOARD OF EDUCATION  
CENTRAL ADMINISTRATION OFFICE  
OCTOBER 25, 2011**

President Kelly Lappan called the meeting to order at 7:30 p.m. at Central Administration Office, 144 Todd Hill Road, LaGrangeville, NY 12540. Board Members present were Mrs. Baxter, Dr. Kaul, Mrs. Lappan, Mr. Martin, Mr. McCormick, Mrs. Smith, and Mr. Wilson. Board Members absent were Mr. Adams and Mr. Johnston. Also present were Dr. Lowden, Ms. Rafalik, Mr. Rodriguez, and Ms. Zimmerman and an audience of approximately 40.

**Correspondence**    None at this time.

**Public Comment**    None at this time.

**Superintendent's Report**    Dr. Licopoli, Interim Superintendent, welcomed everyone to the meeting. He acknowledged that this was Board Member Recognition Month as designated by the New York State School Board Association. He thanked all the members for their service, time, energy and commitment to the Arlington School District.

Dr. Licopoli stated that last week was Spirit Week at the high school. Friday night was Homecoming, and although Arlington played a great game, White Plains High School pulled it out at the end. There was much excitement and everyone had a great night. Dr. Licopoli also stated that he has begun the process of building a budget with the limitations of a tax cap. The aim is to preserve programs as much as possible. Ms. Zimmerman reviewed the budget calendar, and what to expect at the next few meetings. Mr. Rodriguez presented the FTE/Enrollment. He reviewed the enrollment numbers from the beginning of the year as well as the staffing numbers.

Dr. Licopoli reviewed the development of the Board Position Paper. He reviewed the framework with the board members, i.e. what has the district done in terms of reductions, expenditures, revenue facts, budget, state aid, and tax levy for the last three years. Mrs. Lappan asked Dr. Licopoli to add school enrollment. Dr. Licopoli will do so. He will also provide the board with information regarding staffing and unemployment benefits, mandate relief update, benefit impact. Mrs. Lappan would like to add the number of employees.

Mrs. Lappan congratulated Susan Lesser, who retired in June, for receiving the Dutchess County Executive's Art Award for Arts in Education. Mrs. Lesser worked for the district for 22 years and was a tireless advocate for including arts in the curriculum. Mrs. Lappan noted the important role arts education plays in improving student achievement. Mrs. Lappan thanked Mrs. Lesser, on behalf of the District, for her dedication and commitment and congratulated her on this well deserved honor.

**G. Business Consent Agenda**

**1. Accepting of Minutes**

*1.1 That the Board of Education approve the Minutes of the September 27<sup>th</sup> Meeting and the October 11<sup>th</sup> Meeting.*

**2. Approving Personnel Agenda**

**2.1 Certified Appointments**

That the Board of Education approve the following certified appointments:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Schedule</u></b>	<b><u>Effective</u></b>
Eileen Gruszecki	PT Contractual TA, Vail Farm	\$15,547 (pro-rated)	10/26/11
New position as per CSE.			

**2.2 Substitutes**

That the Board of Education approve the following substitute appointments:

**Teachers/T.A.'s**

Melissa Dominick  
Barbara Lewis  
Kyle Perrotti  
Lucy Verhave  
Kathleen Wilson  
Brendan Sheehan  
Courtney Platt  
Penelope Cameron  
Melanie McAvoy  
Tracy Franceschini  
Janet Moore  
Emelia Marinaro  
Fahima Uddin  
Kim Knox  
Ellen Boschen  
Fred Merrick

**Home Tutor**

Jennifer Resta-DiMasi

**Interpreter**

Fahima Uddin

### **2.3 Certified Leave of Absence**

That the Board of Education approve the following certified leave of absences:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>	<b><u>Effective</u></b>
Kim Ritchie	Elem., ASM	FMLA	9/19/11 – 12/4/11
Jared D'Aleo	Soc. St., LMS	Unpaid admin. LOA	10/5/11 – 10/12/11
Nicole Hernon	English, LMS	Unpaid admin. LOA	10/13/11 – 10/14/11
Margo Tucker	Fam. & Cons. Science, LMS	Unpaid admin. LOA	10/13/11 – 1/31/12
Anette Lutin	PT Contractual TA, UMS	Unpaid medical LOA	9/26/11 – 12/31/11
Renee Hughes	Music, Jos. D'Aquanni/West Rd.	FMLA Unpaid child-rearing LOA	9/26/11 – 12/23/11 12/26/11 – 1/29/12

### **2.4 Certified Co-Curricular Appointments**

That the Board of Education approve the following certified co-curricular appointments:

#### **Arlington High School:**

##### **Co-curricular:**

After School Detention -	Sean Feeney, Scott Kiesbye
Club Advisor - Allies -	Lori Beer
Club Advisor - Arlington Safety Patrol -	Kathleen Bellino
Club Advisor - Art -	Patrice Pettengill
Club Advisor - French -	Theresa Daleo-Stock
Club Advisor - Future Business Leaders of America -	Mary Deady
Club Advisor - German -	Heidemarie Moore
Club Advisor - Italian -	Ester Fallon
Club Advisor - Operation Donation -	Pamela Frye
Club Advisor - Science Olympiad -	David Moss
Club Advisor - Shades -	Kathleen McClain
Club Advisor - Spanish -	Aimee Licari
Club Co-advisors - Environmental Awareness -	Cindy Binnie, Adrienne DeMare
Club Co-advisors - Interact -	Brian Battistoni, Krysta Weiss
Club Co-advisors - Lifesavers -	Jessica Seager, Gretchen Strouth
Club Co-advisors - Marine Biology -	Adrienne DeMare, Maribell Pregnall
Club Co-advisors - SADD -	Nicole Benedetto, Mary Beth Neils

Club Co-advisors - Together - Creative Writing - Debate Co-advisors - FCCLA - Freshman Class Advisors 2 - G.O. Co-advisors - Jazz Machine - Junior Class Advisors - Math Advisor - National Honor Society Club Co-advisors -  School Paper, Business - School Paper, Literature - Senior Class Advisors -  Ski Club Advisor - Ski Club Co-assistants - Sophomore Class Advisors - Step Team Advisor - Yearbook - Business - Yearbook - Literacy - Lunchroom Supervision -	Kristen Fredricks, Krysta Weiss Rhapsody Mancini Thomas Harris, Mark Neustadt Jeremy Losee Kathryn Nixon, Christine Thomas Kathleen Bellino, Constance Weber Richard Guillen Danielle Collica, Jeanette Sotland Kerry Conway Elizabeth Brzozowski, Ellen McCutcheon Samantha Falk Robert McHugh Marissa Berryann, David Cordella, Brian Fitzgerald Robert Maier Steven Hertzog, James Muraco Julia Bucklin, Cassondra Cruger Michelle Nicolas Kenneth Sautter Kenneth Sautter Julia Bucklin, Andrew Caprioli, Theresa Daleo-Stock, Mary Deady, James Feicht, Nancy Fitch, Kristen Fredricks, Dallyse Gironda, Richard Krause, Brendan Lawler, Daniel LoGiurato, Michelle Nicolas, Kathleen Peifer, Jessica Seager, Jeanette Sotland, Dean Wood
<b><u>Arlington Middle School:</u></b>	
<b><u>Interscholastic:</u></b>	
Cross Country Head Coach - Field Hockey - Head Coach - Football - Head Coach - Football - Assistant Coach - Soccer - Boys Head Coach - Volleyball - Girls Co-head Coaches -	Christopher Slattery Cara Ann Murray Bryan Dempsey Carmine Anastasio Aidan Topley Wendy Kane, Heather Riley
<b><u>Intramurals:</u></b>	
Badges for Baseball, Fall -  Jump rope - Rugby, Fall - Walking, Fall -	Joseph Healy Jr, Deidre Karn, Vincent Spadaro, Kathleen Spinelli Kristen Sumski Laura DiStefano Carol McCord
<b><u>Co-curricular:</u></b>	
8th Grade Class Co-advisors -	Andrew Franks, Joseph Healy Jr., Christopher Slattery

After School Detention - Club Advisor - Anti-Bullying - Club Advisor - AV Crew - Club Advisor - District Select Chorus - Club Advisor - Friends of Ryan - Club Advisor - Girl's Learn International - Club Advisor - Health & Safety - Club Advisor - Jazz Band - Club Advisor - Lego - Club Advisor - Library - Club Advisor - Math Counts - Club Advisor - Recycling - Club Advisor - Rock Band - Club Advisor - Student of the Month - Club Advisor - Tape Art Mural - Club Advisor - Tech Crew - Club Advisor - Technology - Creative Writing Advisor - Dramatics, Co-directors - National Jr. Honor Society - Co-advisors -  School Newspaper - Student Council Co-advisors - Yearbook Advisor - Lunchroom Supervision -	Dalisa Ortiz-McPhee Kristine Jackson Christopher Slattery Kathleen Healy Jessica Streck Lucy Miller Carol McCord Brian Fallis Daniel Sims Lucy Miller Christopher Slattery Amanda Sosnick Richard Jakob Lisa Roloson Eric Cline Daniel Sims Peter Sevigny Richard Jakob Kristen Kochis, Daniel Sims Erin Dyke, Kristine Jackson, Carol McCord, Peter Sevigny, Amanda Sosnick Kristine Jackson Jennifer Chianelli, Tara DiCorcia Krista Kieley Eric Cline, Janet Ionescu, Jaime Lolkema, Catherine Perri
<b><u>LaGrange Middle School:</u></b> Co-curricular: Lunchroom Supervision -	
	Kerri Benante, Daniel Erceg, Heidi Every, Toni Forsythe, Victoria Frank, Alyson Homko-Schank, Noreen Horodyski, Christine LaVelle, Luisa Martinelli, Fredrick Meluson, Cara Ann Murray, Michael O'Halloran, Alyson Peluso, Kasey Stecher, Jayme Stofko, Felecia White, Meghan Woolf
<b><u>Union Vale Middle School</u></b> <u>Interscholastic:</u> Cross Country - Head Coach - Field Hockey - Head Coach - Football - Head Coach - Football - Assistant Coach - Soccer - Boys Co-head Coaches - Volleyball - Head Coach -	
	David Iorlano Rosemary Chita Christopher Malet Michael Malet John Curran, Matthew Reilly Lisa Gizzarelli

Intramurals:

Basketball, Fall -

Fishing, Fall -

Football, Fall -

Hiking, Fall -

Lacrosse, Fall -

Mattball, Fall -

Ultimate Frisbee, Fall -

Volleyball, Fall -

Edward O'Connor

William Internicola, Michael Timperio

Matthew Fiedler

Lisa Gizzarelli, Jonathan Pickles,

Michael Timperio

Brett Booth

Lauren Casado, Alexis Gendron

Jamieson Tall

Vanessa Sugg

Co-curricular:

Coordinator - Special Education -

8th Grade Class Co-advisors -

AV Specialist -

Club Advisor - Advanced Jazz Band, Fall -

Club Advisor - Arlington Publishing Kids -

Club Advisor - Art -

Club Advisor - Artsmart -

Club Advisor - Ceramics 1 -

Club Advisor - Ceramics 2 -

Club Advisor - Chamber Orchestra -

Club Advisor - Chess -

Club Advisor - Fiddle -

Club Advisor - Library Book -

Club Advisor - Mural Club -

Club Advisor - Novice Jazz Band, Fall -

Club Advisor - PBIS -

Club Advisor - Ray of Light -

Club Advisor - Recycling -

Club Advisor - Scrapbook & Papercraft -

Community Service -

Creative Writing Advisor -

Detention Supervision -

Dramatics -

National Jr. Honor Society Advisor -

School Store -

Student Council Co-Advisors -

SYSOP -

Yearbook Co-Advisors -

Lunchroom Supervision -

Heather Dennis

Theresa Acosta, Dave Lazarus

Douglas Dickeson

William Stevens III

Jenifer Jensen

Christopher Rifenburg

Kathryn Clark

Brett Booth

Sheri Altieri

John Harper

Matthew Fiedler

Kristina Rizzo

Kathleen Sprague-Hicks

Sheri Altieri

Gina Gasparly

Michelle Bahn

Maja Field

Lisa Gizzarelli

Elizabeth Denis

Kathleen Finn

Regina Hertzog

Aimee Oxford

William Internicola

Regina Hertzog

Jenifer Jensen

Dave Lazarus, Christopher Malet,

Matthew Reilly

James DeBonis

James DeBonis, Jean DeBonis

Sheri Altieri, Brett Booth, Christa

Connors Sipperley, Jason Dempsey,

Katherine Falcone, Kathleen Finn,

Kathleen Reid, Ernest Verdis, Clint

Walters, Gina Ward

<b><u>Noxon Rd. Elem. School ESL Homework Prog. (funded through Title III LEP Aid:</u></b>	
Facilitator –	Laurie Sorgen
Teacher –	Lynette Feliciano
Teaching Assistant –	Maureen King
Sub TA -	Susan Lake
<b>District:</b> National Board Teacher Certification Support Provider (\$3,000 stipend): (This role provides support to teachers seeking National Board certification.)	
Support Provider -	Stefanie Rice
<b>Arlington High School Fall Drama Program:</b> (Stipend paid through the Student Activity Fund)	
Instrumentalist	Richard Conley
<b><u>Titusville Intermediate School ESL Homework Prog. (funded through Title III LEP Aid funds:</u></b>	
Fall Coordinator -	Gina Mucci
Spring Coordinator -	Allison Lauchaire
Teacher -	Gina Mucci and Yvonne Cruz
Teacher Assistant –	Wendy Wolfe
Sub Teachers –	Karin Komisky and Amanda Buhler
Sub Teaching Assistant -	Risa Calta
<b><u>Arthur S. May Elem. School Before/After School AIS Program:</u></b> (funded through District AIS funds)	
Coordinator -	Julie Smith
Secretary -	Joan Cox
Teachers -	Anna Quinones-Leigh, Debra McCaffrey, Melissa Maggiacomo, Julie Smith, Lori Salem and Joleigh Paterson
Sub Teachers -	Cheryl Hodaba and Tina Collins-McKinney

### **2.5 Certified Continuing Education Program**

That the Board of Education approve the following Certified Continuing Education Program:

Driver Education Instructor – 2011-2012 school year

Joann Woods

### **2.6 Certified Resolution: Recinding P3, 6/7/11 and accepting resignation**

That the Board of Education approve the following certified resolution:

That the Board hereby rescinds Resolution No. P3 on June 7, 2011 and accepts the resignation of Mary Vincitore from her part-time teaching assistant position in the District effective September 30, 2011.

### **2.7 Resolution: Section 913**

That the Board of Education approve the following resolution for a Medical Examination:

Pursuant to the powers granted to the Board of Education under Education Law Section 913 to require any person employed by the school district to submit to a medical examination by a school medical inspector, Dr. John Schaefer, is hereby appointed as school medical inspector. The Superintendent of Schools or Assistant Superintendent for Human Resources is hereby authorized to direct Employee #037010 to contact said school medical inspector and to meet with the school medical inspector and/or undergo medical examination and tests at such location as the school medical inspector shall designate, at such time and on such day or days as the school medical inspector deems necessary to determine the capacity of employee #037010 to perform school related duties; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby directs that Employee #037010 submit all of her medical records from the past five years to the school medical inspector at or before the time of such medical examination/evaluation.

**BE IT RESOLVED** that, pursuant to the powers granted to the Board of Education under Education Law Section 913 to require any person employed by the school district to submit to a medical examination by a school medical inspector, Dr. Charles Faverio, is hereby appointed as school medical inspector. The Superintendent of Schools or Assistant Superintendent for Human Resources is hereby authorized to direct Employee #046910 to contact said school medical inspector and to meet with the school medical inspector and/or undergo medical examination and tests at such location as the school medical inspector shall designate, at such time and on such day or days as the school medical inspector deems necessary to determine the capacity of employee #046910 to perform school related duties; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby directs that Employee #046910 submit all of her medical records from the past five years to the school medical inspector at or before the time of such medical examination/evaluation.

### **2.8 Classified Resignations**

That the Board of Education approve the following classified resignations:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>	<b><u>Effective</u></b>
Edward Southard, Sr.	Bus Driver	To take per diem position	9/19/11
Lorraine Dingman	Bus Dr/Custodial Wkr	Medical	9/27/11



### **2.9 Classified Terminations**

That the Board of Education approve the following Classified Terminations:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>	<b><u>Effective</u></b>
Helen Kolaitis	Sr. Food Service Helper	Civil Service Law §73	10/10/11
Edwin LaFumee	Bus Dr/Custodial Worker	Civil Service Law §73	10/3/11

### **2.10 Classified Appointments**

That the Board of Education approve the following Classified Appointments:

An asterisk (\*) before the name of any individual below indicates that the appointment is conditional pending clearance for employment by the Bus Driver Certification Unit.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Jo-Ann Hait	From: Bus Driver To: Bus Driver/Custodial Worker	\$27,780	10/31/11
Replacing Lorraine Dingman who resigned. 26 week probationary period required.			
Brandy Pierce	From: Bus Driver To: Bus Driver/Asst Dispatcher	\$25,052	10/31/11
This is a title change only, no change in salary. 26 week probationary period required.			
Regina Hichak	Food Service Helper	\$10.79/hr	10/26/11
Replacing Laura Durham who resigned. 26 week probationary period required.			

### **2.11 Classified Substitutes**

That the Board of Education approve the following classified substitutes:

#### **Food Service**

Jamie Rosa  
Maureen Wright  
Eva Eberhard  
Carmella Gambino  
Kerry DeSena  
Patricia Thornton  
Michelle Pugsley  
Kelly Toth

#### **Transportation**

Edward Southard

#### **Nursing**

Cheri Fuller

### **2.12 Classified Leave of Absences**

That the Board of Education approve the following classified leaves of absences:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>	<b><u>Effective</u></b>
Erin Cirrincione	Bus Driver	Unpaid medical LOA	9/1/11-10/14/11
Marlane Volpe	Bus Monitor	Unpaid medical LOA	10/4/11
Vivian Santini-Velasquez	Bus Driver	Unpaid medical LOA	10/5/11-10/14/11
C.Angelo Belmonte	Bus Driver	Unpaid medical LOA	9/27/11-10/17/11

### **2.13 Contract**

That the Board of Education approve the following contract:

#### **Independent Consultant Appointments for 11/12: (funded through Federal Title IIA grant):**

Approve a contract with Fran Sassano to provide consultant services to teachers in literacy and reading intervention and to provide literacy coaching for teachers and leaders. Ms. Sassano's total contract is not to exceed \$5,000. Also approve a contract with Geraldine DiPompei to provide Social Studies Curriculum Development Project leadership to teachers. Ms. DiPompei's total contract is not to exceed \$5,850.

### **2.14 Contract Renewal**

That the Board of Education approve the following contract renewal:

The "WorkPlace" for the 2011/12 school year for services related to the provision of Employee Assistance Services. The fee for the EAP services provided to Arlington employees is \$65 per hour for all services, not to exceed \$13,000. The District has had a contractual arrangement with The "WorkPlace" for such services for several years. There is no change in the hourly rate noted above.

### **2.15 Contract**

That the Board of Education approve the following contract:

#### **2011/12-Student Activity Fund Stipends: (Stipend funds raised through Student Activity Fund)**

<b><u>Name</u></b>	<b><u>Stipend</u></b>	<b><u>Amount</u></b>	<b><u>School</u></b>
Eric Wagner	Percussionist for Admiral Players	\$400.00	HS

**2.16 Increase of Staff Allocation**

That the Board of Education increase the FTE for the Volunteer Services Coordinator from .75 FTE to 1.0 FTE.

Melissa Erlebacher Volunteer Services Coordinator \$66,501 10/31/11

**2.17 Employee Agreement**

That the Board of Education approve the following employee agreement:

BE IT RESOLVED, that the Board hereby approves an Agreement with Employee #427 dated October 17, 2011 (a copy of which shall be incorporated into the minutes of this meeting).

BE IT FURTHER RESOLVED, that the Superintendent of Schools shall be authorized to sign such an agreement on the Board's behalf.

**3. Approving Special Services**

**3.1 CSE & CPSE Designations and Placements**

That the Board of Education approve special education and pre-school special education designations and placements as recommended by the Committees on Special Education and Pre-School Special Education.

**3.2 Service Provider Contracts**

That the Board of Education approve the following Service Provider Agreements for:

Peter Amen  
Kari Cirigliano  
James Debany  
Jody Hoffman  
Lonnie Wong-Trufanoff

**1. Approving Business and Finance Items**

**4.1 Treasurer's Report Appropriation Status Report, and Revenue Status**

That the Board of Education approve the financial reports for the month of August, 2011.

#### **4.2 Internal Claims**

That the Board of Education accept the Internal Claims Report for the month of September, 2011.

#### **4.3 Donation**

That the Board of Education accept the following donation:

Hydration system to be used by the Arlington High School's football team donated by Ms. Diane Peterson, Lowes, Rt. 9, Poughkeepsie, NY.

#### **4.4 Change Order**

That the Board of Education approve the following change order:

Change Order #004 for boiler replacement at Traver Road Primary School.

#### **4.5 Extra Classroom Activities**

That the Board of Education approve the following extra classroom activities:

<b>Arlington High School</b>	<b>Arlington Middle School</b>
FCCLA Culinary Arts	Student Government
Interact Club	Uniting Cultures Club
Model U.N.	Drama Club
Future Business Leaders of America	
Admiral Players	
Class of 212	
Everness	
Glee Club	
Student Athletic Council	
Friends of Rachel	
German Club	
Photo Club	
Operation Donation	
Together Club	

### **5. Adopting Policies**

#### **5.1 2<sup>nd</sup> Reading and Adoption**

That the Board of Education adopt the Fund Balance Policy #6300.

#### **5.2 2<sup>nd</sup> Reading and Adoption**

That the Board of Education adopt the Inventories and Accounting of Fixed Assets Policy #5620.

**6. Approving Consent Agenda**

Motion by Mr. Wilson, seconded by Mrs. Baxter, to *approve the Consent Items G1 through G5*. The motion was carried unanimously.

**H. Public Comment on Agenda Items Only**

None at this time.

**I. Reflection**

None at this time.

**J. Executive Session**

Motion by Mr. Wilson, seconded by Dr. Kaul, to adjourn to Executive Session at 8:30 p.m., for the purpose of discussing legal matters made confidential by State and/or Federal law (attorney/client privilege). The motion was carried unanimously.

**K. Adjournment**

Motion by Mrs. Baxter, seconded by Mr. Wilson to adjourn the meeting at 9:50 p.m. The motion was carried unanimously.

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**Margie Flynn, District Clerk**